

Faculty of Education, Health and Professional Studies

Health Courses 2006

Students should read this guide in conjunction with the
All Faculties Enrolment Guide and *Schedule of Units 2006*, available at
www.une.edu.au/studentcentre/schedules.htm

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The information contained in this Guide was correct at the time of printing. Details may be subject to change.

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Introduction

The University of New England has a long standing reputation in education and offers a wide range of highly recognised and innovative professional in-service courses. This book provides you with information on how you could improve your lifelong education in a range of fields. All of these courses have been prepared by dedicated, skilled and experienced professional educators recruited from Australia and overseas. The units contained in them reflect current thinking and practice in the respective areas of study. They are offered to you in flexible forms that will enable you to undertake study in your selected area. They should enable you to engage in either full-time or part-time study in an effective manner depending on personal and work circumstances.

Very importantly, your enrolment in a selected area will offer you the opportunity to use these courses and units to further your university studies.

The Faculty of Education, Health and Professional Studies at UNE offers excellent services and support to its students. On behalf of the Faculty, I wish you all the best with your studies. I am confident that you will find your studies rewarding and, like so many of our graduates, enjoy studying at The University of New England.

Our academic and administrative staff are available to provide further advice about your chosen course. Please do not hesitate to make contact with them.

Please feel free to visit the UNE Website for further information: www.une.edu.au.

Professor Victor Minichiello, PhD
Executive Dean, FEHPS

The University of New England

The University of New England is one of Australia's oldest universities and had its beginnings in Armidale over 50 years ago. It is now one of the largest Australian universities, with more than 4,000 on-campus students and 15,000 off-campus students, including 5,500 undertaking postgraduate study. The campus covers 260 ha of attractive park and woodland on the north-western edge of Armidale, about five kilometres from the city centre.

Course Coordinators

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Counselling
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Doctor of Health Services Management
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Admission and Enrolment

Off-campus Diploma/Bachelor students

Students new to UNE and former UNE students apply through:

Student Centre

The University of New England NSW 2351

Website: www.une.edu.au/studentcentre

Email: studentcentre@une.edu.au

Phone: 02 6773 4444

Fax: 02 6773 4400

On-campus Bachelor of Nursing students

Students new to UNE need to apply through:

Universities Admission Centre (UAC).

Address: UAC, Locked Bag 112, SILVERWATER NSW 2128;

Website: www.uac.edu.au

or

QTAC (Queensland Tertiary Admissions Centre).

Address: QTAC, PO Box 1331, MILTON QLD 4064;

Website: www.qtac.edu.au.

Graduate Certificate/Graduate Diploma/Masters Coursework students

Students new to UNE need to apply through:

Universities Admissions Centre (UAC).

Address: UAC, Locked Bag 112, SILVERWATER NSW 2128;

Website: www.uac.edu.au/postgraduate.html

Phone: 02 9752 0200.

All students applying for the Graduate Certificate and Graduate Diploma in Counselling, Graduate Diploma in Health Science (Herbal) and Master of Counselling apply direct to the Student Centre.

Former UNE students apply through:

Student Centre

The University of New England NSW 2351

Website: www.une.edu.au/studentcentre

Email: studentcentre@une.edu.au

Phone: 02 6773 4444

Fax: 02 6773 4400

Masters with Honours/Doctor of Health Services Management/Doctor of Philosophy students

Students need to apply through Research Services at UNE. Applications for admission for the beginning of year intake must be received at the University by 30 October and 30 April, if there is a mid-year intake in 2006.

Address: Research Services

The University of New England NSW 2351

Email: hdr@une.edu.au

Phone: 02 6773 5227

Non-Award students

Before you are able to enrol in a course of study, you must apply to the University to be admitted to candidature. Students who wish only to enrol in specific units may be permitted to enrol as non-award students. These students are required to pay a non-award fee and General Service Fees, but they do not incur a Student Contribution charge.

Address for Correspondence:

Student Centre

The University of New England NSW 2351

Website: www.une.edu.au/studentcentre

Email: studentcentre@une.edu.au

Phone: 02 6773 4444

Fax: 02 6773 4400

Unit outlines can be viewed on the Student Centre website.

General Information

This book

This book is designed to assist students who are enrolling in courses offered through the Health Studies section of the Faculty of Education, Health and Professional Studies.

This book is not intended to be a substitute for the University *Handbook*. You are encouraged to purchase the University *Handbook* so that you have a copy of all the relevant regulations and by-laws governing your candidature.

Course Rules and Regulations

All students should familiarise themselves with the course rules of the course in which they are enrolling. You should be aware of the number of credit points (cp) or units which you are required to complete and the various groupings from which you can select these cp or units. You should also be aware of the Faculty regulations which govern your enrolment as a student within the Faculty of Education, Health and Professional Studies.

Courses

Diploma in Aboriginal Family and Community Counselling

The Diploma in Aboriginal Family and Community Counselling is offered under the Commonwealth Supported Places scheme. The course is designed to empower Indigenous and non-Indigenous people working in the area of Aboriginal family and community development and social and emotional well-being. The Diploma was developed in close collaboration and consultation with the Indigenous Regional Centre for Social and Emotional Wellbeing in Armidale, NSW. Units of study were developed with the advice of Aboriginal elders and community representatives. The units are practical and experiential, providing knowledge and understanding of the theory and practice of counselling, and developing skills for those addressing issues of grief and loss, family and community violence, crisis management, child and adolescent issues and substance and alcohol abuse in Indigenous families and communities.

Oorala Aboriginal Centre

The Oorala Centre provides personalised academic services for on-campus and off-campus Indigenous students. The Centre also provides a friendly place for relaxation and study. The Centre offers: academic advice; tutorial assistance; student computer room; resource library; tutorial rooms; student common room; community interaction. For further information please contact Oorala on 02 6773 5176 or website www.une.edu.au/oorala/.

1. Admission to Candidature

A candidate shall:

- (a) be qualified for admission (see Undergraduate Admission Rules) and
- (b) have experience in, or be currently working, in the field of Aboriginal community support work.

2. Course Requirements

- (a) To qualify for the award candidates shall pass 48 cp as specified in Rule 2(b) and 5.
- (b) The course shall comprise all units in Group 1.

3. Period of Candidature

The maximum period of candidature shall be:

- (a) two years as a full-time candidate;
- (b) four years as a part-time candidate.

4. Progress and Conduct

Failure in 12 cp shall be deemed to be unsatisfactory progress. (See UNE *Handbook* for full details).

5. Units Offered

All units listed below for this award have a value of six cp.

Group 1

HSCS 154	Counselling Theory and Practice in Indigenous Contexts
HSCS 156	Indigenous Loss and Grief Counselling
HSCS 237	Indigenous Crisis Intervention and Stress Management
HSCS 240	Aboriginal Family Violence: Issues and Recovery
HSCS 261	Aboriginal Child and Adolescent Counselling
HSCS 262	Aboriginal Drug and Substance Abuse Counselling
PDAB 106	Binang Goonj: Aboriginal Social and Emotional Wellbeing
PDAB 202	Principles of Aboriginal Community Development

Bachelor of Counselling

For continuing students only

The Bachelor of Counselling is offered under the Commonwealth Supported Places scheme. The course provides basic professional training in counselling theory and practice to a wide range of people who are currently involved in counselling clients within their workplace. The aim is to ensure that graduates will possess competency in skills for professional practice and a strong theoretical grounding. Emphasis will also be placed on the development of personal awareness and on producing counsellors who are self-reflective, capable of critical evaluation and who are motivated to become life-long learners of human development, human interaction, and counselling theory and processes.

Candidates need access to counselling clients for practical activities within the units, throughout the course.

1. Admission to Candidature

A candidate shall have one year, or its equivalent, of professional practice¹ relevant to the award and either:

- (a) hold a degree of a University relevant to the award; *or*
- (b) hold a three year diploma relevant to the award; *or*
- (c) be able to provide documentary evidence of substantial, structured, recognised training and professional practice that, in total, is deemed by the Faculty the equivalent of (a) or (b) above.

2. Course Requirements

2.1 To qualify for the award, a candidate shall pass 72 cp as specified in Rules 2.2 and 5.

2.2 The course shall comprise:

- (a) all units in Group 1;
- (b) six cp from Group 2;
- (c) 12 cp from Group 3.

3. Period of Candidature

The maximum period of candidature shall be:

- (a) two years as a full-time candidate;
- (b) four years as a part-time candidate.

4. Progress and Conduct

Failure in 12 cp shall be deemed to be unsatisfactory progress. (See *UNE Handbook* for full details).

¹ Professional Practice shall be defined as: (a) a minimum of one year's work in a publicly acknowledged agency or organisation where it is generally accepted that counselling is a major part of the job (eg counselling agency, community health centre, psychiatric ward, welfare organisation), and validated by the organisation or employer in writing; or (b) a minimum of one year's work in private practice, and a member of an appropriate professional organisation and/or receiving recognised professional supervision (by marriage counselling supervisor, social work or psychologists, etc); or (c) a minimum of five years of employment in the helping related professions (health, teaching and religious vocations), with evidence of three years of focused work in counselling.

5. Units Offered

All units listed below for this award have a value of six cp except where indicated after a colon.

Group 1

EHPS 590	Research Methods 1
HSCS 401	Skills and Supervision 1
HSCS 402	Skills and Supervision 2
HSCS 410	Counselling Theory 1
HSCS 411	Counselling Theory 2
HSCS 431:12	Counselling Practice 1
HSCS 432:12	Counselling Practice 2

Group 2

HSCS 470	Negotiated Topic in Counselling
HSCS 472	Child and Adolescent Counselling
HSCS 473	Experiential Approaches to Counselling
HSCS 474	Counselling in Loss and Grief
HSCS 475	Spiritual Issues in Counselling
HSCS 478	Trauma and Violence in Counselling

Group 3

HSCS 433:12	Group Strategies in Counselling
HSCS 436:12	Relationship Counselling
HSCS 440:12	Internship in Counselling

Bachelor of Health, Ageing and Community Services

The Bachelor of Health, Ageing and Community Services is offered under the Commonwealth Supported Places scheme. The course is multi-disciplinary and is designed to attract a broad range of health and community care workers from diverse health and community-related settings. The course aims to equip candidates with the knowledge and skills required to work effectively in health-related community settings and health care facilities. It aims to promote candidates' understanding of the societal contexts in which they work and their legal ethical responsibilities, and it aims to develop their skills of analysis and problem solving, as well as concepts and skills specific to different subject areas. Completion of the Bachelor degree provides a pathway into a range of Graduate Diploma and Master programs available from the School of Health.

1. Admission to Candidature

A candidate shall have professional experience² relevant to the award and:

- (a) hold a one year qualification recognised by the Faculty as suitable entry into the program, or equivalent; or
- (b) hold a two year qualification recognised by the Faculty as suitable for entry into the program or equivalent.

2. Award of the Degree

- (a) Candidates who meet course requirements listed under Rule 3 and who have not specialised shall be awarded the Bachelor of Health, Ageing and Community Services.
- (b) Candidates who meet the course requirements under Rule 3 and who specialise³ shall be awarded the Bachelor of Health, Ageing and Community Services in one of the following: Aged Care; Community Care; Counselling Studies; Disability Care.

3. Course Requirements

- 3.1. (a) To qualify for the award, candidates admitted under Rule 1(a) shall pass 96 cp as specified in Rules 3.1.(b) and 5.
 - (b) The course shall comprise
 - (i) all units in Group 1;
 - (ii) at least 24 cp from Group 2;
 - (iii) not more than 48 cp from Group 3.
- 3.2. (a) To qualify for the award, candidates admitted under Rule 1(b) shall pass 48 cp as specified in Rules 3.2(b) and 5.
 - (b) The course shall comprise:
 - (i) all units in Group 1;
 - (ii) at least 18 cp from Group 2;
 - (iii) not more than six cp in Group 3.

4. Period of Candidature

- 4.1. For candidates admitted under Rule 1(a) the maximum period of candidature shall be:
 - (a) two years as a full-time candidate;
 - (b) four years as a part-time candidate
- 4.2. For candidates admitted under Rule 1(b) the maximum period of candidature shall be:
 - (a) one year as a full-time candidate;
 - (b) two years as a part-time candidate.

5. Units Offered

All units listed below for this award have a value of six cp.

Group 1

HS219	Communication for Health Workers
HS212	The Dynamics of Health and Health Care Systems
HS305	Law, Advocacy and Health Care
HS349	Management Issues and Practices

² Generally it will be expected that candidates will have had at least one year's experience.

³ In order to meet specialisation requirements, candidates must complete at least 24 cp in their area of specialisation.

Group 2

Stream: Aged Care

HS 218 Assessment and Management of Challenging Behaviours
HS236 Ageing and Diabetes Care
HS250 Chronic Health Issues
HS 352 The Process of Ageing
HS 458 Health Field Study
HSCS 313 Counselling in the Health Professions
HSNS 333 Palliative Care
or any other unit approved by the Faculty.

Stream: Community Care

HS 236 Ageing and Diabetes Care
HS 250 Chronic Health Issues
HS 458 Health Field Study
HSCS 313 Counselling in the Health Professions
HSHM 301 Health Education and Promotion
HSHM 345 Community Analysis and Health Care Planning
HSHM 366 Community Development
PDAB 306 Aboriginal Health
or any other unit approved by the Faculty.

Stream: Counselling Studies

HSCS 416 Foundational Counselling Skills
HSCS 417 Foundational Counselling Issues
HSCS 418 Introduction to Counselling Theory
HSCS 419 Mental Health and Counselling
or any other unit approved by the Faculty.

Stream: Disability Care

HS 218 Assessment and Management of Challenging Behaviours
HS 250 Chronic Health Issues
HS 368 Living with Disability in Contemporary Society
HS 458 Health Field Study
HSCS 313 Counselling in the Health Professions
PDAB 306 Aboriginal Health
or any other unit approved by the Faculty.

Group 3

HS 218 Assessment and Management of Challenging Behaviours
HS 236 Ageing and Diabetes Care
HS 250 Chronic Health Issues
HS 265 Research Methods in Health
HS 322 Complementary Therapies in the Health Care System
HS 332 Social Aspect of HIV/AIDS, Education and Community Mobilisation
HS 352 The Process of Ageing
HS 368 Living with Disability in Contemporary Society
HS 458 Health Field Study
HS 485 Gender Studies in Health
HSHM 200 Leadership and Change
HSHM 301 Health Education and Promotion
HSHM 311 Rural Health
HSHM 345 Community Analysis and Health Care Planning
HSHM 366 Community Development
HSNS 333 Palliative Care
PDAB 202 Principles of Aboriginal Community Development
PDAB 306 Aboriginal Health

Bachelor of Health Management

For continuing students only

1. Admission to Candidature

A candidate shall:

- (a) be qualified for admission (see Undergraduate Admission Rules); and
- (b) have relevant professional experience in a health related area approved by the Faculty.

2. Course Requirements

2.1. To qualify for the award, candidates shall pass 96 cp as specified in Rules 2.2 and 5.

2.2. The course shall comprise:

- (a) all units in Group 1;
- (b) 12 cp from Group 2.

3. Period of Candidature

The maximum period of candidature shall be:

- (a) three years as a full-time candidate;
- (b) six years as a part-time candidate.

4. Progress and Conduct

Failure in 12 cp shall be deemed as unsatisfactory progress. (See *UNE Handbook* for full details).

5. Units Offered

All units listed below for this award have a value of six cp.

Group 1

ECON 318	Economics for Health Management
HSBM 200	Leadership and Change
HSBM 212	The Dynamics of Health and Health Care Systems
HSBM 251	Biostatistics for Health Professionals
HSBM 331	Epidemiology and Health
HSBM 341	Management of Health Services
HSBM 342	Human Resource Management
HSBM 343	Health Information Management
HSBM 345	Community Analysis and Health Care Planning
HSBM 421	Financial Management in Health Services I
HSBM 440	Law in Health Service Management
HSBM 444	Quality Management
HSBM 447	Contemporary Issues in International Health
POLS 411	Policy Analysis

Group 2

EDLA 403	Language Society and Culture
HS 322	Complementary Therapies in the Health Care System
HS 332	Social Aspects of HIV/Aids Education and Community Mobilisation
HSCS 310	Counselling Theory 1
HSGR 420	Introduction to Gerontology
HSBM 301	Health Education and Promotion
HSBM 305	The Law, Advocacy and Health Care
HSBM 311	Rural Health
HSBM 338	Issues in Women's Health
HSBM 402	Policy Management in Health
HSBM 422	Financial Management in Health Services II
HSBM 449	Management Issues and Practices
HSNS 448	International Health, Nursing and Primary Health Care
PDAB 202	Principles of Aboriginal Community Development
PDAB 306	Aboriginal Health
PDAB 412	Comparative Study of Indigenous Communities and Ethnic Minorities

or any other unit approved by the Faculty.

Access Program – Bachelor of Health Science

The Access Program is offered on a Full Fee basis. It is designed for applicants wishing to progress to the Bachelor of Health Science whose current qualifications do not enable direct admission. This may include, for example, professional health qualifications which are more than five years old; are not Government accredited; or contained insufficient depth and/or breadth of science curriculum to equip prospective students with the necessary foundation for the Health Science units in the Bachelor of Health Science award. The Access Program provides a valuable introduction to university-level off-campus study.

1. Entry Requirements

Eligible candidates are those who in addition to their professional qualification have:

- full membership of a professional association, such as the ATMS, APAA, ARM, MAA; *and*
- have at least two years' experience as a practitioner.

Massage therapists, aromatherapists, reflexologists and beauty therapists are amongst those who have successfully completed the Access Program and progressed to the Bachelor of Health Science.

2. Course Requirements

This Non-Award Access Program comprises the two Human Bioscience units HBIO 110 *Introduction to the Human Body I* and HBIO 120 *Introduction to the Human Body II* and are normally undertaken over two semesters of part-time off-campus study.

Once the Program has been successfully completed, students are invited to apply to the Bachelor of Health Science.

Bachelor of Health Science

The Bachelor of Health Science is offered under the Commonwealth Supported Places scheme. The course provides current health and allied practitioners with a level of knowledge, understanding and skills in appropriate aspects of science and health which enable them to work competently and confidently in their field. The course is particularly appropriate for nursing and allied health professionals, and for practitioners of natural and aesthetics therapies, whose current practitioner qualification is a Government accredited and UNE-recognised Diploma or Advanced Diploma.

1. Admission to Candidature

A candidate shall:

- (a) (i) be qualified for admission (see Undergraduate Admission Rules); *and*
- (ii) if admitted on the basis of an Australian school-leaving qualification, have achieved a standard set by the Faculty in English and a science subject in that school-leaving qualification; *or*
- (b) (i) hold a professionally-recognised health qualification deemed by the Faculty to be appropriate for admission; *or*
- (ii) hold the Diploma of Health Science (Nursing), Diploma in Nursing or any other diploma in a health related field awarded by UNE; *or*
- (iii) hold any other diploma in a health related field deemed by the Faculty to be appropriate for admission; *or*
- (iv) have completed the equivalent of at least two years of another diploma in a health related field deemed by the Faculty to be appropriate for admission; *or*
- (v) can provide documentary evidence of admission into an award with a provider that has been approved by the Faculty.

2. Award of the Degree

- (a) For candidates admitted under Rules 1(b) (iv) or (v) the degree will only be awarded to a candidate who has provided documentary evidence of successful completion of their diploma.
- (b) Candidates admitted under Rule 1(b) who meet the course requirements listed under Rule 3.2 and who have not specialised shall be awarded the Bachelor of Health Science.
- (c) Candidates admitted under Rules 1(b) (iii), (iv) or (v) who meet the course requirements listed under Rule 3.2 and who specialise⁴ shall be awarded the Bachelor of Health Science (Naturopathy) or Bachelor of Health Science (Traditional Chinese Medicine) or Bachelor of Health Science (Aesthetics Therapy) or Bachelor of Health Science (Natural Therapy) or Bachelor of Health Science (Homoeopathic Medicine).

3. Course Requirements

- 3.1. (a) To qualify for the award, candidates admitted under Rule 1(a) shall pass 144 cp as specified in Rules 3.1(b) and 6.
- (b) The course shall comprise:
 - (i) all units in Group 1A;
 - (ii) at least six cp from Groups 1B and 1C;
 - (iii) at least 12 cp from Group 1D.
- 3.2. (a) To qualify for the award, candidates admitted under Rule 1(b) shall pass 24, 48 or 72 cp from Groups 2A, 2B, 2C, 2D, 2E or 2F as specified by the Faculty.

4. Period of Candidature

- 4.1. For candidates admitted under Rule 1(a), the maximum period of candidature shall be:
 - (a) four years as a full-time candidate;
 - (b) seven years as a part-time candidate.
- 4.2. For candidates admitted under Rule 1(b), the maximum period of candidature shall be:
 - (a) up to three years as a full-time candidate;
 - (b) up to six years as a part-time candidate;
 depending on a candidate's program of study as specified in Rule 3.3.

4. Progress and Conduct

Failure in 12 cp shall be deemed to be unsatisfactory progress. (See *UNE Handbook* for full details).

⁴ In order to meet specialisation requirements, candidates must complete their diploma at an institution and in a field approved by the Faculty.

5. Units offered

All units listed below for this award have a value of six cp except where indicated after a colon.

Group 1A

GENE 210	Introductory Genetics
HHSC 136	Human Health Science 1
HHSC 137	Human Health Science 2
HHSC 236	Human Health Science 3
HHSC 237	Human Health Science 4
HHSC 383	Stress and Stress Management: Physiology
HHSC 385	Environment and Health
SHSM 212	The Dynamics of Health and Health Care Systems
SHSM 301	Health Education and Promotion
SHSM 305	The Law, Advocacy and Health Care
SHSM 331	Epidemiology and Health
SHSM 343	Health Information Management
HSNS 211	Enquiry, Analysis and Change
HUMN 340	Issues in Human Nutrition II
PDPS 171	Introduction to Society and Culture
PHIL 101	Bioethics

Group 1B

EDPE 143	Movement and Skill I
HBO 211	Community Health, Stress and Disease

Group 1C

HHSC 398	Special Topic in Human Health Bioscience
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Group 1D

HSGR 420	Introduction to Gerontology
SHSM 311	Rural Health
SHSM 338	Issues in Women's Health
SHSM 341	Management of Health Services
SHSM 345	Community Analysis and Health Care Planning
SHSM 444	Quality Management
HSNS 430	Child Health

or any other unit approved by the Faculty.

Group 2A

HHSC 101	Body Chemistry, Coverings, Support and Movement
HHSC 102	Body Maintenance
HHSC 201	Control, Coordination and Transportation
HHSC 202	Survival and Continuation of Life

Group 2B

HHSC 233	Homeostasis - The Dynamic Balance of Health
HHSC 243	Cellular and Molecular Mechanisms of Disease

Group 2C

HS 265	Research Methods in Health
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Group 2D

HS 322	Complementary Therapies in the Health Care System
HS 403	Current Issues in Skin Biology
SHSM 301	Health Education and Promotion

Group 2E

HHSC 243 Cellular and Molecular Mechanisms of Disease
 HHSC 383 Stress and Stress Management: Physiology
 HHSC 384 The Biology of Human Ageing
 HHSC 385 Environment and Health
 HHSC 398 Special Topic in Human Health Bioscience
 HSCS 313 Counselling in the Health Professions
 HUMN 340 Issues in Human Nutrition II
 PHAR 322 Introductory Pharmacology
 or any other unit approved by the Faculty.

Group 2F

HSCS 313 Counselling in the Health Professions
 HSHM 212 The Dynamics of Health and Health Care Systems
 HSHM 305 The Law, Advocacy and Health Care
 HSHM 406 Key Concepts in Public Health
 or any other unit approved by the Faculty.

Specialisations**Conversion**

The course provides nursing and other health practitioners with a level of knowledge, understanding and skills in appropriate aspects of science and health which will enable them to work competently and confidently in their field.

Units:

HS 265; six cp from Group 2D; 12 cp from Group 2E

Homoeopathic Medicine

The course provides appropriately qualified practitioners of Homoeopathic Medicine with a level of knowledge, understanding and skills in relevant aspects of science and health which will enable them to work competently and confidently in their field.

Units:*Year 1*

HS 265, 322; HHSC 233, 243

Year 2

HSHM 301; 18 cp from Groups 2E and/or 2F

Natural Therapy

The course provides appropriately qualified practitioners of natural therapy modalities with a level of knowledge, understanding and skills in appropriate aspects of science and health which will enable them to work competently and confidently in the field.

Units:*Year 1*

HS 265, 322; HHSC 233, 243

Year 2

HSHM 301; 18 cp from Group 2E and/or 2F

Traditional Chinese Medicine

The course provides appropriately qualified practitioners of Traditional Chinese Medicine modalities with a level of knowledge, understanding and skills in relevant aspects of science and health which will enable them to work competently and confidently in the field.

Units:

Year 1

HS 265, 332; HHSC 233, 243

Year 2

HSHM 301; 18 cp from Group 2E and/or 2F

Bachelor of Health Science with Honours

The Bachelor of Health Science with Honours is offered under the Commonwealth Supported Places scheme. The course aims to prepare graduates with an interest in health science issues for research and scholarship from an interdisciplinary perspective.

1. Admission to Candidature

A candidate shall:

- (a) hold a degree of a university relevant to the award at a grade point average specified by the Faculty; *and*
- (b) have at least one year's experience/employment, or equivalent, in a health related field in the five years prior to admission to candidature; *and*
- (c) have adequate preparation at the tertiary level to undertake research in the health area.

2. Course Requirements

- (a) To qualify for the award, candidates shall pass 48 cp as specified in Rules 2(b) and 6.
- (b) The course shall comprise:
 - (i) the unit in Group 1;
 - (ii) six cp from Group 2;
 - (iii) 36 cp from Group 3;
 - (iv) a candidate shall undertake a major study in Health Science and a minor study in Health Science; and shall be examined on: (1) a substantive piece of work in the minor area at the end of First Semester, and (2) a thesis in a major topic to be submitted at the end of Second Semester.

3. Classes of Honours

- 3.1. There shall be three classes of Honours, namely Class I, Class II and Class III. Class II shall have two divisions. There shall be no re-examination.
- 3.2. An exceptionally distinguished candidate who has been awarded Honours Class I may be awarded a University Medal.

4. Period of Candidature

For candidates admitted under Rule 1 the maximum period of candidature shall be:

- (a) one year as a full-time candidate;
- (b) two years as a part-time candidate.

5. Progress and Conduct

Failure to obtain an average result of Credit or better in course work shall be deemed to be unsatisfactory progress. (See UNE *Handbook* for full details).

6. Units Offered

All units listed below for this award have a value of six cp except where indicated after a colon.

Group 1

EHPS 590 Research Methods 1; or any other unit approved by the Faculty.

Group 2

HSHM 431 Epidemiology and Health

HSHM 451 Biostatistics for Health Professionals

or any other unit approved by the Faculty.

Group 3

HHSC 400:36 Human Biology Honours

HS 499:36 Thesis at Bachelor (Honours) Level

Bachelor of Nursing (on-campus study only)

The Bachelor of Nursing is offered under the Commonwealth Supported Places scheme. The aim of the course is to prepare graduate nurses who are eligible for registration as professional nurses with the NSW Nurses' Registration Board and are equipped with adequate knowledge and skills for the practice of nursing at baccalaureate level. They will be educated to assume the role of a beginning professional practitioner in a variety of health care settings and to provide creative, sensitive and responsible nursing care to the clients with whom they work. The degree also aims to prepare graduates who appreciate the value of life-long learning and who have a firm foundation for further study at a postgraduate level.

General Information

Commencement Requirements

A requirement for the Bachelor of Nursing course is that you have a current First Aid Certificate which is Workcover approved. This certificate should be completed before you commence the course. If necessary, it can be completed at your own cost during your first semester. However, it should be noted that this is not the preferred option because it adds to your study load.

Student Vaccinations

It is a requirement of the New South Wales Health Department that all students attending clinical placement within health agencies of NSW must be appropriately immunised. Failure to meet with New South Wales Health Department requirements may result in health services declining students' clinical placement experience. The Department recommends that nursing students have immunisations prior to undertaking clinical placement experience for the following:

Adult Diphtheria, Tetanus and Pertussis

Hepatitis A

Hepatitis B

Influenza

Measles, Mumps, Rubella

Varicella (chickenpox)

Tuberculosis

Students will be issued with a letter from New South Wales Health regarding the immunisation policy and each student will be required to have a medical officer verify their immunisation status by completing an Immunisation Record Card. This Student Letter and Immunisation Record Card will be issued to students by the UNE Admissions Office upon the students acceptance of enrolment into the UNE Bachelor of Nursing Program. This will enable students to organise with their local medical officer to have their immunisation status verified or to commence the relevant immunisations.

Please note: TB screening and vaccination will be organised by the School of Health during 1st semester.

Criminal Record Check

The NSW Health Department has initiated a policy that all staff, including students undertaking clinical placements, in positions dealing with children and patients vulnerable by reason of health status, undergo a criminal record check prior to employment or placement in any capacity in the NSW Health System. This check will be conducted by the NSW Police and will be co-ordinated by the Department of Health. Students who do not complete the Criminal Record Check will not be permitted to undertake their first clinical praxis. The School of Health will issue students with the appropriate forms during orientation week.

1. Admission to Candidature

A candidate shall:

- (a) (i) be qualified for admission (see Undergraduate Admission Rules); and
- (ii) if admitted on the basis of an Australian school-leaving qualification, have achieved a standard set by the Faculty in English and a science subject in that school-leaving qualification; or
- (b) (i) be currently registered to practise as a registered nurse; and
- (ii) have at least one year's experience as a registered nurse during the five years prior to admission to candidature or have current full-time employment as a registered nurse.

2. Probationary Candidature

2.1. In special circumstances an applicant who has not satisfied the requirements of Rule 1(b) may be admitted to probationary candidature.

2.2. A candidate so admitted shall be required to undertake such units as the Faculty may determine. Successful

completion of such units within one year of admission to probationary candidature shall be sufficient condition for admission to full candidature; such units shall be counted towards the degree, provided that the requirements of Rule 3.2 are met.

- 2.3. The Faculty may extend or suspend the period of probationary candidature or amend a candidate's required probationary units. The maximum period of extension or suspension of probationary candidature shall be one year.
- 2.4. Failure in or withdrawal from a probationary unit shall be deemed to be unsatisfactory progress under Rule 2.13.2.
- 2.5. A candidate whose probationary candidature is terminated may, after a lapse of two years, be permitted to apply for readmission to probationary candidature.

3. Course Requirements

- 3.1. (a) To qualify for the award, candidates admitted under Rule 1(a) shall pass 144 cp as specified in Rules 3.1(b) and 6.
 - (b) The course shall comprise all units in Group 1.
- 3.2. (a) To qualify for the award, candidates admitted under Rule 1(b) must have had one year's experience as a registered nurse and shall pass 48 cp as specified in Rules 3.2(b) and 6.
 - (b) The course shall comprise:
 - (i) all units in Group 2A;
 - (ii) 18 cp from Group 2B.

4. Period of Candidature

- 4.1. For candidates admitted under Rule 1(a), the maximum period of candidature shall be:
 - (a) four years as a full-time candidate;
 - (b) seven years as a part-time candidate.
- 4.2. For candidates admitted under Rule 1(b), the maximum period of candidature shall be:
 - (a) one year as a full-time candidate;
 - (b) four years as a part-time candidate.
- 4.3. The period of candidature for candidates admitted under Rule 2 shall commence following completion of probationary candidature and shall be reduced according to the number of probationary units counted towards the degree.

5. Progress and Conduct

- 5.1. For candidates admitted under Rule 1(a), failure in 18 cp shall be deemed to be unsatisfactory progress. (See UNE *Handbook* for full details).
- 5.2. For candidates admitted under Rule 1(b), failure in 12 cp shall be deemed to be unsatisfactory progress. (See UNE *Handbook* for full details).

6. Units Offered

All units listed below for this award have a value of six cp.

Group 1

HHSC 136	Human Health Science 1
HHSC 137	Human Health Science 2
HHSC 236	Human Health Science 3
HHSC 237	Human Health Science 4
HHSC 336	Human Health Science 5
SHSM 305	The Law, Advocacy and Health Care
HSNS 151	Introduction to Nursing Practice A
HSNS 152	Introduction to Understanding the Person
HSNS 153	Introduction to Nursing Practice B
HSNS 154	The Developing Family and Primary Health Care
HSNS 155	Critical Approaches to Nursing Practice
HSNS 180	Transcultural Nursing
HSNS 211	Enquiry, Analysis and Change
HSNS 271	Nursing Practice I: Medical/Surgical Nursing
HSNS 272	Nursing Practice II: Medical/Surgical Nursing
HSNS 274	Nursing Practice III: Medical/Surgical Nursing
HSNS 275	Introduction to High Dependency Nursing

HSNS 276	Professional Issues in Nursing Practice
HSNS 300	Comprehensive Health Assessment
HSNS 302	Mental Health Nursing Theory
HSNS 303	Mental Health Nursing Interventions
HSNS 304	Nursing Care of the Aged and Introduction to Palliative Care
HSNS 308	Nursing Practice VI: Developmental Disability Nursing
HSNS 315	Community Health Nursing Practice

Group 2A

HSHM 212	The Dynamics of Health and Health Care Systems
HSHM 251	Biostatistics for Health Professionals
HSNS 152	Introduction to Understanding the Person
HSNS 155	Critical Approaches to Nursing Practice
HSNS 276	Professional Issues in Nursing Practice

or any other unit approved by the Faculty.

Group 2B

HS 485	Gender Studies in Health
HSGR 420	Introduction to Gerontology
HSHM 301	Health Education and Promotion
HSHM 311	Rural Health
HSHM 338	Issues in Women's Health
HSNS 300	Comprehensive Health Assessment
HSNS 333	Palliative Care
HSNS 340	Pain Management for Nurse Clinicians

or any other unit approved by the Faculty.

The following is the suggested sequence in which units may be studied

Semester One Year One

HHSC 136	Human Health Science I
HSNS 151	Introduction to Nursing Practice A
HSNS 152	Introduction to Understanding the Person
HSNS 155	Critical Approaches to Nursing Practice

3 weeks Praxis

Semester Two Year One

HHSC 137	Human Health Science 2
HSNS 153	Introduction to Nursing Practice B
HSNS 154	The Developing Family and Primary Health Care
HSNS 180	Transcultural Nursing

4 weeks Praxis

Semester One Year Two

HHSC 236	Human Health Science 3
HSNS 271	Nursing Practice 1: Medical/Surgical Nursing
HSNS 272	Nursing Practice 11: Medical/Surgical Nursing
HSNS 211	Enquiry, Analysis and Change

4 weeks Praxis

Semester Two Year Two

HHSC 237	Human Health Science 4
HSNS 274	Nursing Practics 111: Medical/Surgical Nursing
HSNS 275	Introduction to High Dependency Nursing
HSNS 276	Professional Issues in Nursing Practice

4 weeks Praxis

Semester One Year Three

HHSC 336	Human Health Science 5
HSNS 304	Nursing Care of the Aged and Introduction to Palliative Care

HSNS 308 Nursing Practice V1: Developmental Disability Nursing
 HSNS 302 Mental Health Nursing Theory
 7 weeks Praxis

Semester Two Year Three

HSNS 303 Mental Health Nursing Interventions
 HSNS 300 Comprehensive Health Assessment
 HSNS 315 Community Health Nursing Practice.
 HSHM 305 The Law, Advocacy and Health Care
 11 weeks Praxis

Clinical Praxis – Bachelor of Nursing

Definition of Clinical Praxis

Praxis denotes the marrying of theory with practice. Knowledge in nursing is embedded in practice and the world that influences it, which is also embedded in action, contexts and reflections on practice. Knowledge presented to students in classrooms at the University interface provides understandings about that knowledge in the context of authentic nursing practice situations.

Practice enables students of nursing in the course opportunities to understand and critically inquire into the spectrum of the particular clinical practices expected of them throughout their course of study. Knowledge of content or information related to authentic nursing contexts, as well as knowing how to nurse in those contexts are essential elements of the concept of clinical praxis.

The behavioural and social sciences are linked via the concept of praxis in which nursing concerns, issues, practical insights or exemplars are focused upon within the context of the wider world and its influences, and which together mediate knowledge content throughout the unit of study. Thus behavioural and social sciences are closely integrated into the program.

The integration of theory and practice is nowhere more important than in courses leading to initial nurse registration. In recognition of this importance, the Bachelor of Nursing has been designed with a large component of clinical praxis.

During this praxis students will have the opportunity to develop the level of functioning required by a beginning nurse. Through contact with clients, in a variety of health care settings, students will have the opportunity to use the knowledge, processes and skills essential to the acquisition of clinical competencies.

Throughout the praxis component of the pre registration degree, the ANC competencies will be emphasised and their acquisition by students will be facilitated. Such facilitation will be provided by nursing Faculty and appropriately prepared clinical preceptors who have been made aware of the objectives of the clinical praxis by way of workshops, consultation and communication.

The Partnership Model of Clinical Teaching

The University of New England conducts the clinical praxis component of undergraduate nursing programs in partnership with the staff of facilities in which students undertake praxis. The partnership model recognises the clinical experience and skills of health professionals. These professional attributes are utilised to:

- Offer guidance and assistance to the student with the delivery of nursing practice and the development and practice of nursing skills;
- Provide experienced and competent role models for the new nurse to observe and with whom to learn;
- Orientate the student to the clinical environment and health care settings;
- Support the student in adapting to clinical nursing practice;
- Assist and guide the student to develop new skills as well as adapting skills to diverse environments;
- Provide a context in which conflicts and contradictions in nursing practice can be collegially explored and resolved, using an evidence-based model for practice;
- Assist the student to integrate theory into practice.

Clinical partners are prepared for their role in workshops conducted by the University. These workshops cover such topics as the role and function of clinical partners, trouble shooting and student assessment. The specific roles of clinical partners are those of:

- teacher
- role model
- assessor
- counsellor
- support person

Clinical partners identify and structure clinical learning opportunities, demonstrate clinical skills to the student, assure themselves of the student's readiness to undertake specific skills and clearly communicate clinical performance expectations to students.

The very term partnership indicates that the acquisition of clinical skills by students is a reciprocal process. In this process the University and the student also have responsibilities.

It is the responsibility of the University to provide education and support for the clinical partners and to ensure the preparedness of students for their praxis placements. The students' responsibility is to communicate openly, identify learning objectives, be an active and participatory learner and to incorporate constructive criticisms into future practice.

Clinical coordinators have dual support responsibilities in this clinical partnership they must provide support to both the RN and the student.

A student may be placed with one or more RNs during praxis placement. Where possible the student will be placed with one RN. There will be occasions where the student will be partnered with several RNs during a placement. Should this be the case the student's assessment will need to be a collaborative report, preferably written by the RN with whom the student has spent the most time.

In some instances a health agency may request the presence of a clinical facilitator. A Clinical Facilitator is a registered nurse who is employed by the University to conduct clinical education for undergraduate nursing students. The role of the Clinical Facilitator is to:

- (1) liaise closely with the relevant Clinical Coordinator(s) on Program Direct in the provision of Clinical education;
- (2) liaise with clinicians and nurse managers during the placement period;
- (3) provide support and teaching for nursing students throughout the placement period;
- (4) appraise the clinical performance of students. This appraisal should be done in collaboration with relevant clinicians but the ultimate responsibility for appraisal rests with the Facilitator and the appropriate Clinical Coordinator;
- (5) ensure that students receive both formative and summary performance evaluations;
- (6) enhance the clinical learning experiences of nursing students;
- (7) intervene when student issues arise in the clinical setting and implement appropriate strategies to deal with the issues;
- (8) inform the Clinical Coordinator of any concerns regarding individual or group student performance;
- (9) provide recommendations to the Clinical Coordinator if practice issues arise.

Organisation of Praxis

Clinical praxis has been organised in block placements of two to eight weeks throughout the six semesters of the degree. This organisation is essential because of geographic, logistic and economic considerations. Additionally, our experience has been that this is an effective and efficient organisational structure for this University.

Block placements will occur in each semester as follows:

Semester one	76 hours
Semester two	152 hours
Semester three	152 hours
Semester four	152 hours
Semester five	280 hours
Semester six	440 hours
Total	1,252 hours

Clinical Praxis Venues

Students will be rotated, for clinical praxis, through each of the Nursing Clinical Schools and their affiliated hospitals and health care agencies. These clinical schools have been established at Armidale, Tamworth and Taree.

Smaller regional hospitals make a major contribution to the course, especially in the earlier stages when students are consolidating fundamental nursing skills.

Community health services provide experience in Community Health Nursing Practice Semester six.

Costs

Students should be aware that only limited places are available to undertake their clinical praxis in Armidale. Thus it is likely that clinical placements will be elsewhere and you will need to budget for travel and accommodation costs whilst on clinical praxis throughout the three years of the program.

Proposed Clinical Placement by Semester

The following is an outline of proposed clinical placements by semester:

Semester one (76 hours)

Venues: Regional hospitals

During this praxis students consolidate, in the clinical practice setting, those essential nursing skills covered in Semester one units especially those in HSNS 151. Students will be placed in general wards for this experience.

Semester two (152 hours)

Venues: Regional hospitals

In this praxis students will further consolidate the essential skills learned in semester one and will begin the consolidation of those skills learned in semester two, especially those in HSNS 153, HSNS 154 and HSNS 155. This praxis will encourage the students to begin to think critically and reflectively on their clinical practice and on the clinical practice of their more experienced colleagues. Students will be placed in general wards, maternity and children's units for this praxis.

Semesters three and four (152 hours each)

Venues: Larger regional hospitals

This praxis builds on and advances skills acquired in semester two. In particular students will be consolidating and extending the knowledge and skills they have learned in HSNS 271, HSNS 272, HSNS 274 and HSNS 275. Students will be placed in medical/surgical, high dependency, maternity and children's units. During these placements students will provide care to some clients who are moderately to severely ill.

Semester five (280 hours)

Venues: Aged care, palliative care and mental health facilities

Students during this praxis will be rotated through facilities in the above areas. During this rotation students will be able to practise the specialised nursing skills required in these areas as well as continuing the consolidation process of all their previously acquired skills.

Semester six (440 hours)

Venues: Community health agencies, mental health facilities and ward areas

This praxis has three component modules. Students will be rotated through each of these three week placements. The placement related to Comprehensive Health Assessment is envisaged as a clinical elective wherein students may select a clinical placement, provided that the placement selected permits the student to achieve the clinical objectives of the unit.

Bachelor of Nursing with Honours

The Bachelor of Nursing with Honours is offered under the Commonwealth Supported Places scheme. The course allows students who have previously gained a Bachelor of Nursing degree the opportunity to convert their award to Honours level.

1. Admission to Candidature

A candidate shall:

- (a) hold a Bachelor of Nursing degree of a university at a grade point average specified by the Faculty; *and*
- (b) be currently registered to practice as a registered nurse and be eligible for registration in New South Wales; *and*
- (c) have at least one years experience as a registered nurse during the five years prior to admission to candidature or have current full time employment as a registered nurse.

2. Requirements for the Course

2.1. To qualify for the course, candidates shall pass 48 cp as specified in Rules 2(b) and 6.

2.2. The course shall comprise:

- (a) all units in Group 1; *and*
- (b) a candidate shall undertake a major study in Nursing and a minor study in Nursing; and shall be examined on
 - (i) a substantive piece of work in the minor area at the end of semester one and (ii) a thesis on a major topic to be submitted at the end of second semester.

3. Classes of Honour

3.1. There shall be three classes of Honours, namely Class I, Class II and Class III. Class II shall have two divisions. There shall be no re-examination.

3.2. An exceptionally distinguished candidate who has been awarded Honours Class I may be awarded a University Medal.

4. Period of Candidature

The maximum period of candidature shall be:

- (a) one year as a full-time candidate;
- (b) two years as a part-time candidate.

5. Progress and Conduct

Failure to obtain an average result of Credit or better in course work units shall be deemed to be unsatisfactory progress. (See *UNE Handbook* for full details).

6. Units Offered

All units listed below for this award have a value of six cp except where indicated after a colon.

Group 1

EDUC/HS/PDAL591:12	Research Methods 2
EHPS 590	Research Methods 1
HS 499:24	Thesis at Bachelor (Honours) Level
HSNS 478	Influences on Contemporary Nursing Practice

Bachelor of Nursing Studies

The Bachelor of Nursing Studies is offered under the Commonwealth Supported Places scheme. The nursing profession has a key role to play in the health of all Australians. Nurses are employed in a wide variety of health-related situations including occupational health and safety, community nursing, mental health, general medical and surgical nursing and a large number of speciality settings. The aim of the award is to prepare Enrolled Nurses as beginning competent nursing clinicians who will be eligible for registration with the NSW Nurses' Registration Board. Graduates will have experienced a tertiary education preparing them for lifelong education and providing a sound foundation for postgraduate work in the discipline of nursing. The four-year off-campus program of study is supplemented with on-campus residential schools and on-site clinical experience provided by the School of Health Clinical Schools and their associated Health Service partners.

1. Admission to Candidature

A candidate shall:

- (a) be an enrolled nurse; *and*
- (b) hold the Advanced Certificate in Nursing (Enrolled Nurse) or equivalent; *and*
- (c) have had at least one year's experience as an enrolled nurse.

2. Course Requirements

2.1. To qualify for the award, a candidate shall pass 96 cp as specified in Rules 2.2 and 5.

2.2. The course shall comprise all units in Group 1.

4. Period of Candidature

The maximum period of candidature shall be:

- (a) three years as a full-time candidate;
- (b) six years as a part-time candidate.

4. Progress and Conduct

Failure in 12 cp shall be deemed as unsatisfactory progress. (See *UNE Handbook* for full details).

5. Units Offered

All units listed below for this award have a value of six cp except where indicated after a colon.

Group 1

HSNS 154	The Developing Family and Primary Health Care
HSNS 155	Critical Approaches to Nursing Practice
HSNS 180	Transcultural Nursing
HSNS 183:12	Medical/Surgical Nursing and Health Science I
HSNS 276	Professional Issues in Nursing Practice
HSNS 284:12	Medical/Surgical Nursing and Health Science II
HSNS 285:12	Medical/Surgical Nursing and Health Science III
HSNS 300	Comprehensive Health Assessment
HSNS 304	Nursing Care of the Aged and Introduction to Palliative Care
HSNS 308	Nursing Practice VI: Developmental Disability Nursing
HSNS 315	Community Health Nursing Practice
HSNS 317	Mental Health Nursing
HSNS 439	Nursing in Diverse Settings

Suggested Course Sequence (part-time basis)

Year 1

HSNS 155, 180, 183:12; Medical/Surgical Practical Experience (2 weeks)

Year 2

HSNS 284:12, 285:12; Medical/Surgical Practical Experience (4 weeks)

Year 3

HSNS 154, 304, 308, 317; Practical Experience: Maternal and Infant (1 week), Paediatrics (1 week), Mental Health (3 weeks), Developmental Disabilities (1 week), Aged/Palliative Care (2 weeks)

Year 4

HSNS 315, 276, 300, 439; Practical Experience: Community Placement (2 weeks), Medical/Surgical (2 weeks), Clinical Elective (2 weeks)

Graduate Certificate in Counselling

The Graduate Certificate in Counselling is offered on a Full Fee basis. The Graduate Certificate in Counselling aims to provide graduates from a range of disciplines with an introduction to counselling skills, theories and mental health issues. The award is designed for:

- a) graduates from other disciplines who do not have the prerequisite counsellor training for entry into the Graduate Diploma in Counselling; or
- b) graduates from other disciplines who wish to gain basic counselling skills and theory to support their practice in a related profession (eg teaching, nursing, medical practice etc.).

For those who wish to move into the field of counselling, but do not have a degree, the four units in the Graduate Certificate are also offered as a counselling stream in the undergraduate Bachelor of Health, Ageing and Community Services (BHACS).

1. Admission to Candidature

A candidate shall:

- (a) hold a degree of a university; or
- (b) satisfy the Faculty by means of other qualifications and relevant experience⁵ of adequate preparation for candidature.

Applicants must provide with their application:

- (i) a curriculum vitae of no more than five pages highlighting counselling related information and including supporting documentation;
- (ii) a referee report (obtained at the end of this Course Guide and sent in by referee);
- (iii) a separate question and answer sheet where the applicant will answer the following questions:
 - Why do you want to become a counsellor? (max 200 words)
 - What values are important for a counsellor to hold? (max 200 words)
 - What do you perceive as your strengths and weaknesses? (max 100 words)
 - What are you hoping to gain from doing this course? (max 100 words)
 - How will you access clients for counselling practice? (max 50 words).

2. Course Requirements

2.1. To qualify for the award a candidate shall pass 24 cp as specified in Rules 2.2 and 5.

2.2. The course shall comprise all units in Group 1.

3. Period of Candidature

The maximum period of candidature shall be two years as a part-time candidate.

4. Progress and Conduct

Failure in 12 cp shall be deemed to be unsatisfactory progress. (See *UNE Handbook* for full details).

5. Units Offered

All units listed below for this award have a value of six cp.

Group 1

- | | |
|----------|------------------------------------|
| HSCS 416 | Foundational Counselling Skills |
| HSCS 417 | Foundational Counselling Issues |
| HSCS 418 | Introduction to Counselling Theory |
| HSCS 419 | Mental Health and Counselling |

or any other unit approved by the Faculty.

⁵ "Other qualifications and relevant experience" would be at least a two-year diploma and one year professional experience in counselling or a related profession.

Graduate Certificate in Health Management

The Graduate Certificate in Health Management is offered on a Full Fee basis. The course aims to meet the needs of health professionals who desire or are required to document evidence of continuing education in order to maintain active membership in their professional associations. It is designed to serve as a flexible, self-directed entry into other advanced academic courses such as the Graduate Diploma in Health Management.

1. Admission to Candidature

A candidate shall:

- (a) hold a degree of a university in a field other than health management and have relevant professional experience in a health related area approved by the Faculty; *or*
- (b) have professional standing and successful professional practice relevant to the award.

2. Course Requirements

- 2.1. (a) To qualify for the award of Graduate Certificate in Health Management, candidates shall pass 24 cp as specified in Rules 2.1.(b) and 5.
 - (b) The course shall comprise 24 cp from Group 3.
- 2.2. (a) To qualify for the award of Graduate Certificate in Health Management (Aged Care), candidates shall pass 24 cp as specified in Rules 2.2(b) and 5.
 - (b) The course shall comprise:
 - (i) all units in Group 1;
 - (ii) 12 cp from Group 3.
- 2.3. (a) To qualify for the award of Graduate Certificate in Health Management (Quality Management), candidates shall pass 24 cp as specified in Rule 2.3(b) and 5.
 - (b) The course shall comprise:
 - (i) all units in Group 2;
 - (ii) 12 cp from Group 3.

3. Period of Candidature

The maximum period of candidature shall be:

- (a) one year as a full-time candidate;
- (b) two years as a part-time candidate.

4. Progress and Conduct

Failure in 12 cp shall be deemed to be unsatisfactory progress. (See *UNE Handbook* for full details).

5. Units Offered

All units listed below for this award have a value of six cp.

Group 1

- HSGR 420 Introduction to Gerontology
- HSHM 449 Management Issues and Practices

Group 2

- EHPS 590 Research Methods 1
- HSHM 444 Quality Management

Group 3

- ECON 318 Economics for Health Management
 - HS 458 Health Field Study
 - HSHM 400 Leadership and Change
 - HSHM 411 Rural Health
 - HSHM 412 The Dynamics of Health and Health Care Systems
 - HSHM 421 Financial Management in Health Services I
 - HSHM 431 Epidemiology and Health
 - HSHM 440 Law in Health Service Management
 - HSHM 441 Management of Health Services
 - HSHM 443 Health Information Management
 - HSHM 444 Quality Management
 - HSHM 445 Community Analysis and Health Care Planning
 - HSHM 451 Biostatistics for Health Professionals
 - HSHM 542 Human Resource Management
- or any other unit approved by the Faculty.

Graduate Certificate in Mental Health Nursing

The Graduate Certificate in Mental Health Nursing is offered on a Full Fee basis. The course aims to provide postgraduate educational opportunities for registered nurses to specialise in mental health nursing practice. The course opens up career pathway opportunities in mental health nursing, which peak industry bodies have identified as important for addressing mental health needs of the community, particularly rural and remote communities, for the future.

1. Admission to Candidature

A candidate shall either:

- (i) hold the degree of Bachelor of Nursing and be currently registered to practice as a Registered Nurse and be eligible for registration in New South Wales, and have at least one year's professional experience as a Registered Nurse within the last five years; *or*
- (ii) satisfy the Faculty by means of other qualifications and relevant experience of adequate preparation for candidature.

2. Course Requirements

- 2.1. To qualify for the award candidates shall pass 24 cp as specified in Rule 2.2 and 5.
- 2.2. The course shall comprise all units in Group 1.

3. Period of Candidature

The maximum period of candidature shall be two years as a part-time off-campus candidate.

4. Progress and Conduct

Failure in 12 cp shall be deemed to be unsatisfactory progress. (See *UNE Handbook* for full details).

5. Units Offered

All units listed below for this award have a value of six cp.

Group 1

HSNS 435	Foundations of Mental Health Nursing Practice
HSNS 436	Assessment in Mental Health Nursing
HSNS 472	Mental Health: Nursing Therapeutics
HSNS 473	Emerging Issues in Mental Health Nursing

Graduate Diploma in Counselling⁶

The Graduate Diploma in Counselling is offered on a Full Fee basis. This award provides basic professional training in counselling skills and theory to enable graduates to work in a range of counselling contexts.

Students may:

- a) exit after completing 48 cp with a Graduate Diploma in Counselling, or
- b) complete a further 48 cp to graduate with a Master of Counselling (96 cp in total).

The Graduate Diploma is designed to meet minimum training standards currently set by PACFA (Psychotherapy and Counselling Federation of Australia), while the Masters level is designed to meet emerging standards.

Students will be required to keep a portfolio recording their supervised work experience during the period of candidature. This will be assessed as an integral part of the training.

1. Admission to Candidature

A candidate shall have at least one year's professional practice⁷ relevant to the award and either:

- (a) hold a degree of a university relevant to the award; *or*
- (b) hold a three-year diploma relevant to the award; *or*
- (c) satisfy the Faculty by means of other qualifications and relevant experience of adequate preparation for candidature.

Applicants must provide with their application:

- (i) a curriculum vitae of no more than five pages highlighting counselling related information and including supporting documentation;
- (ii) a referee report (obtained at the end of this Course Guide and sent in by referee);
- (iii) a separate question and answer sheet where the applicant will answer the following questions:
 - Why do you want to become a counsellor? (max 200 words)
 - What values are important for a counsellor to hold? (max 200 words)
 - What do you perceive as your strengths and weaknesses? (max 100 words)
 - What are you hoping to gain from doing this course? (max 100 words)
 - How will you access clients for counselling practice? (max 50 words).

2. Course Requirements

2.1. To qualify for the award, a candidate shall pass 48 cp as specified in Rules 2.2 and 5.

2.2. The course shall comprise:

- (a) all units in Group 1;
- (b) six cp from Group 2.

3. Period of Candidature

The maximum period of candidature shall be three years as a part-time candidate.

4. Progress and Conduct

Failure in 12 cp shall be deemed to be unsatisfactory progress. (See *UNE Handbook* for full details).

5. Units Offered

All units listed below for this award have a value of six cp except where indicated after a colon.

⁶ This award is not designed for accreditation by the Australian Psychological Society or recognition by State Psychological Registration Boards.

⁷ Professional Practice shall be defined as: (a) a minimum of one year's work in a publicly acknowledged agency or organisation where it is generally accepted that counselling is a major part of the job (eg. counselling agency, community health centre, psychiatric ward, welfare organisation), and validated by the organisation or employer in writing; or (b) a minimum of one year's work in private practice and membership of an appropriate professional organisation and/or receiving recognised professional supervision (by a marriage counsellor supervisor, social worker or psychologist, etc); or (c) a minimum of five years of employment in the helping related professions, health, teaching and religious vocations, with evidence of three years of focused work in counselling.

Group 1

HSCS 405:12 Counselling Skills
HSCS 452 Advanced Counselling Theory
HSCS 462 Integration of Theory and Practice in Counselling
HSCS 521 Ethical, Legal and Professional Issues in Counselling
HSCS 535:12 Advanced Counselling Skills
or any other unit approved by the Faculty.

Group 2

HSCS 472 Child and Adolescent Counselling
HSCS 474 Counselling in Loss and Grief
or any other unit approved by the Faculty.

Graduate Diploma in Gerontology

The Graduate Diploma in Gerontology is offered under the Commonwealth Supported Places scheme or on a Full Fee basis. The course aims to provide opportunities for health professionals to increase their understanding, knowledge and skills in gerontology. The course applies interdisciplinary knowledge for understanding conceptual and practice issues in gerontology.

1. Admission to Candidature

A candidate shall either:

- (a) hold a degree of a university; *or*
- (b) hold a three year diploma relevant to the award; *or*
- (c) have professional standing and successful professional practice relevant to the award.

2. Course Requirements

- 2.1. (a) To qualify for the award of Graduate Diploma in Gerontology, candidates shall pass 48 cp as specified in Rules 2.1.(b) and 5.
 - (b) The course shall comprise:
 - (i) all units in Group 1;
 - (ii) 30 cp from Groups 2, 3 or 4.
- 2.2. (a) To qualify for the award of Graduate Diploma in Gerontology (Aged Care), candidates shall pass 48 cp as specified in Rules 2.2.(b) and 5.
 - (b) The course shall comprise:
 - (i) all units in Group 1;
 - (ii) 30 cp from Group 2.
- 2.3. (a) To qualify for the award of Graduate Diploma in Gerontology (Dementia Care), candidates shall pass 48 credit points as specified in Rules 2.3.(b) and 5.
 - (b) The course shall comprise:
 - (i) all units in Group 1;
 - (ii) 30 cp from Group 3.
- 2.4. (a) To qualify for the award of Graduate Diploma in Gerontology (Health Management), candidates shall pass 48 cp as specified in Rules 2.4.(b) and 5.
 - (b) The course shall comprise:
 - (i) all units in Group 1;
 - (ii) 30 cp from Group 4.

3. Period of Candidature

The maximum period of candidature shall be:

- (a) two years as a full-time candidate;
- (b) four years as a part-time candidate.

4. Progress and Conduct

Failure in 12 points shall be deemed to be unsatisfactory progress. (See *UNE Handbook* for full details).

5. Units Offered

All units listed below for this award have a value of six cp except where indicated after a colon.

Group 1

HSGR 420	Introduction to Gerontology
HSGR 421	Clinical Gerontology
HSBM 449	Management Issues and Practices

Group 2 (Aged Care)

EDUC/HS/PDAL 591	Research Methods 2
EHPS 590	Research Methods 1
HS 557:12	Research Topic
HS 558:12	Health Field Study
HSGR 426	Introduction to Dementia Care

or any other unit approved by the Faculty.

Group 3 (Dementia Care)

EDUC/HS/PDAL 591	Research Methods 2
EHPS 590	Research Methods 1
HS 557:12	Research Topic
HS 558:12	Health Field Study
HSGR 426	Introduction to Dementia Care
HSGR 427	Achieving Positive Clinical Outcomes in Dementia Care
HSGR 428	A Critical Analysis of Dementia Care Policy

or any other unit approved by the Faculty.

Group 4 (Health Management)

HS 558:12	Health Field Study
SHSM 421	Financial Management in Health Services I
SHSM 440	Law in Health Service Management
SHSM 443	Health Information Management
SHSM 444	Quality Management
SHSM 445	Community Analysis and Health Care Planning
SHSM 542	Human Resource Management

or any other unit approved by the Faculty.

Graduate Diploma in Health Management

The Graduate Diploma in Health Management is offered on a Full Fee basis. The aim of the course is to equip students with the knowledge required for senior managerial and planning positions in hospitals and other health facilities. It is designed to allow graduates who have fairly extensive experience in the health services area to direct their focus to health management as their career prospects and aspirations change.

1. Admission to Candidature

A candidate shall:

- (a) hold a degree of a university in a field other than health management and have relevant professional experience in a health related area approved by the Faculty; *or*
- (b) hold the Graduate Certificate in Health Management from The University of New England; *or*
- (c) have professional standing and successful professional practice relevant to the award.

2. Course Requirements

2.1. (a) To qualify for the award, a candidate admitted under Rules 1(a) or (c) shall pass 48 cp as specified in Rules 2.1.(b) and 5.

(b) The course shall comprise:

- (i) all units in Group 1;
- (ii) six cp from Group 2;
- (iii) six cp from Group 3.

2.2. To qualify for the award, a candidate admitted under Rule 1(b) shall pass 24 cp from Groups 1, 2 or 3 as specified by the Faculty.

3. Period of Candidature

The maximum period of candidature shall be:

- (a) two years as a full-time candidate;
- (b) four years as a part-time candidate.

4. Progress and Conduct

Failure in 12 points shall be deemed to be unsatisfactory progress. (See *UNE Handbook* for full details).

5. Units Offered

All units listed below for this award have a value of six cp.

Group 1

HSHM 412	The Dynamics of Health and Health Care Systems
HSHM 421	Financial Management in Health Services I
HSHM 431	Epidemiology and Health
HSHM 440	Law in Health Services Management
HSHM 441	Management of Health Services
HSHM 443	Health Information Management

Group 2

ECON 318	Economics for Health Management
HSHM 451	Biostatistics for Health Professionals

Group 3

HSHM 400	Leadership and Change
HSHM 542	Human Resource Management

Graduate Diploma in Health Science

The Graduate Diploma in Health Science is offered on a Full Fee basis. There are two specialisations in the Graduate Diploma: (Herbal Medicine) and (Nutrition Medicine—for continuing students only). The Graduate Diploma in Health Science (Herbal Medicine) aims to provide graduate health practitioners with knowledge of the properties, desired effects and safety issues of western herbal medicines that are commonly described and dispensed by health care professionals. The variety of and options for treatment relevant to a wide range of common conditions encountered by health care professionals and the selection of appropriate and individual treatments, including recommendations on dosage, are examined. The course is offered in collaboration with the Australian College of Phytotherapy.

1. Admission to Candidature

A candidate shall *either*⁸:

- (i) hold a degree of a university relevant to the award and approved by the Faculty; *or*
- (ii) satisfy the Faculty by means of other qualifications and relevant experience of adequate preparation for candidature.

2. Course Requirements

2.1. (a) In order to qualify for the award of Graduate Diploma in Health Science (Herbal Medicine), candidates shall pass 48 cp as specified in Rules 2.1.(b) and 5.

(b) The course shall comprise all units in Group 1.

2.2. (a) To qualify for the award of Graduate Diploma in Health Science (Nutrition Medicine), candidates shall pass 48 cp as specified in Rules 2.2.(b) and 5.

(b) The course shall comprise all units in Group 2.

3. Period of Candidature

The maximum period of candidature shall be:

- (a) two years as a full-time candidate;
- (b) four years as a part-time candidate.

4. Progress and Conduct

Failure in 12 cp shall be deemed to be unsatisfactory progress. (See *UNE Handbook* for full details).

5. Units Offered

All units listed below for this award have a value of six cp.

Group 1 (Herbal Medicine)

HS 413	Foundations of Herbal Medicine
HS 417	Herbal Therapeutics I
HS 424	Herbal Therapeutics II
HS 429	Herbal Therapeutics III
HS 432	Advanced Herbal Therapeutics
HS 437	Herbal Pharmacy and Advanced Pharmacology
HS 541	Current Issues in Herbal Medicine Practice
HS 546	Marketing and Managing a Herbal Medicine Practice

Group 2 (Nutrition Medicine)

HSNM 472	Clinical Nutrition: The Macronutrients
HSNM 473	Clinical Nutrition: The Micronutrients
HSNM 475	Clinical Nutrition: Nutritional Assessment and Prescription
HSNM 477	Nutrition Medicine in Disease Management 1
HSNM 533	Nutrition Medicine in Disease Management 2
HSNM 534	Nutrition Medicine in Disease Management 3
HSNM 548	Nutrition Medicine in Disease Management 4
HSNM 549	Nutrition Medicine in Disease Management 5

⁸ In addition, Graduate Diploma in Health Science (Herbal Medicine) candidates will be required to have a professionally recognised health qualification and full current practitioner membership of an appropriate professional association approved by the Faculty.

Master of Counselling⁹

The Master of Counselling is offered on a Full Fee paying basis. This course aims to provide an advanced level of professional training in counselling theory and practice to a wide range of people who are currently involved in counselling within their workplace. The aim is to provide a strong theoretical grounding and ensure an advanced level of skills competence for a variety of personal and interpersonal problems in a variety of contexts. It recognises that the development of competent counsellors involves on-going learning through a cyclical process of ever increasing depth which allows for greater integration of learning and increased ability to respond appropriately to a complex range of human problems and contexts.

1. Admission to Candidature

A candidate shall have at least three years of professional practice¹⁰ relevant to the award and either:

- (a) hold a degree of a university in a field other than counselling; *and* have successfully completed either 24 cp within that degree of foundational counselling or hold the Graduate Certificate in Counselling; *or*
- (b) hold the Graduate Diploma in Counselling; *or*
- (c) hold a four-year award in health, social science or other relevant degree containing the equivalent of one year of full-time study in a behavioural science and have structured recognised training in basic counselling.

Applicants must provide with their application:

- (i) a curriculum vitae of no more than five pages highlighting counselling related information and including supporting documentation;
- (ii) a referee report (obtained at the end of this Course Guide and sent in by referee);
- (iii) a separate question and answer sheet where the applicant will answer the following questions:
 - Why do you want to become a counsellor? (max 200 words)
 - What values are important for a counsellor to hold? (max 200 words)
 - What do you perceive as your strengths and weaknesses? (max 100 words)
 - What are you hoping to gain from doing this course? (max 100 words)
 - How will you access clients for counselling practice? (max 50 words).

2. Course Requirements

- 2.1. (a) To qualify for the award, candidates admitted under Rule 1(a) shall pass 96 cp as specified in Rules 2.1(b) and 5.
 - (b) The course shall comprise:
 - (i) all units in Group 1;
 - (ii) six cp from Group 2;
 - (iii) all units in Group 3;
 - (iv) 12 cp from Group 4;
 - (v) six cp from Group 5.
- 2.2. (a) To qualify for the award, candidates admitted under Rule 1(b) or (c) shall pass 48 cp as specified in Rules 2.2(b) and 5.
 - (b) The course shall comprise:
 - (i) all units in Group 3;
 - (ii) 12 cp from Group 4;
 - (iii) six cp from Group 5.

⁹ This award is not designed for accreditation by the Australian Psychological Society or recognition by State Psychological Registration Boards.

¹⁰ Professional Practice shall be defined as: (a) a minimum of three years' work or its equivalent in a publicly acknowledged agency or organisation where it is generally accepted that counselling is a major part of the job (eg. counselling agency, community health centre, psychiatric ward, welfare organisation), and validated by the organisation or employer in writing; or (b) a minimum of three years' work or its equivalent in private practice and membership of an appropriate professional organisation and/or receiving recognised professional supervision (by a marriage counsellor supervisor, social worker or psychologist, etc); or (c) a minimum of six years of employment in the helping related professions, health, teaching and religious vocations, with evidence of six years of focused work in counselling.

3. Period of Candidature

3.1. For candidates admitted under Rule 1(a) the maximum period of candidature shall be:

- (a) two years as a full-time candidate;
- (b) five years as a part-time candidate.

3.2. For candidates admitted under Rule 1(b) or (c) the maximum period of candidature shall be:

- (a) one year as a full-time candidate;
- (b) three years as a part-time candidate.

4. Progress and Conduct

Failure in 12 cp shall be deemed to be unsatisfactory progress. (See *UNE Handbook* for full details).

5. Units Offered

All units listed below for this award have a value of six cp except where indicated after a colon.

Group 1

HSCS 405:12 Counselling Skills
HSCS 452 Advanced Counselling Theory
HSCS 462 Integration of Theory and Practice in Counselling
HSCS 521 Ethical, Legal and Professional Issues in Counselling
HSCS 535:12 Advanced Counselling Skills
or any other unit approved by the Faculty.

Group 2

HSCS 472 Child and Adolescent Counselling
HSCS 474 Counselling in Loss and Grief
or any other unit approved by the Faculty.

Group 3

EHPS 590 Research Methods 1
HSCS 534:12 Therapeutic Approaches
HSCS 538:12 Counselling Assessment Issues and Practice
or any other unit approved by the Faculty.

Group 4

HSCS 533:12 Group Strategies in Counselling
HSCS 536:12 Relationship Counselling
or any other unit approved by the Faculty.

Group 5

HSCS 475 Spiritual Issues in Counselling
HSCS 478 Trauma and Violence Issues in Counselling
HSCS 512 Developmental Issues in Counselling
or any other unit approved by the Faculty.

Master of Counselling with Honours¹¹

The Master of Counselling with Honours is offered under the Research Training Scheme (RTS). RTS students are exempt from the requirements to pay student contribution and tuition fees. Students who are not eligible will be required to pay full fees and may have access to FEE-HELP. The aim of this course is to train counselling graduates in counselling related research skills, from a scientist-practitioner perspective, and to facilitate the progression to an advanced research degree in counselling.

1. Admission to Candidature

A candidate shall have at least three years of professional experience¹² relevant to the award and either:

- (a) hold a Bachelor of Counselling, Bachelor of Education (Counselling Studies) or a Graduate Diploma of Counselling; *or*
- (b) hold a four-year award in health, social science or other relevant degree containing the equivalent of one year of full-time study in a behavioural science, at a grade point average of Credit or above; *or*
- (c) satisfy the Faculty by means of other qualifications and relevant experience of adequate preparation for candidature.

Applicants must provide with their application:

- (i) a curriculum vitae of no more than five pages highlighting counselling related information and including supporting documentation;
- (ii) a referee report (obtained at the end of this Course Guide and sent in by referee);
- (iii) a separate question and answer sheet where the applicant will answer the following questions:
 - Why do you want to become a counsellor? (max 200 words)
 - What values are important for a counsellor to hold? (max 200 words)
 - What do you perceive as your strengths and weaknesses? (max 100 words)
 - What are you hoping to gain from doing this course? (max 100 words)
 - How will you access clients for counselling practice? (max 50 words).

2. Course Requirements

2.1. To qualify for the award, a candidate shall pass 72 cp as specified in Rules 2.2 and 5.

2.2. The course shall comprise:

- (a) the unit in Group 1; *or*
- (b) (i) the units in Group 2; *and*
- (ii) 12 cp from Group 3.

3. Period of Candidature

The maximum period of candidature shall be:

- (a) two years as a full-time candidate;
- (b) four years as a part-time candidate.

4. Progress and Conduct

Failure to obtain a result of Credit or better in each course work unit shall be deemed to be unsatisfactory progress. (See UNE *Handbook* for full details).

5. Units Offered

All units listed below for this award have a value of six cp except where indicated after a colon.

Group 1

HS 699:72 Thesis at Masters (Honours) Level

Group 2

EDUC/HS/PDAL 591:12 Research Methods 2

HS 699:48 Thesis at Masters (Honours) Level

¹¹ In addition, Graduate Diploma in Health Science (Herbal Medicine) candidates will be required to have a professionally recognised health qualification and full current practitioner membership of an appropriate professional association approved by the Faculty.

¹² This award is not designed for accreditation by the Australian Psychological Society or recognition by State Psychological Registration Boards.

Group 3

EHPS 590

HS 554

HSHM 451

Research Methods 1

Reading Course

Biostatistics for Health Professionals

Master of Health Management

The Master of Health Management is offered on a Full Fee basis. The aim of this course is to equip students with the knowledge required for senior managerial and planning positions in hospitals and other health facilities. The primary focus is the management of health services, the management of health oriented initiatives, and the provision of and planning for health care.

1. Admission to Candidature

A candidate shall have relevant professional experience in a health related area approved by the Faculty and *either*:

- (a) hold a degree of a university in a field other than health management; *or*
- (b) hold a Graduate Diploma in Health Management from The University of New England; *or*
- (c) satisfy the Faculty by means of other qualifications and relevant experience of adequate preparation for candidature.

2. Course Requirements

2.1. (a) To qualify for the award, candidates admitted under Rule 1(a) or (c) shall pass 72 cp as specified in Rules 2.1(b) and 5.

(b) The course shall comprise:

- (i) all units in Group 1;
- (ii) all units in Group 2;
- (iii) all units in Group 3;
- (iv) six cp from Group 4;
- (v) six cp from Group 5.

2.2. (a) To qualify for the award, candidates admitted under Rule 1(b) shall pass 24 cp as specified in Rules 2.2(b) and 5.

(b) The course shall comprise:

- (i) all units in Group 2;
- (ii) six cp from Group 3;
- (iii) six cp from Group 5.

3. Period of Candidature

3.1. For candidates admitted under Rule 1(a) or (c), the maximum period of candidature shall be:

- (a) two years as a full-time candidate;
- (b) four years as a part-time candidate.

3.2. For candidates admitted under Rule 1(b), the maximum period of candidature shall be:

- (a) one year as a full-time candidate;
- (b) two years as a part-time candidate.

4. Progress and Conduct

Failure in 12 cp shall be deemed to be unsatisfactory progress. (See *UNE Handbook* for full details).

5. Units Offered

All units listed below for this award have a value of six cp.

Group 1

HSBM 412	The Dynamics of Health and Health Care Systems
HSBM 421	Financial Management in Health Services I
HSBM 431	Epidemiology and Health
HSBM 440	Law in Health Service Management
HSBM 441	Management of Health Services
HSBM 443	Health Information Management

Group 2

HSBM 444	Quality Management
HSBM 445	Community Analysis and Health Care Planning

Group 3

ECON 318	Economics for Health Management
HSBM 451	Biostatistics for Health Professionals

Group 4

- HS 458 Health Field Study
- HSHM 400 Leadership and Change
- HSHM 542 Human Resource Management

Group 5

- HS 332 Social Aspects of HIV/AIDS Education and Community Mobilisation
- HS 422 Complementary Therapies in the Health Care Systems
- HSGR 420 Introduction to Gerontology
- HSHM 402 Policy Management in Health
- HSHM 411 Rural Health
- HSHM 422 Financial Management in Health Services II
- HSHM 447 Contemporary Issues in International Health
- HSHM 449 Management Issues and Practices
- HSHM 501 Health Education and Promotion
- HSHM 505 The Law, Advocacy and Health Care
- HSNS 448 International Health, Nursing and Primary Health Care
- PDAB 306 Aboriginal Health
- POLS 411 Policy Analysis

or any other unit approved by the Faculty.

Master of Health Management with Honours

The Master of Health Management with Honours is offered under the Research Training Scheme (RTS). RTS students are exempt from the requirements to pay student contribution and tuition fees. Students who are not eligible will be required to pay full fees and may have access to FEE-HELP. The course is a multi-disciplinary research degree for health professionals and others who are interested in researching the management of health services, health initiatives and health care planning. While the degree is primarily intended for practising health professionals, the course may also suit people who are interested more generally in health as an aspect of human life and the health care industry more widely.

1. Admission to Candidature

A candidate shall:

- (a) (i) hold the degree of Bachelor of Health Management at the grade point average of Credit or above; *or*
(ii) hold a degree of a university and a Graduate Diploma in Health Management at a grade point average of Credit or above; *and*
- (b) have 5 years' professional experience in the health services area approved by the Faculty; *and*
- (c) have adequate academic preparation to undertake a research thesis.

2. Course Requirements

- 2.1. To qualify for the award, a candidate shall pass 72 cp as specified in Rules 2.2 and 6 and shall complete such clinical practice or other field experience as may be prescribed by the Faculty.
- 2.2. The course shall comprise:
 - (a) the unit in Group 1; *or*
 - (b) all units in Group 2; *and*
 - (c) at least one other six credit point unit at 400/500 level offered by the University and related to the candidate's research topic.

3. Period of Candidature

The maximum period of candidature shall be:

- (a) two years as a full-time candidate;
- (b) four years as a part-time candidate.

4. Candidate's Report

Candidates shall complete a written annual report on the progress of their candidature. Such reports shall be made at a time and in a form determined by the Faculty.

5. Progress and Conduct

Failure to obtain a result of Credit or better in each course work unit shall be deemed to be unsatisfactory progress. (See *UNE Handbook* for full details).

6. Units Offered

All units listed below for this award have a value of six cp except where indicated after a colon.

Group 1

HS 699:72 Thesis at Masters (Honours) Level

Group 2

EDUC/HS/PDAL 591 Research Methods 2

EHPS 590 Research Methods 1

HS 596 Special Topic in Education (A)

HS 699:48 Thesis at Masters (Honours) Level

Master of Health Science

The Master of Health Science is offered under the Commonwealth Support Places Scheme or on a Full Fee basis. The Master of Health Science (Gerontology) aims to provide opportunities for health professionals to increase their understanding, knowledge and skills in gerontology education, practice and research.

The Master of Health Science (Herbal Medicine) provides existing health care professionals with knowledge of the properties, desired effects and safety issues of the Western herbal medicines commonly prescribed and dispensed by health care professionals. The options for treatment relevant to a wide range of common conditions encountered by health care professionals and the selection of appropriate and individual treatments, including recommendations on dosage, are examined.

The Master of Health Science (Nutrition Medicine) is offered to continuing students only.

1. Admission to Candidature

A candidate shall either:

- (a) hold a degree of a University in a health related field approved by the Faculty¹³; or
- (b) hold a degree of a University and have demonstrated professional experience in a health-related field approved by the Faculty¹⁴; or
- (c) hold a Graduate Diploma relevant to the award from a tertiary institution, with a grade point average of Credit or above and have demonstrated professional experience in a health related field approved by the Faculty¹⁵; or
- (d) hold the Graduate Diploma in Gerontology from The University of New England, with a grade point average of Credit or above; or
- (e) hold the Graduate Diploma in Health Science (Nutrition Medicine) from The University of New England, with a grade point average of Credit or above; or
- (f) hold the Graduate Diploma in Health Science (Herbal Medicine) from The University of New England, with a grade point average of Credit or above¹⁶.

2. Course Requirements

- 2.1. (a) To qualify for the award candidates admitted under Rule 1(a), (b) or (c) and who wish to specialise in Gerontology shall pass 72 cp as specified in Rules 2.1(b) and 5.
 - (b) The course shall comprise:
 - (i) all units in Group 1;
 - (ii) (1) the unit in Group 2, or
 - (2) the unit in Group 3 and 12 cp from Group 4.
- 2.2. (a) To qualify for the award, candidates admitted under Rule 1(a), (b) or (c) and who wish to specialise in Nutrition Medicine shall pass 72 cp as specified in Rules 2.2(b) and 5.
 - (b) The course shall comprise:
 - (i) all units in Group 5;
 - (ii) all units in Group 6; and
 - (iii) six cp from Group 7.
- 2.3. (a) To qualify for the award, candidates admitted under Rule 1(a), (b) or (c) and who wish to specialise in Herbal Medicine shall pass 72 cp as specified in Rules 2.3(b) and 5.
 - (b) The course shall comprise:
 - (i) all units in Group 8;
 - (ii) six cp from Group 4;

¹³ Professional Practice shall be defined as: (a) a minimum of three years' work or its equivalent in a publicly acknowledged agency or organisation where it is generally accepted that counselling is a major part of the job (eg counselling agency, community health centre, psychiatric ward, welfare organisation), and validated by the organisation or employer in writing; or (b) a minimum of three years' work or its equivalent in private practice and membership of an appropriate professional organisation and/or receiving recognised professional supervision (by a marriage counsellor supervisor, social worker or psychologist, etc); or (c) a minimum of six years of employment in the helping related professions, health, teaching and religious vocations, with evidence of six years of focused work in counselling.

¹⁴ In addition, Master of Health Science (Herbal Medicine) candidates will be required to have a professionally recognised health qualification and full current practitioner membership of an appropriate professional association approved by the Faculty.

¹⁵ In addition, Master of Health Science (Herbal Medicine) candidates will be required to have a professionally recognised health qualification and full current practitioner membership of an appropriate professional association approved by the Faculty.

¹⁶ In addition, Master of Health Science (Herbal Medicine) candidates will be required to have a professionally recognised health qualification and full current practitioner membership of an appropriate professional association approved by the Faculty.

- (iii) 12 cp from Group 6; and
 - (iv) six cp from Group 7.
- 2.4. To qualify for the award, candidates admitted under Rule 1(d) shall specialise in Gerontology and shall pass 24 cp from Group 1, 2, 3 or 4 as specified by the Faculty.
- 2.5. (a) To qualify for the award, candidates admitted under Rule 1(e) shall specialise in Nutrition Medicine and shall pass 24 cp as specified in Rules 2.5(b) and 5.
- (b) The course shall comprise:
- (i) all units in Group 6; *and*
 - (ii) six cp from Group 7.
- 2.6. (a) To qualify for the award, candidates admitted under Rule 1(f) shall specialise in Herbal Medicine and shall pass 24 cp as specified in Rules 2.6(b) and 5.
- (b) The course shall comprise:
- (i) six cp from Group 4;
 - (ii) 12 cp from Group 6; *and*
 - (iii) six cp from Group 7.

3. Period of Candidature

- 3.1. For candidates admitted under Rule 1(a), (b) or (c), the maximum period of candidature shall be:
- (a) two years as a full-time candidate;
 - (b) four years as a part-time candidate.
- 3.2. For candidates admitted under Rule 1(d) or (e), the maximum period of candidature shall be:
- (a) one year as a full-time candidate;
 - (b) two years as a part-time candidate.

4. Progress and Conduct

Failure in 12 cp shall be deemed to be unsatisfactory progress. (See *UNE Handbook* for full details).

5. Units Offered

All units listed below for this award have a value of six cp except where indicated after a colon.

Group 1

EDUC/HS/PDAL 591:12	Research Methods 2
EHPS 590	Research Methods 1
HS 558:12	Health Field Study
HSGR 420	Introduction to Gerontology
HSGR 421	Clinical Gerontology
HSHM 449	Management Issues and Practices

Group 2

HS 599:24	Dissertation at Masters level
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Group 3

HS 554:12	Reading Course
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Group 4

HHSC 384	The Biology of Human Ageing
HHSC 398	Special Topic in Human Health Bioscience
HS 403	Current Issues in Skin Biology
HS 422	Complementary Therapies in the Health Care System
HSCS 411	Counselling Theory 2
HSGR 426	Introduction to Dementia Care
HSGR 427	Achieving Positive Clinical Outcomes in Dementia Care
HSGR 428	A Critical Analysis of Dementia Care Policy
HSHM 402	Policy Management in Health
HSHM 501	Health Education and Promotion
HSNS 433	Palliative Care
PDAB 406	Aboriginal Health

or any other unit approved by the Faculty.

Group 5

HSNM 472	Clinical Nutrition: The Macronutrients
HSNM 473	Clinical Nutrition: The Micronutrients
HSNM 475	Clinical Nutrition: Nutritional Assessment and Prescription
HSNM 477	Nutrition Medicine in Disease Management 1
HSNM 533	Nutrition Medicine in Disease Management 2
HSNM 534	Nutrition Medicine in Disease Management 3
HSNM 548	Nutrition Medicine in Disease Management 4
HSNM 549	Nutrition Medicine in Disease Management 5

Group 6

EHPS 590	Research Methods 1
HSHM 406	Key Concepts in Public Health
HSHM 501	Health Education and Promotion

Group 7

HHSC 498	Special Topic in Human Health Bioscience
HS 554	Reading Course

Group 8

HS 413	Foundations of Herbal Medicine
HS 417	Herbal Therapeutics I
HS 424	Herbal Therapeutics II
HS 429	Herbal Therapeutics III
HS 432	Advanced Herbal Therapeutics
HS 437	Herbal Pharmacy and Advanced Pharmacology
HS 541	Current Issues in Herbal Medicine Practice
HS 546	Marketing and Managing Herbal Medicine Practice

Master of Health Science with Honours

The Master of Health Science with Honours is offered under the Research Training Scheme (RTS). RTS students are exempt from the requirements to pay student contribution and tuition fees. Students who are not eligible will be required to pay full fees and may have access to FEE-HELP.

1. Admission to Candidature

A candidate shall either:

- (a) hold a bachelors degree in health studies or a closely related field approved by the Faculty with a grade point average of credit or above; *or*
- (b) hold a bachelor with honours degree in health or a related field approved by the Faculty; *or*
- (c) have adequate academic preparation at the tertiary level to undertake a research thesis in the health area.

2. Course Requirement

2.1. To qualify for the award a candidate shall pass 72 cp as listed in Rules 2.2 and 5.

2.2. The course shall comprise:

- (a) the unit in Group 1;
- (b) 12 cp from Group 2;
- (c) 12 credit point unit at 400/500 level offered by the School of Health and related to the candidate's research topic.

3. Period of Candidature

The maximum period of candidature shall be

- (a) 18 months as a full-time candidate;
- (b) four years as a part-time candidate.

4. Progress and Conduct

Failure to successfully complete all 24 cp of course work in the first year of candidature shall be deemed to be unsatisfactory progress. (See *UNE Handbook* for full details).

5. Units Offered

All units listed below for this award have a value of six cp except where indicated after a colon.

Group 1

HS 699:48 Thesis at Masters (Honours) Level

Group 2

HSHM 431 Epidemiology and Health

HSHM 451 Biostatistics for Health Professionals

or any other research unit approved by the Faculty.

Master of Nursing

The Master of Nursing is offered under the Commonwealth Supported Places scheme or on a Full Fee basis. The course aims to maximise flexibility of specialisation pathways and to promote effective use of available resources.

1. Admission to Candidature

- 1.1. A candidate shall be currently registered to practice nursing and either:
 - (a) hold the degree of Bachelor of Nursing with Honours equivalent; *or*
 - (b) hold the degree of Bachelor of Nursing or equivalent and a postgraduate professional nursing certificate or equivalent professional experience or research; *or*
 - (c) satisfy the Faculty by means of other qualifications and relevant experience of adequate preparation for candidature.
- 1.2. A candidate for the Master of Nursing who wishes to specialise¹⁷ in Advanced Midwifery shall meet the requirements of Rules 1.1. and 2; and shall be a registered midwife.

2. Award of the Degree

- (a) Candidates who meet the course requirements listed under Rule 3 and who have not specialised shall be awarded the Master of Nursing.
- (b) Candidates who meet the course requirements listed under Rule 3 and who specialise¹⁸ shall be awarded the Master of Nursing in the following: Advanced Clinical Education; Advanced Clinical Nursing; Advanced Midwifery; Cardiac Care; Community Health Nursing; Dementia Care; Palliative Nursing; Rural Health; Women's Health.

3. Course Requirements

- 3.1. To qualify for the course, a candidate shall pass 48 cp as specified in Rules 3.2 and 6.
- 3.2. The course shall comprise:
 - (a) all units in Group 1;
 - (b) 24 cp from Group 2.

4. Period of Candidature

The maximum period of candidature shall be:

- (a) one year as a full-time candidate;
- (b) four years as a part-time candidate.

5. Progress and Conduct

Failure in 12 cp shall be deemed to be unsatisfactory progress. (See *UNE Handbook* for full details).

6. Units Offered

All units below for this award have a value of six cp except where indicated after a colon.

Group 1

EDUC/HS/PDAL 591:12	Research Methods 2
EHPS 590	Research Methods 1
HSNS 478	Influences on Contemporary Nursing Practice

Group 2

HS 485	Gender Studies in Health
HS 558	Health Field Study
HSCS 413	Counselling in the Health Professions
HSGR 426	Introduction to Dementia Care
HSGR 427	Achieving Positive Clinical Outcomes in Dementia Care
HSGR 428	A Critical Analysis of Dementia Care Policy
HSHM 411	Rural Health
HSHM 438	Issues in Women's Health
HSHM 445	Community Analysis and Health Care Planning
HSHM 466	Community Development
HSHM 501	Health Education and Promotion

¹⁷ In addition, Master of Health Science (Herbal Medicine) candidates will be required to have a professionally recognised health qualification and full current practitioner membership of an appropriate professional association approved by the Faculty.

¹⁸ In order to meet specialisation requirements, candidates must complete a minimum of two-thirds of the award in this area.

HSNS 400	Comprehensive Health Assessment
HSNS 415	Community Health Nursing Practice
HSNS 422	Nursing Issues in Cardiac Pharmacology
HSNS 423	Theories and Models of Teaching and Learning in Health
HSNS 424	Reflective Teaching and Learning in Health
HSNS 426	Clinical Contract
HSNS 428:12	Applied Project in Clinical Education
HSNS 432	Cardiac Health Assessment
HSNS 433	Palliative Care
HSNS 434	Strategies and Techniques for the Clinical Educator
HSNS 440	Pain Management for Nurse Clinicians
HSNS 452	Care of the Cardiac Patient
HSNS 464	Cardiac Rehabilitation, Education and Health Promotion
HSNS 467	Symptom Control in Palliative Care
HSNS 469	A Lifespan Approach to Female Reproductive Health
HSNS 477	Cancer Nursing
PDAB 306	Aboriginal Health

or any other unit approved by the Faculty.

Specialisations

Advanced Clinical Education

HSNS 423, 424, 434, 428:12

Advanced Clinical Nursing

HS 558; HSNS 400, 426, 440

Cardiac Care

HSNS 422, 432, 452, 464

Community Health Nursing

HSHM 445, 466, 501; HSNS 415

Dementia Care

HS 558; HSGR 420, 426, 427, 428

Palliative Nursing

HSGR 420; HSNS 433, 440, 467, 477

Rural Health

HSHM 411, 466, 445; PDAB 306

Women's Health

HS 485; HSHM 438; HSNS 426 (FPA award), 469

(In the Women's Health Specialisation only HSNS 426 is equivalent to the Family Planning Association (FPA) *Nurse Practitioner Course in Sexual and Reproductive Health* or its equivalent in all Australian states and Territories. This unit comprises a 50 hour clinical practicum supplemented with a theoretical component encompassing the applied practice of Women's Health).

Master of Nursing with Honours

The Master of Nursing with Honours is offered under the Research Training Scheme (RTS). RTS students are exempt from the requirements to pay student contribution and tuition fees. Students who are not eligible will be required to pay full fees and may have access to FEE-HELP. The course is a research degree for registered nurses. It is completed by a combination of four units of coursework and a 48 credit point thesis.

1. Admission to Candidature

A candidate shall:

- (a) be currently registered to practise nursing; *and*
- (b) hold the degree of Bachelor of Nursing with Honours or equivalent, *and*
- (c) have had at least one year's clinical experience as a Registered Nurse, *and*
- (d) have an adequate academic preparation for the proposed research topic area; *or*
- (e) satisfy the Faculty by means of other qualifications and relevant experience of adequate preparation for candidature.

2. Course Requirements

2.1. To qualify for the award, a candidate shall pass 72 points as specified in Rules 2.2 and 5.

2.2. The course shall comprise all units in Group 1.

3. Period of Candidature

The maximum period of candidature shall be:

- (a) 18 months as a full-time candidate;
- (b) four years as a part-time candidate.

4. Progress and Conduct

Failure to obtain a result of Credit or better in each course work unit shall be deemed to be unsatisfactory progress. (See *UNE Handbook* for full details).

5. Units Offered

All units listed below for this award have a value of six cp except where indicated after a colon.

Group 1

EDUC/HS/PDAL 591:12	Research Methods 2
EHPS 590	Research Methods 1
HS 699:48	Masters Thesis at (Honours) Level
HSNS 478	Influences on Contemporary Nursing Practice

Doctor of Health Services Management

The Doctor of Health Services Management is offered under the Research Training Scheme (RTS). RTS students are exempt from the requirements to pay student contribution and tuition fees. Students who are not eligible will be required to pay full fees and may have access to FEE-HELP.

The aim of this professional doctorate is to prepare health service professionals, senior managers, researchers and health policy analysts for advanced leadership in their professional practice. The focus will be on the improvement of professional practice through the application of research to problems and issues in health policy, planning and management. The program contains three integrated components: four units of advanced level course work; professional development or fieldwork; and a thesis.

Your Proposed Research

Enclosed with the application form is an additional form upon which you write a description of the area in which you propose to undertake your research and have the opportunity to nominate a pro-tem supervisor.

Before you can be accepted for candidature, a supervisor must be available for your proposed thesis. Consequently, we must have a reasonable description of your proposed area of research. You will not be bound by your decision as it is recognised that preliminary thoughts may well change direction after you start work and consult with your supervisor. It is quite likely that you will wish to discuss aspects of your proposed enrolment with a potential supervisor(s). Please contact the Academic Coordinator, Dr Rafat Hussain on 02 6773 3678, to discuss potential supervisor(s). Alternatively you may wish to visit the School of Health website <http://fehps.une.edu.au/health/> which provides further information on research conducted by staff in the School.

Entry Requirements

In broad terms, applicants seeking candidature would meet the following requirements: (i) hold a masters degree in health services management or relevant area, or an appropriate honours degree; and (ii) have at least seven years' professional experience in health services management or equivalent activity; and (iii) have demonstrated the ability to conduct independent research.

In the application of these requirements it is intended that preference would be given to applicants holding a masters degree with a thesis, dissertation or substantial research project component. However, there are prestigious universities in Australia and overseas that do not require candidates to complete a thesis or dissertation in their various masters degrees. Candidates completing such degrees have frequently demonstrated a capacity to carry out independent research and as a consequence could be considered for the proposed degree.

Length of Candidature

The program is offered on a full-time or part-time basis, on campus or off campus. The normal period of candidature on a part-time basis will be four years. This is based on two years for the four advanced level units, including the professional development unit, and two years for the thesis. However, the regulations allow for a minimum completion time of three years and a maximum of four years for a full-time candidate and for part-time candidates a minimum completion time of four years and a maximum of six years. Students are required to spend 54 days on-campus during their candidature.

Normal Course Sequence – part-time candidate

Year 1

HSHM 701:12	Conceptualising the Management of Health Services
HSHM 702:12	Health Services Management in Context

Year 2

HSHM 703: 12	Health Services Management Inquiry
HSHM 704:12	Professional Development in Health Services Management

Years 3 and 4

HS 799:96	Thesis at Doctorate Level
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Residential Schools

Whilst undertaking the advanced level units of coursework the candidate will attend an intensive one-week residential school twice a year. Specific dates of these schools for HSHM 701, 702 and 703 will be made available upon enrolment.

Professional Development

The professional development in health service management or fieldwork unit has as its objective the professional development of candidates and in large part, distinguishes the DHSM at UNE as a professional postgraduate program. This professional development experience could be carried out in Australia or internationally, and would culminate in the submission of a report which shall specify the results of the professional development experience.

Professional development experience would usually be related to the candidate's advanced study and proposed research. It would be designed to test and extend the candidate's knowledge, attitudes and skills and would be developed in a planned program of study. It would be primarily experiential in nature wherein the testing and extension of knowledge would proceed via a testing of the theoretical, contextual and methodological insights developed in the advanced coursework and in prior professional experience against a more intensive period of study, reflection and practice in the topic of the candidate's proposed research. The professional development experience would normally extend over a period of one semester.

The range of possible professional development experiences is broad. Examples of field experience that could be included are testing and extending theories of organisational change, such as the development of a contingency perspective towards the management of organisational change, examination of the origins and development of total quality management within an organisation or set of organisations, or participation in an action research project. Ideally the candidate would negotiate a period of leave to coincide with the professional development unit in order to enable intense concentration upon the field experience. The candidate's proposal must indicate how the candidate's professional knowledge, attitudes and/or skills will be extended through such professional experience, together with the relationship between the particular experience, the candidate's previous professional experience, the advanced study that has been undertaken and the proposed research project. Any costs incurred in the professional development unit will be borne by the student or their sponsor.

Research Proposal

Within 18 months of enrolment, each candidate will present and defend a research proposal relating to his/her intended study. This research proposal is in fact a prerequisite for the thesis and if not judged satisfactory, candidates would be required to present and defend an appropriately modified proposal.

Thesis

The thesis is expected to contribute new (original), insightful and substantial findings, perspectives or ideas to the area(s) of scholarship with which they are identified. Given the nature of the proposed degree, the content of the thesis would be inclined to reflect the professional orientation. However, it is important to stress that the thesis should be seen as research studies that are carried out in line with rigorous conceptual and methodological analysis. The thesis will represent two-thirds of the total award value and must clearly reflect the application of intellectual skills to a problem of practice in health services management and will not exceed 70,000 words (excluding appendices).

Progress

The candidate presents a report on progress twice yearly. This report is commented on by the supervisor and the Head of School. The report is submitted to the Academic Board's Research Doctoral Committee.

Changes to Candidature

If, after enrolment, candidates wish to:

- Vary the course work pattern;
- Suspend candidature (owing to an inability to undertake studies in a particular semester or year). (Note, the maximum period permissible for suspension is two years);
- Extend candidature (owing to candidature expiring before the thesis is submitted for examination); and/or
- Change from part-time to full-time or *vice versa*.

They should make a case in writing and submit it to Research Services.

Graduate Certificate/Graduate Diploma/Master of Counselling - Referee Report

The candidate should complete Section 1 and give it to the referee to complete Section 2.
The referee should then send it direct to:

Student Centre
The University of New England NSW 2351

to arrive by 30 September 2005

Section 1

Applicant's Name:

Course:

Address:

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Contact Phone/Fax:

Email:

Referee's Name:

Title and Position:

Address:

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Contact Phone/Fax:

Email:

Section 2

To the Referee

You have been asked to give your own opinion of the personal, professional and academic qualities of the above-named applicant. Please scale the applicant realistically on the following qualities, and report any other characteristics, both positive and negative, which reflect their present capacity to undertake advanced study and work in counselling. (Please note that a carefully prepared discriminatory report is liable to receive more weight than a uniformly positive one.)

1. Please indicate the basis on which you have formed these opinions of the applicant (including type of interactions and time period).

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2. Please circle the appropriate number. If you do not know enough about their capacity in a particular area please circle NK. There is an opportunity to qualify any answers below.

	Excellent	Above Average	Average	Below Average	Poor	Not Known
Complexity and clarity of thought	5	4	3	2	1	NK
Ability to express complex ideas in clear, written English	5	4	3	2	1	NK
Fluency and clarity of spoken English	5	4	3	2	1	NK
Demonstrated openness to others' ideas	5	4	3	2	1	NK
Ability to take personal responsibility for good quality relationships	5	4	3	2	1	NK
Demonstrated commitment to good counselling practice	5	4	3	2	1	NK
Personal maturity	5	4	3	2	1	NK
Ability to manage high stress	5	4	3	2	1	NK
Ability to negotiate conflict	5	4	3	2	1	NK
Ability to deal positively with criticism	5	4	3	2	1	NK
Realistic self awareness	5	4	3	2	1	NK
Ability to show genuine empathy	5	4	3	2	1	NK
Powers of critical analysis	5	4	3	2	1	NK
Demonstrated initiative and self direction	5	4	3	2	1	NK
Ability to work harmoniously in a team	5	4	3	2	1	NK
Ethical professional practices	5	4	3	2	1	NK

2. Please comment on the candidate's personal suitability for counselling and for undertaking this course. (This might include an expansion of answers above and other strengths and weaknesses.)

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Signature:

Date:

Thank you for your time and assistance.