

SIRA

# If you get injured at work

## 1 Tell your employer

**Tell your employer as soon as you can.** Your employer must notify the insurer within 48 hours. If your injury is serious, your employer must notify SafeWork NSW immediately on 13 10 50.

## 2 See your doctor

See your doctor and get a **certificate of capacity** for your employer to send to the insurer.

## 3 Recover at work

If you are able, stay at work or plan how to return to work to help you get better sooner. Your employer is required to provide suitable work to help you recover.

You can make a workers compensation claim which may cover medical expenses, and weekly payments if you need time off work. Talk to your employer's insurer for more information.

### Gallagher Bassett Services

Your employer's workers compensation insurer

13 64 27

Contact

### Belinda Keogh

Your employer or return to work coordinator

6773 3705

Contact

All employers must ensure information regarding notifying injuries and making claims is available to workers at all times under NSW legislation. Visit [sira.nsw.gov.au/theres-been-an-injury](https://sira.nsw.gov.au/theres-been-an-injury) for more information or email [contact@sira.nsw.gov.au](mailto:contact@sira.nsw.gov.au) or call 13 SIRA (13 74 72).

State Insurance  
Regulatory Authority



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