# Unit Mode Action Plan

*Action Plans will be provided to the ADT&L of each Faculty. Once the Unit Coordinator completes the plan it is then approved by the ADT&L and forwarded to the Faculty Academic Manager for submission to the Academic Quality Officer on* *aqo@une.edu.au*.

*The Director of Academic Quality will endorse and sign off completed Action Plans. Copies of endorsed action plans will be saved to HPE (TRIM) by the AQO. The Director of Academic Quality will provide the Provost and Deputy Vice-Chancellor with a summary of action plans following each Unit Monitoring Period.*

*Please direct any questions to Academic Quality on* *aqo@une.edu.au*

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| **UNIT INFORMATION** |
| **SCHOOL** |  |
| **DISCIPLINE** |  |
| **UNIT CODE** |  |
| **MODE** |  |
| **YEAR** |  |
| **REPORTING PERIOD** |  |
| **PREVIOUSLY TRIGGERED** |  |
| **UNIT MONITORING RESULTS (areas requiring action or changes highlighted)** |
| **OVERALL SATISFACTION VALUE** |  |
| **ATTRITION RATE (%)** |  |
| **PASS RATE (%)** |  |
| **NUMBER OF ENROLMENTS AT 2WT**  |  |
| **NUMBER OF ENROLMENTS AT CENSUS** |  |
| **NUMBER OF SURVEY RESPONSES RECEIVED** |  |
| **SURVEY RESPONSE RATE (%)** |  |
| **ACADEMIC QUALITY DIRECTORATE COMMENT:**  |
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| **ACTION PLAN or CHANGES IMPLEMENTED:**  |
| *Outline an action plan for improvement and/or detail any changes already implemented regarding the highlighted areas of concern from the UNIT MONITORING RESULTS section* |
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| **APPROVAL** |
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| Unit Coordinator | Date |
| Approved by Associate Dean, Teaching and Learning | Date |
| Endorsed by Director, Academic Quality | Date |