



APPLICATION FOR UNE INTERNATIONAL EXCHANGE PROGRAM

Full Name: _____ Date of Birth: _____

Student no: _____ Email: _____

Trimester address	Home/permanent address
State: _____ Postcode: _____	State: _____ Postcode: _____
Telephone: Home _____	Telephone: Home _____
Mobile _____	

EXCHANGE PREFERENCES

Proposed destinations – Please indicate your preferences of overseas exchange institution. Exchange places are often limited and will be allotted according to availability and demand.

1st preference: _____ 2nd preference: _____

Proposed duration of study: One trimester/semester One Academic Year

Proposed commencement of study: Month: _____ Year: _____

CURRENT STUDIES

Full-time

Part-time

On Campus

Off Campus

UNE Program: Course/Award _____ Year in program _____

REFEREE DETAILS

Please provide the names and contact details of the two people who will be providing references for you. For nursing students going to UNBC, one of the references **must** be able to comment on your academic achievement and the other **must** be able to comment on your clinical experience.

Name:	Name:
Occupation:	Occupation:
Phone:	Phone:
Email:	Email:

NOTE: You must complete the Application Checklist overleaf and attach the relevant documents to this application.

APPLICATION CHECKLIST

The following documents must be submitted with this application:

- Complete the online Permission to Enrol Elsewhere (PTEE) process - <http://www.une.edu.au/current-students/my-course/managing-my-course/transfer-and-advanced-standing/permission-enrol-elsewhere-guidelines/all-other-permission-to-enrol-elsewhere-applications>
- Evidence of study at other tertiary institutions, if relevant. Your UNE Academic Record will be obtained from the Examinations Office for the Overseas Institution. You do not need to pay for this, UNE International will organise this for you. A minimum PASS level is to undertake an exchange.
- A formal statement (approximately 500 words) in which you indicate:
 1. Why you wish to participate in an exchange program
 2. The reasons for your choice of country and institution
 3. The benefits (both academic and personal) you expect to gain from the exchange experience
 4. Demonstrated community involvement and/or leadership skills qualifying you to be a UNE ambassador
 5. Previous travel and overseas study experience
- Two** recent, written references that comment specifically on your suitability for an exchange, from an academic and/or professional viewpoint. These must be sent directly to UNE International – studyabroad@une.edu.au
 - * One must be from an academic who has knowledge of your academic work (i.e. a lecturer)
 - * The second may be from another academic or from an employer or your residential college.
- Application for an OS-Help loan (if applicable)
- A signed copy of the DFAT Travel Advisory for the Country/Countries of destination. (www.smartraveller.gov.au) – go to website, then print the whole document for the country of destination. You will then need to sign, date, and add your name and UNE Student ID to the FRONT PAGE. The entire document must be either handed in or scanned and emailed. Please do not just send the front page. This is insufficient.
- Signed Statement of Student Responsibilities – Mobility Form.

DECLARATION:

I certify that the information provided in this form is true and complete. I authorise UNE International to release my contact details to students in the UNE exchange program and UNE exchange partners. I authorise UNE International to access, from other institutions and bodies, my academic record and other details relevant to my participation in the exchange program.

I understand that UNE may direct my immediate return to Australia at their discretion and failing which my candidature at UNE will cease immediately.

Signature: _____ Date: _____

DEADLINES FOR APPLICATIONS:

Completed applications, with all attachments, should be received by UNE International no later than:

30 June – for exchanges commencing during the first trimester of the following year

31 January – for exchanges commencing during the second trimester

Please note that late applications may not be possible due to visa processing requirements and earlier closing dates for overseas institutions.

For more information, please contact the Study Abroad and Exchange Officer – UNE International:

Email: studyabroad@une.edu.au

Phone: 02 6773 3534

Facebook: <https://www.facebook.com/unestudyabroad>

All forms required for the International Exchange Application process can be found here:

<http://www.une.edu.au/study/international/study-options/exchange/une-international-travel-overseas-as-part-of-your-une-degree/forms>

Privacy Policy

The University will only collect personal information, manage it, use and disclose it in a way that complies with relevant legislation.

Please note that your personal information may be given to Australian Government authorities should they request it.

More information regarding the University's Privacy Statement can be accessed at: <http://www.une.edu.au/privacy>