UNE administered stipend scholarships are normally offered subject to enrolment as a full-time, on campus student for the duration of candidature.

This form should be used for candidates who wish to apply to receive their RTP funded scholarship on a part-time and/or off campus basis. Additional supporting documentation can be submitted to support the request. This request will be assessed by the Graduate Research Committee as part of your scholarship application. If the exemption request is not approved by the Committee, a scholarship offer will not be issued.

Please provide as much detail as possible to assist the Committee in assessing your request. Circumstances may include but are not limited to caring responsibilities, illness, disability, employment, industry engagement or required location of the research. Each exemption will be assessed on a case-by-case basis. Applicants must clearly demonstrate their willingness and capacity to establish effective supervisory support through access to regional study centres, regular visits to UNE or similar

Please note, the University will normally approve a HDR candidate to convert/continue their enrolment to a part-time and/or off campus basis if there are compassionate and/or compelling circumstances to do so.

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| **STUDENT INFORMATION** | | | |
| FIRST NAME: |  | LAST NAME: |  |
| STUDENT NUMBER: |  | ENROLLED SCHOOL: |  |
| PRINCIPAL SUPERVISOR: |  |  |  |

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| **SCHOLARSHIP INFORMATION** |
| *Please tick which scholarship you are applying for exemption:* |
| Research Training Program (RTP) Domestic |
| Targeted RTP Scholarship (please specify): |

|  |  |
| --- | --- |
| **ENROLMENT STATUS** | |
| *Please tick which enrolment status you are applying an exemption for:* | |
| Off Campus | Part Time |
| On Campus | Full Time |

|  |  |
| --- | --- |
| **ENROLMENT STATUS** | |
| *If you are unable to study on-campus in Armidale, please indicate if you are able to attend any of UNE’s other campus’s or Study Centres:* | |
| Parramatta | Taree |
| Tamworth | Coonabarabran |
| Glenn Innes | Inverell |
| Gunnedah | Tenterfield |
| Moree | Narrabri |

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| **EXEMPTION JUSTIFICATION** |
| Please provide a **detailed justification** as to why you are unable to enrol as a full-time and/or on-campus student. Your response must also demonstrate your ability to work off-campus successfully, including adequate and ongoing access to your supervision team. Additional supporting documents may be included with this request: |
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| **DECLARATION** |

I acknowledge that part-time candidates who hold a scholarship will receive a fortnightly allowance which is half of the full-time rate (see Stipends and Allowances section of the original scholarship offer).

Please note: that part-time RTP Scholarship is classified as taxable income by the Australian Taxation Office. Candidates are advised to seek professional financial advice prior to applying to become part-time.

I declare that I have read and understood the questions on this form and that the information I have supplied are true and correct; and, I understand that giving false or misleading information is a serious offence under the criminal code (Australian Commonwealth);

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| --- |
| **HDR Candidate:**  Name: Date:  Signed: |
| **Principal Supervisor:**  Name: Date  Signed: |