## *For submission instructions refer to APPENDIX A*

## SECTION 1: SUMMARY OF NOMINEE AND PROPOSAL DETAILS

* 1. **Nominee UNE-PDF Summary**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Title (e.g. Dr)** | **Family Name** | **Given Name** | **Current Organisation** |
| **Nominee** |  |  |  |  |

* 1. **Nominator Summary**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Title** | **Family Name** | **Given Name** | **Faculty & School** |
| **Nominator** |  |  |  |  |

* 1. **UNE Faculty & School and/or Research Centre to host Fellow:**

|  |
| --- |
|  |

## Is the Nominee a current UNE staff member?

### YES [ ]  NO [ ]

### If yes, nominees must make a case for why it is appropriate for them to continue their research career at UNE as a UNE PDF:

## Provide a plain English summary of your case.

|  |
| --- |
| *Maximum 100 words*  |

* 1. **Project title**

|  |
| --- |
|  |

## Summary of proposed UNE-PDF research project

## Provide a plain English summary of the proposed UNE-PDF research project.

|  |
| --- |
| *Maximum 100 words*  |

**SECTION 2: NOMINEE (to be completed by the Nominee)**

##  UNE-PDF Nominee’s Contact Details

|  |  |  |  |
| --- | --- | --- | --- |
| Title: | Family name: | Given names: | Sex:M / F / X |
| Citizenship Status: | Do you hold an Australian visa?: YES / NO  |
| If yes, what type of visa do you hold?: |
| Postal Address line 1: |  |
| Postal Address Line 2: |  |
| City: |  |
| State:  |  |
| Country: |  | Zip/Post Code: |  |
| Email Address: |  |
| Phone: |  | Mobile: |  |

####  UNE-PDF Project Details

#### Brief Project Description

Provide a brief project description which should take the form of an executive summary of the research proposal. Please be sure to speak to the following *Selection Criteria*:

* Significance and innovation of the project aims and concepts
* Project addresses an important problem through an interdisciplinary approach
* Project outcomes will advance knowledge base across relevant disciplines and/or encourage adoption leading to impact
* Anticipated impact of the research is identified

|  |
| --- |
| *Maximum one A4 page*  |

## Research Classifications

## Enter each Field of Research and Socio-Economic Objective classification code which relates to the research proposal into the tables below – the first row is an example only. Each code should be 6 digits and should be prioritised from highest to lowest percentage. Each percentage should be a whole number and all percentages should total 100%.

|  |  |
| --- | --- |
| **Fields of Research (FOR) Code** | **Socio-Economic Objective (SEO) Code** |
| Find the **6-digit** FOR codes on the [ABS website](http://www.abs.gov.au/Ausstats/abs%40.nsf/Latestproducts/6BB427AB9696C225CA2574180004463E?opendocument). Enter at least one and no more than 3 codes. One code must be in the majority and it will be the **primary research code** | Find the **6-digit** FOR codes on the [ABS website](http://www.abs.gov.au/Ausstats/abs%40.nsf/Latestproducts/CF7ADB06FA2DFD69CA2574180004CB82?opendocument). Enter at least one and no more than 3 codes. |
| **FOR** | **%** | **SEO** | **%** |
| **1** | **4** | **0** | **3** | **0** | **1** | *(Example)* **100 %** | **9** | **1** | **9** | **9** | **0** | **2** | *(Example)* **100 %** |
|  |  |  |  |  |  | **%** |  |  |  |  |  |  | **%** |
|  |  |  |  |  |  | **%** |  |  |  |  |  |  | **%** |
|  |  |  |  |  |  | **%** |  |  |  |  |  |  | **%** |
| **TOTAL** | **100 %** | **TOTAL** | **100 %** |

|  |  |
| --- | --- |
| * 1. **Type of Research**

Please indicate the type of research you will be undertaking during your proposed project in the table below: |  |
| **Applied research –** Original investigation undertaken in order to acquire new knowledge. It is, however, directed primarily towards a specific, practical aim or objective (including a client-driven purpose). | **%** |
| **Experimental development –** Systematic work, drawing on knowledge gained from research and practical experience and producing additional knowledge, which is directed to producing new products or processes or to improving existing products or processes. | **%** |
| **Oriented basic research –** Carried out with the expectation that it will produce a broad base of knowledge likely to form the basis of the solution to recognised or expected current or future problems or possibilities. | **%** |
| **Pure basic research –** Advancement of knowledge, without seeking economic or social benefits or making an active effort to apply the results to practical problems or to transfer the results to sectors responsible for their application. | **%** |
| **TOTAL** | **100%** |

## Ethics

|  |  |
| --- | --- |
| Will your research require Animal or Human ethics approval? | YES [ ]  NO [ ]  |

In the event this application is successful and you have answered “yes” above, the process for obtaining ethical approval is available here: **Human:** <https://www.une.edu.au/research/ethics-and-grants/human-research-ethics> **Animal:** <https://www.une.edu.au/research/ethics-and-grants/animal-research-ethics>

##  Qualifications & Employment History

***a) PhD Qualification***

|  |  |
| --- | --- |
| Discipline/Field: |  |
| Organisation: |  |
| Country: |  |
| PhD award date (must be on or after 1 January 2015, unless career interruption(s) exist): |  |
| If PhD not yet awarded, state date of actual thesis submission (must have been on or before 1st May 2019) |  |

***b) Details of Career Interruption/s (if applicable)***

If PhD award date is prior to 1 January 2015 but on or after 1 January 2013, provide details of the type and duration of your career interruption if applicable and can be evidenced. A list of what is acceptable as a career interruption is in the table below.

Applicants with a PhD award date of 1 January 2013 or later will be considered if a commensurate period (up to two years) of career interruption can be demonstrated. Refer to the 2020 Application Pack.

*Add rows as required*

|  |  |  |  |
| --- | --- | --- | --- |
| Start Date (on or after 1 Jan 2013) | End Date | Total No of Months | Reason (parental leave, carer responsibilities, illness or non-research employment) |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Total No. of Months |  |  |

### *c) Other Qualifications*

*Add rows as required*

|  |  |  |  |
| --- | --- | --- | --- |
| Degree/Award | Year | Discipline/Field | Organisation and country |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

### *d) Academic, Research, Professional and Industrial Experience*

Current and previous appointment(s)/position(s)

*Add rows as required*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Position held | Organisation | School/Centre/Department | Start date (mm/yy) | End date (mm/yy) |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

### 2.7 Knowledge of English Language

If English is not your first language, briefly comment on your written English skills. Include any recent IELTS (International English Language Testing System) score if available. If not applicable, please leave blank.

|  |
| --- |
| *Maximum 150 words* |

**2.8 Academic Distinctions: (Medals, scholarships etc)**

|  |
| --- |
| *Maximum half an A4 page* |

**2.9 Publication Track Record**

Publications should be numbered and listed in chronological order (most recent first) under the sub-headings below. Delete any unnecessary sub-headings. Only publications that have been genuinely accepted for publication should be listed. All ‘in press’ articles must list either a DOI number or an acceptance date. Please list the source of citation data and impact factors. Articles currently “under review”, “submitted” and/or “in preparation” must not be included. NB: Applicants who are invited to submit a full application will be able to list publications that are accepted between Friday 21st June 2019 (Nomination closing date) and Friday 2nd August 2019 (Full Application closing date) in the Full Application form.

|  |
| --- |
| Use asterisks (\*) to identify publications relevant to this application. Scholarly Books Edited Research BooksScholarly Book ChaptersEdited BooksRefereed Journal Articles – include number of citations and impact factor of the journalConference Submissions (include only fully refereed papers, and invited contributions, keynote addresses, abstracts) Other (eg, non-traditional research outputs, major exhibitions, compositions or performances) |

**2.10 Nominee’s Previous Experience and Future Career Aspirations**

1. Outline the most significant contribution(s) made to your field of research
2. Describe the expertise that you would bring to UNE
3. Describe how a UNE Postdoctoral Research Fellowship would contribute to your future career aspirations

|  |
| --- |
| Maximum 450 words |

## SECTION 3: NOMINATOR (to be completed by the Nominator)

## 3.1 UNE-PDF Nominator’s Details (must be a current UNE academic staff member)

|  |  |  |  |
| --- | --- | --- | --- |
| Title: | Family name: | Given names: | Sex:M / F / X |
| Faculty and/or Research Centre:  |
| School:  |
| Email Address:(give one only) |  |
| Phone: |  | Mobile: |  |
| Primary FoR code for your research track record: |  | 2018 ERA Rating: |  |

## 3.2 UNE-PDF Proposal Details

|  |  |
| --- | --- |
| How will the proposed UNE-PDF research project contribute to the development of research capacity at UNE? |  |
| Have you discussed this UNE-PDF proposal with your Dean / Director of Research Centre? | Yes [ ]  No [ ]  Name: |
| Have you discussed a high-level budget with your Dean and/or Director of Research Centre such that the financial implications of hosting the UNE-PDF are clear? *Faculty Dean and, if relevant, Director of Research Centre must provide sign-off here.* |  Yes [ ]  No [ ] If YES, project operating costs up to $\_\_\_\_\_\_\_\_\_\_\_\_\_p/a have been committed by the Faculty to support the project.and/orIf applicable, project operating costs up to $\_\_\_\_\_\_\_\_\_\_\_\_\_p/a have been committed by the Research Centre to support the project.PLEASE NOTE: There may be costs associated with visa sponsorship for international candidates, including annual professional development and training costs, which will not be the responsibility of the candidate. Please contact HR for further information.Faculty Dean Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Research Centre Director Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Proposed UNE-PDF supervisory team (nominate at least two additional UNE senior academic staff - Level C or above). *They must meet eligibility requirements and you must have their consent*. | 1. |
| 2. |
| 3. |
| Briefly comment on the suitability of the supervisory team in relation to the proposed research project. |  |

#### 3.3 UNE-PDF Nominator/Supervisor Statements

Please provide a statement in relation to your suitability as a Supervisor for the UNE-PDF nominee. Ensure you speak to the following *Selection Criteria*:

* Appropriateness and strength of the supervisory team (including ERA 2018 ratings) to foster the successful outcome of the project
* Demonstrated capacity to develop outstanding research teams at UNE

|  |
| --- |
| *Maximum 1000 words* |

**3.4 Grant Track Record of the Supervisory Team**

**Research expertise** – *please list all Category 1 and/or Category 3 grants held by the supervisory team in the last 3 years (2017-2019)*

|  |
| --- |
|  |

**3.5 a) Details of Nominator’s 5 Best Research Publications**

Include number of citations and impact factor (where relevant)

1.

2.

3.

4.

5.

**b) Details of Nominator’s Total number of publications by category for the last 5 years**

|  |  |  |  |
| --- | --- | --- | --- |
| Scholarly books |  | Refereed journal articles |  |
| Scholarly book chapters |  | Conference submissions  |  |
| Edited books |  | Other (eg. non-traditional research outputs, compositions, performances) |  |

**c) Details of Nominator’s Supervision of Postdoctoral Fellows**

Provide a summary of your supervision of postdoctoral fellows for the last 5 years

|  |
| --- |
| *Approx. 200 words* |

#### SECTION 4: REFEREES

4.1 Contact Information

Provide contact information for three external referees (maximum of three referees only).

The DVCR Selection Committee may contact the referees to assess whether the Nomination is competitive. Nominated referees may be contacted at any time throughout the selection process.

|  |  |
| --- | --- |
| 1st Referee Name: |  |
| Email address: |  | Phone: |  |
| Connection to Nominee: |

|  |  |
| --- | --- |
| 2nd Referee Name: |  |
| Email address: |  | Phone: |  |
| Connection to Nominee: |

|  |  |
| --- | --- |
| 3rd Referee Name: |  |
| Email address: |  | Phone: |  |
| Connection to Nominee: |

**4.2 Referee Report**

Your referees will be required to submit reports for this Nomination round directly to the Research Office, separate to this Nomination Form. It is your responsibility to inform the referees of the need to return these reports directly to the Research Office by the due date (Friday 21st June 2019). Please ask your referees to complete the Referee Report template (available on the UNE Grants website at the following link: <http://www.une.edu.au/research/ethics-and-grants/funding-opportunities/une-postdoctoral-fellowships>), and send the completed form directly to grants@une.edu.au. We will cross-check the referee reports with the details you have provided above, to ensure they are matched correctly with your Nomination Form (see page 6 of the *Application Pack – Application Process - 2. Selection Process* for further details).

**SECTION 5 – DECLARATIONS**

**5.1 UNE-PDF Nominee declaration**

I hereby declare that:

1. All information provided within this application is true and accurate to the best of my knowledge.
2. I have read and understood the *2020* *UNE-PDF Scheme Application Pack*.
3. If I am successful I will accept and comply with the *Conditions of Award.*
4. I will comply with all necessary UNE policies and procedures in taking up this position.
5. As necessary, I will ensure that all UNE ethical approvals have been obtained prior to the commencement of the relevant research activity.
6. In submitting this application, I understand and accept that my information may be distributed to relevant internal assessors at UNE, as per the *Privacy Notice* below.

|  |  |
| --- | --- |
| **Nominee’s Title & Full Name** | **Signature** (electronic acceptable) |

* 1. **UNE-PDF Nominator declaration**

I hereby declare that:

1. All information provided within this application is true and accurate to the best of my knowledge.
2. I fully endorse this nomination, and will support this nominee as supervisor and line manager for the full 3-year term of the UNE-PDF.

|  |  |
| --- | --- |
| **Nominator’s name** | **Signature** (electronic acceptable) |
| **Faculty Dean** | **Signature** |
| **Director of Research Centre (if applicable)** | **Signature** |

**APPENDIX A**

**Submission:**

* Text must be size 12 point Times New Roman or Calibri font throughout this application.
* Both Nominees and Nominators must complete Section 1 and Section 5.
* Nominees must also complete Section 2 and Section 4. Nominees must ensure that referees provide their reports directly to grants@une.edu.au by the due date (**4:30pm (AEST) Friday 21st June 2019**).
* Nominators must also complete Section 3.
* Only the potential supervisor - the Nominator - of a UNE-PDF can submit this Nomination Form, as a single **pdf** file to grants@une.edu.au by **4:30pm (AEST) Friday 21st June 2019**.

If you are invited to submit a full application, this Nomination Form will become the first section of your full application (Part A).