3.3. * Chair Academic Board Report #18119

Council is asked to:
1) NOTE the Chair of Academic Board Open report to Council, #18119;
2) APPROVE the rescission of the Graduate Research Subcommittee Terms of Reference; and
3) NOTE that the Academic Board endorsed the following matters at its August meeting:

   a. A recommendation from student representatives, regarding further communication (and framework for support of staff) of the Teaching and Learning Expectations for staff and students was endorsed and referred to the Pro Vice-
      Chancellor Academic Innovation; and
   b. The following significant course proposals:
      i. Course Amendments
         • Graduate Certificate in Commerce (GradCertCom)
         • Graduate Diploma in Commerce (GradDipCom)
         • Bachelor of Psychology with Honours (BPsych)(Hons)
         • Master of Nursing (MN)
         • Bachelor of Training and Development (BTD)
      ii. New Courses
         • Graduate Certificate in Nursing Practice (GCNP)
         • Graduate Diploma In Professional Practice (GDPP).

For Approval

Presented by Mark Perry

Purpose

To advise the Council regarding key academic matters approved or considered by the Academic Board since the last Council meeting, including:

- strategic academic matters (such as new academic developments, priorities and policy related issues) and any recommendations;
- the quality and delivery of academic programs, including teaching and learning and research, including risks or significant issues, major developments and key changes;
- progress against academic quality initiatives, including performance against agreed academic quality measures; assurance regarding compliance with Higher Education Standards Framework (HESF) and Education Services for Overseas Students (ESOS) regulatory frameworks; and details of any risks or significant issues identified and their proposed treatments;
- updates re key academic partnerships;
- details of Academic Board's use of the authorities delegated to it by the Council, such as some academic policy approvals; and
- other significant academic matters impacting the sector or University relevant to the functions of the Council.

Origin of report: Scheduled work plan item.
Related to Terms of Reference: Oversee and monitor the academic activities of the University.

Recommendation   **Professor Mark Perry, Chair of Academic Board**

Council is asked to:

1) NOTE the Chair of Academic Board Open report to Council, #18119;
2) APPROVE the rescission of the Graduate Research Subcommittee Terms of Reference;
3) NOTE that the Academic Board endorsed the following matters at its August meeting:
   a. A recommendation from student representatives, regarding further communication (and framework for support of staff) of the Teaching and Learning Expectations for staff and students was endorsed and referred to the Pro Vice-Chancellor Academic Innovation; and
   b. The following significant course proposals:
      i. Course Amendments
         - Graduate Certificate in Commerce (GradCertCom)
         - Graduate Diploma in Commerce (GradDipCom)
         - Bachelor of Psychology with Honours (BPsych)(Hons)
         - Master of Nursing (MN)
         - Bachelor of Training and Development (BTD)
      ii. New Courses
         - Graduate Certificate in Nursing Practice (GCNP)
         - Graduate Diploma In Professional Practice (GDPP).

Executive Summary

The following report provides a summary of matters discussed at the Academic Board meeting of 13 August 2108 and at the Academic Board Standing Committee meeting of 11 September 2018.

Key Information

Academic Board meeting 13 August 2018

A. **Strategic Discussion - Governance and Management**. The Chair of Academic Board led a strategic discussion regarding governance and management, acknowledging the sometimes blurred lines between the two roles and considering the role of Academic Board members in doing its part, on behalf UNE stakeholders, and considering the UNE objects, functions, to help ensure UNE is meeting or exceeding the minimum threshold standards outlined in the Higher Education Standards Framework.

   Members discussed the delegations to the Board and committees, the importance of being able to question 'can we do this better' and 'are we accountable for this decision' and that the Board and its new membership and structure is functioning well and that things will continue to develop over time.

   In a later discussion, the Board also looked at the intersection between the Academic Board and Committees and a number of management committees of the University, to gain a better understanding of the flow of information and decision making process.

B. **Strategic Discussion – Flexibility and Access.** The Pro Vice-Chancellor Academic Innovation, Professor Powles, spoke to the recent research report prepared by Hanover Research and also the results from a student survey relating to the Academic Calendar. He emphasised the importance to students of flexibility when choosing or not choosing to enroll at UNE. He suggested the need to attend intensive schools in Armidale and also the admissions process (time to offer) were also factors in students choosing to enroll at another university.

   Board members were pleased to note that UNE's flexibility and academic quality were rated as 'good' to 'excellent' by over 90% of students, whether they matriculated at UNE or not. They discussed the Hanover findings, noting flexibility was important, but also that time to provide offers was a more significant reason for not enrolling at UNE and that this might be 'low hanging fruit', while other reasons for not enrolling, such as choosing local university or not able to afford, were more difficult to address. Members asked for more granularity of findings to see if there were specific trends within discipline areas and between undergraduate and postgraduate courses – as this better inform the academic response.

The Board also discussed the results of the academic calendar survey and Professor Powles explained that a key take out was the lack of offerings in T3. Students were concerned about the ability to progress their studies at UNE, preferring to undertake 2 units per Trimester, which enabled a part-time student to complete in 4 years. He explained that a summary report was being prepared with the view to proposing a 2020 calendar which allowed slightly longer Trimesters (12 weeks) and which allowed for shorter teaching blocks (6 weeks) within each Trimester which are optional for specifically designed shorter courses.

Members noted the importance of designing pedagogy and materials specifically for online delivery and that successful implementing of shorter study blocks would require a holistic review of systems to support this. Student members provided feedback that communication around expectations and ensuing the units were fit for purpose for the teaching period was a key issue raised by students.

C. **Vice-Chancellor's Report.** The Vice-Chancellor's report provided an update on enrolments and also noted UNE's invitation to bid to establish a full campus in Tamworth, with members interested in exploring how the campus would be developed and focused, should UNE's bid progress as hoped.

D. **Student Report.** The Board considered and endorsed the recommendation from the students to support the further promotion and communication of UNE's guidelines regarding [Teaching and Learning Expectations for Staff and Students](). The Chair has referred this matter to the Pro Vice-Chancellor Academic Innovation. Comment was made that it is important that staff be supported in the implementation of these guidelines and this would be best be through a staff development framework.

E. **Chair of Teaching and Learning Report.** The report from Professor Jane Conway, Chair of Teaching and Learning Committee included details of the amendments to UNE assessment procedures recently confirmed by flying minute and a copy of the Annual Unit Monitoring report for 2017. A copy of the executive Annual Unit Monitoring report is available within the Convene Document Library. Some of the observations from the 2017 report (Executive Summary) include that:

- overall enrolment compared to 2016 increased by 7.8% in 2017;
- the trend for average enrolments per unit had been decreasing but increased by 6% in 2017;
- unit mode attrition was 12.2%, which was a 25.6% decrease from 2016 and the first time attrition has decreased since 2013 (when it was 12.4%);
- the number of low enrolment unit modes increased by 3.4% since 2016 and this is a continuing trend. Combined with average enrolment increase above, it

indicates that the increase in enrolments per unit is not occurring across the board;

- unit evaluation surveys showed a decrease in student satisfaction across 7 of the 8 criteria, but it was noted that response rates to the survey increased substantially (0.3% to 30.8%) and the average overall satisfaction was steady. Timely Feedback and Constructive Feedback remain the lowest performing areas;
- the long term trend is hat overall performance satisfaction for internal students is declining compared to that recorded from external students; and
- overall unit mode pass rate decreased slightly (correspondingly fail rates increased) and the overall grade point average (GPA) decreased by 1% in 2017.

F. **Chair of Curriculum Committee Report.** The Board endorsed to the Vice-Chancellor for approval a number of new courses and significant course amendments, and also considered updated guidelines for the review and approval of course and unit changes. These included:

Course Amendments –
- Graduate Certificate in Commerce (GradCertCom)
- Graduate Diploma in Commerce (GradDipCom)
- Bachelor of Psychology with Honours (BPsych)(Hons)
- Master of Nursing (MN)
- Bachelor of Training and Development (BTD)

New Courses
- Graduate Certificate in Nursing Practice (GCNP)
- Graduate Diploma In Professional Practice (GDPP)

Members discussed the proposed changes including how the academic support arrangements for the concierge service which is offered as part of the Graduate Diploma in Professional Practice, would be managed to ensure compliance with relevant standards. It was confirmed that this would be undertaken within the portfolio of the Pro Vice-Chancellor Academic Innovation.

G. **Chair of Research Committee Report.** Professor Jane Edwards, Chair of Research Committee referred to two substantive matters discussed by the committee, which included the consideration of the recommendations from a recent external review of UNE's human ethics committee (conducted by Dr Mark Hochman), as well considering UNE's response to the revised Australian Code for the Responsible Conduct of Research 2018, which will come into effect from the 1 July 2019. Both of these matters were to be further considered by the committee at coming meetings.

Academic Board Standing Committee Meeting - 11 September 2018

H. Updates regarding Institutional Benchmarks and Academic Delegations. The Provost and Deputy Vice-Chancellor (PDVC) updated the Academic Board Standing Committee on the progress towards establishing regular reporting on key academic institutional benchmarks, and the review of Academic Delegations. The proposed institutional benchmarks are to be presented to the Academic Board's October meeting and will, in due course, be included in Chair of Academic Board report to Council. The review of Academic Delegations was also well underway and is expected to be completed by the end of the year.

I. Academic Board Standing Orders. The standing committee members considered and discussed revised standing orders that would apply to both Academic Board and its Committees, and endorsed the changes to the next Academic Board for approval.

J. Winchester Report and Management Response. The Provost and Deputy Vice-Chancellor provided a summary of UNE's responses and actions to the 34 recommendations arising from the Winchester external review of academic governance at UNE. Much of the adopted matters are well in train and a final report is to be provided early next year.

K. Graduate Research Subcommittee Terms of Reference. The standing committee members discussed that the previous Graduate Research Subcommittee of the (then) University Research Committee had been replaced by a management committee the "Graduate Research Committee", which was no longer a formal Academic Board subcommittee. As a result the committee **endorsed** a recommendation to the Council that the terms of reference for the old (no longer operating) <u>Graduate Research Subcommittee</u> be rescinded.

L. Principal Dates 2020. The Pro Vice-Chancellor Academic Innovation, Professor Powles, discussed a paper regarding the proposed Principal Dates for 2020. The committee discussed the proposed dates for 2020 and agreed to refer the Principal Dates to the next Academic Board meeting.

M. The NSW/ACT/NT Chairs of Academic Board Conference. The NSW CoCABS meeting was held at UNE on 7th September. This Committee is entrusted with reporting to NSW Education Standards Authority and the Technical Scaling Committee, as well as the NSWVCC on developments in the sector. The UNE meeting accentuated the value of university collaboration across Australia on governance issues such as academic integrity.

N. The need for transparency. The Standing Committee had a free and frank discussion about the advantages in adopting open and clear processes that feed into decision making in the university.

Attachments

- Link : Graduate Research Subcommittee Terms of Reference (for rescission)

4. STRATEGIC MATTERS

4.1. * Council and Committee Meeting Dates 2019 #18165

Council is asked to APPROVE the Council and Committee meeting dates for 2019, as per report #18165.

For Approval

Presented by James Harris

Purpose

To request Council approval for the key Council and Committee meeting dates for 2019.

Origin of report: Scheduled work plan item.
Related to Terms of Reference: Council Business.

Recommendation   **Mr Brendan Peet, Chief Legal and Governance Officer**

Council is asked to APPROVE the Council and Committee meeting dates for 2019, as per report #18165.

Executive Summary

The proposed Council and Council committee meeting dates for 2019 were circulated to Council members and Senior Executive members for feedback on 28 August 2018.

With a few changes which summarised below, the following dates are proposed for Council approval.

Once these dates are approved, diary invitations for the coming year will be sent to senior executive and the Council.

Key Information

A summary of changes to the proposed calendar, including those arising from recent member feedback, is as follows:

1. There is to be an additional Council meeting at the end of January. At this meeting the Council would substantially consider the Chair reports from Council Committee and Academic Board meetings in December and/or deal with any urgent business that arises over the Christmas break. For this additional January meeting, it is proposed that remote attendance be supported for those persons not in Armidale.
2. The Nominations and HDTT meetings in April and October, will be held on the same day as other Council Committee meetings.
3. The proposed Autumn graduation in April has, via flying minute, recently been approved for change to the 3rd and 4th of May and the new dates attached reflect this change. The Council Committee meeting day in mid-April remains as suggested.

Please note that while proposed Academic Board dates are indicated on the attached calendar, these dates are still subject to approval by Academic Board.

Attachments

Attachment 1 - Proposed Council and Committee meeting dates for 2019 (for approval)

Proposed Council and Committee Dates for 2019

Month	Day, Date	Council/Committee Meeting	Time
January	Thursday, 31 Jan 2019	Council (1)	8.30am-12.30pm (remote attendance ok)
February	Monday, 18 Feb 2019	Academic Board (TBC)	9-11.00am
	Thursday, 21 Feb 2019	Audit and Risk (1) Finance & Infrastructure (1) Innovation and Development (1) Remuneration (1) Nominations (1)	8.30-10.00am 10-12.00pm 12-1pm 1-2pm 2-3pm
March	Friday, 15 Mar 2019	Council (2)	8.30am-12.30pm
April	Monday, 15 Apr 2019	Academic Board (TBC)	9-11.00am
	Thursday, 18 Apr 2019	Audit and Risk (2) Finance & Infrastructure (2) Remuneration (2) HDTT Committee (1)	8.30-10.00am 10-12.00pm 12-1pm 1-2pm
	Friday/Sat/Sun/Mon 19th - 22nd April 2019	Good Friday/Easter Saturday/Sunday/Monday	PUBLIC HOLIDAYS
	Thursday, 25 Apr 2019	ANZAC Day	PUBLIC HOLIDAY
May	Friday/Saturday 3/4 May'19	Graduations	8.30am-4.00pm* each day
	Friday, 24 May 2019	Council (3) Nominations (2)	8.30am-12.30pm 1.00pm-2.00pm
June	Thursday, 13 June 2019	Council Pre-Retreat Dinner**	6.00pm-9.00pm
	Friday, 14 June 2019	Council Retreat (1)**	8.30pm-4.00pm
	Monday, 17 Jun 2019	Academic Board (3)	9-11.00am
	Thursday, 27 Jun 2019	Audit and Risk (3) Finance & Infrastructure (3) Innovation and Development (2) Remuneration (3)	8.30-10.00am 10-12.00pm 12-1pm 1-2pm
July	Friday, 26 Jul 2019	Council (4)	8.30am-12.30pm
August	Monday, 19 Aug 2019	Academic Board (TBC)	9-11.00am
	Thursday, 22 Aug 2019	Audit and Risk (4) Finance & Infrastructure (4) Remuneration (4)	8.30-10.00am 10-12.00pm 12-1pm
	Friday/Sat 30/31st August	Graduations	8.30am-4.00pm* each day
September	Friday, 27 Sep 2019	Council (5)	8.30am-12.30pm
October	Monday, 21 Oct 2019	Academic Board (TBC)	9-11.00am
	Thursday, 24 Oct 2019	Audit and Risk (5) Finance & Infrastructure (5) Remuneration (5) Innovation and Development (3) HDTT Committee (2) Nominations (3)	8.30-10.00am 10-12.00pm 12-1pm 1-2pm 2.-3pm 3-4pm
November	Thursday, 21 Nov 2019	Council End of Year Dinner	6.30pm-9.00pm
	Friday, 22 Nov 2019	Council (6)	8.30am-12.30pm
December	Monday, 2 Dec 2019	Academic Board (TBC)	9-11.00am
	Wednesday, 11 Dec 2019	Audit and Risk (6) Finance & Infrastructure (6)	8.30-10.00am 10-12.00pm
	Thursday/Friday/Saturday 12th 13th and 14th December	Graduations	8.30am-4.00pm* each day

*Graduation time shown allows for wet weather/indoor ceremony (and may finish earlier where held outdoors)

Proposed Council and Committee Dates for 2019

** The Council Retreat is typically held offsite and travel may be required.

4.2. * Joint Medical Program Academic Calendar 2019, #18263

Council is asked to:

1)NOTE report #18283 regarding the proposed Joint Medical Program Academic Calendar for 2019;

2)APPROVE the 2019 BMed JMP Academic Calendar; and

2)   APPROVE the 2019 BMedSci/MD JMP Academic Calendar.

For Approval

Presented by Mark Perry

Purpose

To request Council's approval of the 2019 Academic Calendar for the Joint Medical Program (University of New England and the University of Newcastle).

Origin of report: Annual approval item
Related to Terms of Reference: Oversee and monitor the academic activities of the University.

Recommendation   **Professor Mark Perry, Chair of Academic Board**

Council is asked to:

1) NOTE report #18283 regarding the proposed Joint Medical Program Academic Calendar for 2019; and *subject to confirmation of endorsement by the Academic Board Standing Committee*

2) APPROVE the 2019 BMed JMP Academic Calendar; and

3) APPROVE the 2019 BMedSci/MD JMP Academic Calendar.

Executive Summary

The Joint Medical Program (JMP) calendar for 2019 was approved at the JMP Teaching and Learning Committee on 10 September 2018 and was subsequently sent to the Academic Board Standing Committee for endorsement via a flying minute.

Subject to confirmation that the Academic Board Standing Committee is happy to endorse the 2019 calendar, Council as the body responsible for approving the University's Principal Dates, is asked to approve the JMP calendar for 2019.

Attachments

Attachment 1 - Copy of flying minute report regarding the proposed JMP Academic Calendar 2019 #AB18405, provided to the Academic Board Standing Committee.

Joint Medical Program 2019 Academic Calendar: Bachelor of Medicine and Bachelor of Medical Science/Doctor of Medicine #AB18405

University of New England
Academic Board Standing Committee
12 September 2018 - Flying Minute

Purpose

To request the Academic Board Standing Committee support for the proposed Joint Medical Program (JMP) Academic Calendar, which applies to both the Bachelor of Medicine or BMed, which is currently in teach out, and the Bachelor of Medical Science and Doctor Medicine or BMedSci/MD.

Origin of report: Annual Item

Recommendation   **Professor Geetha Ranmuthugala (Head of School of Rural Medicine)**
and the JMP Teaching and Learning Committee

The Academic Board Standing Committee is asked to NOTE the report on the Joint Medical Program (JMP) 2019 Academic Calendar, #AB18405 and:

(1) ENDORSE the 2019 BMed JMP Academic Calendar to the Council for approval; and

(2) ENDORSE the 2019 BMedSci/MD JMP Academic Calendar to the Council for approval.

Executive Summary

The JMP Academic Calendar is developed at the University of Newcastle (UoN), in consultation with BMed JMP Year Managers, the BMed JMP Program Convenor and JMP Coordinator. The dates align (where possible, primarily Years 1 and 2) with University of Newcastle semester dates.

Key Information

The 2019 JMP Academic Calendars were prepared by UoN and were **approved** by the Joint Medical Program (JMP) Teaching and Learning Committee on 10 September 2019.

UNE's Faculty of Medicine and Health is represented on the JMP Teaching and Learning Committee and support the proposed dates.

Finalisation of the JMP calendar is urgent so as to communicate with international exchange students and to further plan for the coming year.

Academic Board Standing Committee is asked to endorse the proposed dates on behalf of the Academic Board, prior to them being provided to Council for approval on 21 September 2018.

University of New England
Academic Board Standing Committee
12 September 2018 - Flying Minute

Key Assumptions/Constraints

The dates for the JMP are primarily set by University of Newcastle Organising Committee.

Strategic Alignment

The appropriate scheduling of JMP is consistent with the strategic priority to deliver an outstanding student experience.

Accountability

Joint accountability between UNE and UoN, although UoN is the primary driver of dates.

Attachments

Attachment 1 - Draft JMP Principal Dates for endorsement
Attachment 2 - 2019 BMed JMP Academic Calendar
Attachment 3 - 2019 BMedSci/MD JMP Academic Calendar

THE UNIVERSITY OF NEWCASTLE/UNIVERSITY OF NEW ENGLAND

JOINT MEDICAL PROGRAM 2019 ACADEMIC CALENDAR

BACHELOR OF MEDICINE AND

BACHELOR OF MEDICAL SCIENCE / DOCTOR OF MEDICINE

PURPOSE

To seek approval for the Bachelor of Medicine – Joint Medical Program and the Bachelor of Medical Science / Doctor of Medicine - Joint Medical Program 2019 Academic Calendars.

BACKGROUND AND STRATEGIC CONTEXT

Due to the structure and nature of the BMed – JMP and BMedSci / MD - JMP, the calendar for each academic year of program is different from the standard University dates. The calendars have been developed by the JMP Course Coordinators, Year Managers, MD Phase 1 and Phase 2 Committees.

ISSUES FOR DISCUSSION AND/OR NOTING

The calendar incorporates Year 1, 2 and 3 of the new BMedSci / MD, it also details Year 2 – 5 of the BMed. Year 2 Semester 2 BMed is included for those students who are currently enrolled in the BMed but who may not complete requirements of Year 2 in 2018, e.g. through approved leave of absence, withdrawal from a course or academic failure.

RECOMMENDATION

That the Committee:

> i.   *approve the 2019 BMedSci / MD – JMP Academic Calendar; and*
>
> ii. *approve the 2019 BMed – JMP Academic Calendar.*

Sue Gardner
Administrative Officer
Joint Medical Program

Document History

Prepared by	Sue Gardner	V1.0 – XXXX
	Administrative Officer, Office of the Dean, Joint Medical Program	
Sources of Data/Information	JMP Year Managers; JMP Program Convenor; MD Phase 1 Committee, MD Phase 2 Committee	
Edited by		
Reviewed by		
Distributed to		
Responsibility for further action		

Table 1.   **Bachelor of Medical Science / Doctor of Medicine semester dates – 2019**
Bachelor of Medicine semester dates – 2019

B MedSci / MD - 1st Year	
Semester 1 commences	Monday 25 February 2019
Last day to add a unit to an existing enrolment	Friday 8 March 2019
Census Date	Friday 22 March 2019
Semester 1 Recess (includes Easter Holiday and Anzac Day)	Friday 19 April to Friday 26 April 2019
Semester 1 resumes	Monday 29 April 2019
Queen's Birthday Public Holiday	Monday 10 June 2019
Semester 1 concludes	Friday 21 June 2019
Assessment	Monday 24 June to Friday 5 July 2019
Mid Year Recess	Monday 8 July to Friday 19 July 2019
Semester 2 commences	Monday 22 July 2019
Last day to add a unit to an existing enrolment	Friday 2 August 2019
Census Date	Friday 23 August 2019
Semester 2 Recess (includes Labour Day Public Holiday)	Monday 7 October to Friday 11 October 2019
Semester 2 resumes	Tuesday 14 October 2019
Semester 2 concludes	Friday 8 November 2019
Assessment	Monday 11 November to Friday 22 November 2019
Supplementary Assessment	Monday 9 December to Friday 20 December 2019

B Medicine – 2nd Year	
Semester 2 commences	Monday 22 July 2019
Last day to add a unit to an existing enrolment	Friday 2 August 2019
Census Date	Friday 23 August 2019
Semester 2 Recess	Monday 23 September to Friday 4 October 2019
Labour Day Public Holiday	Monday 7 October 2019
Semester 2 resumes	Tuesday 8 October 2019

Semester 2 concludes	Friday 1 November 2019
Stuvac	Monday 4 November to Friday 8 November 2019
Assessment	Monday 11 November to Friday 29 November 2019

B MedSci / MD – 2nd Year	
Semester 1 commences	Monday 18 February 2019
Last day to add a unit to an existing enrolment	Friday 1 March 2019
Census Date	Friday 22 March 2019
Semester 1 Recess (includes Easter Holiday & Anzac Day)	Friday 19 April to Friday 26 April 2019
Semester 1 resumes	Monday 29 April 2019
Queen's Birthday Public Holiday	Monday 10 June 2019
Semester 1 concludes	Friday 14 June 2019
Assessment	Monday 17 June to Friday 28 June 2019
Mid Year Recess	Monday 1 July to Friday 12 July 2019
Semester 2 commences	Monday 15 July 2019
Last day to add a unit to an existing enrolment	Friday 26 July 2019
Census Date	Friday 23 August 2019
Semester 2 Recess (include Labour Day Public Holiday)	Monday 30 September to Friday 11 October 2019
Semester 2 resumes	Monday 14 October 2019
Semester 2 concludes	Friday 8 November 2019
Assessment	Monday 11 November to Friday 22 November 2019
Supplementary Assessment	Monday 9 December to Friday 20 December 2019

B Medicine - 3rd Year	
Semester 1 commences	Monday 14 January 2019
Last day to add a unit to an existing enrolment	Friday 25 January 2019
Australia Day observed	Monday 28 January 2019
Census Date	Friday 22 March 2019

Semester 1 Recess	Monday 25 March to Friday 29 March 2019
Semester 1 resumes	Monday 1 April 2019
Easter Holiday	Friday 19 April to Tuesday 23 April 2019
Anzac Day Holiday	Thursday 25 April 2019
Semester 1 concludes	Friday 24 May 2019
Stuvac	Monday 27 May to Friday 31 May 2019
Assessment	Monday 3 June to Friday 7 June 2019
Mid Year Recess (includes Queen's Birthday Holiday)	Monday 10 June to Friday 21 June 2019
Semester 2 commences	Monday 24 June 2019
Last day to add a unit to an existing enrolment	Friday 5 July 2019
Census Date	Friday 23 August 2019
Stuvac	Monday 2 September to Friday 6 September 2019
Assessment	Monday 9 September to Friday 13 September 2019
Semester 2 Recess	Monday 16 September to Friday 20 September 2019
Semester 2 resumes	Monday 23 September 2019
Labour Day Public Holiday	Monday 7 October 2019
Semester 2 concludes	Friday 15 November 2019

B MedSci / MD – 3rd Year UON	
Semester 1 commences	Monday 14 January 2019
Last day to add a unit to an existing enrolment	Friday 25 January 2019
Census Date	Friday 22 March 2019
Recess (including Easter Holiday & Anzac Day)	Friday 19 April to Friday 26 April 2019
Recess Group C	Monday 29 April to Friday 10 May 2019
Assessment Group A & B	Monday 29 April to Friday 3 May 2019
Recess Group A & B	Monday 6 May to Friday 10 May 2019
Study resumes	Monday 13 May 2019
Queen's Birthday Public Holiday	Monday 10 June 2019
Recess Group B	Monday 5 August to Friday 23 August 2019

Assessment Group A & C	Monday 5 August to Friday 9 August 2019
Last day to add a unit to an existing enrolment	Friday 9 August 2019
Recess Group A & C	Monday 12 August to Friday 23 August 2019
Census Date	Friday 23 August 2019
Study resumes	Monday 26 August 2019
Labour Day Public Holiday	Monday 7 October 2019
Recess Group A	Monday 18 November to Friday 22 November 2019
Assessment Group B & C	Monday 18 November to Friday 29 November 2019
Assessment Group A	Monday 25 November to Friday 29 November 2019
Supplementary Assessment	Monday 16 December to Friday 20 December 2019

B MedSci / MD – 3rd Year UNE	
Semester 1 commences	Monday 14 January 2019
Last day to add a unit to an existing enrolment	Friday 25 January 2019
Census Date	Friday 22 March 2019
Recess Group B	Monday 25 March to Friday 5 April 2019
Recess Group A	Monday 8 April to Friday 19 April 2019
Easter Holiday	Friday 19 April to Monday 22 April 2019
Queen's Birthday Public Holiday	Monday 10 June 2019
Assessment	Monday 17 June to Friday 21 June 2019
Recess	Monday 24 June to Friday 28 June 2019
Study resumes	Monday 1 July 2019
Last day to add a unit to an existing enrolment	Friday 9 August 2019
Census Date	Friday 23 August 2019
Recess Group B	Monday 26 August to Friday 6 September 2019
Recess Group A	Monday 9 September to Friday 20 September 2019
Assessment	Monday 18 November to Friday 29 November 2019
Supplementary Assessment	Monday 16 December to Friday 20 December 2019

B Medicine - 4th Year	
Enrolment Sequence: SEM 1 – MEDI4015 & SEM 2 MEDI4016	
MEDI4015	
Semester 1 commences	Monday 14 January 2019
Mandatory FRS / Clinical Skills Sessions	Monday 14 January to Friday 18 January 2019
Rotations commence	Monday 21 January 2019
Last day to add a unit to an existing enrolment	Friday 25 January 2019
Australia Day observed	Monday 28 January 2019
Recess at end of Group Elective **(dependent on rotation)**	Monday 18 February to Friday 1 March 2019 OR Monday 1 April to Friday 12 April 2019 OR Monday 13 May to Friday 24 May 2019
Census Date	Friday 22 March 2019
Easter Holiday	Friday 19 April to Monday 22 April 2019
Anzac Day Public Holiday	Thursday 25 April 2019
Mandatory Review Week	Monday 27 May to Friday 31 May 2019
Stuvac	Monday 3 June to Friday 7 June 2019
Queen's Birthday Public Holiday	Monday 10 June 2019
Assessment	Tuesday 11 June to Friday 14 June 2019
Mid-Year Recess	Monday 17 June to Friday 21 June 2019
MEDI4016	
Semester 2 commences	Monday 24 June 2019
Mandatory FRS / Clinical Skills Sessions	Monday 24 June to Friday 28 June 2019
Rotations commence	Monday 1 July 2019
Last day to add a unit to an existing enrolment	Friday 5 July 2019
Census Date	Friday 23 August 2019
Recess at end of rotation	Monday 26 August to Friday 6 September 2019
Rotations commence	Monday 9 September 2019
Labour Day Public Holiday	Monday 7 October 2019
Semester 2 concludes	Friday 1 November 2019
	Monday 4 November to Friday 8 November 2019

Stuvac	Monday 11 November to Friday 15 November 2019
Assessment	Monday 18 November to Friday 22 November 2019

B Medicine - 4th Year	
Enrolment Sequence: SEM 1 – MEDI4016 & SEM 2 MEDI4015	
MEDI4016	
Semester 1 commences	Monday 14 January 2019
Mandatory FRS / Clinical Skills Sessions	Monday 14 January to Friday 18 January 2019
Rotations commence	Monday 21 January 2019
Last day to add a unit to an existing enrolment	Friday 25 January 2019
Australia Day observed	Monday 28 January 2019
Recess at end of rotation	Monday 18 March to Monday 29 March 2019
Census Date	Friday 22 March 2019
Rotations commence	Monday 1 April 2019
Easter Holiday	Friday 19 April to Monday 22 April 2019
Anzac Day Public Holiday	Thursday 25 April 2019
Semester 1 concludes	Friday 24 May 2019
Mandatory Review Week	Monday 27 May to Friday 31 May 2019
Stuvac	Monday 3 June to Friday 7 June 2019
Queen's Birthday Public Holiday	Monday 10 June 2019
Assessment	Tuesday 11 June to Friday 14 June 2019
Mid-Year Recess	Monday 17 June to Friday 21 June 2019
MEDI4015	
Semester 2 commences	Monday 24 June 2019
Mandatory FRS / Clinical Skills Sessions	Monday 24 June to Friday 28 June 2019
Rotations commence	Monday 1 July 2019
Last day to add a unit to an existing enrolment	Friday 5 July 2019
Recess at end of Group Elective **(dependent on rotation)**	Monday 29 July to Friday 9 August 2019 OR Monday 9 September to Friday 20 September 2019 OR Monday 21 October to Friday 1 November 2019

Census Date	Friday 23 August 2019
Labour Day Public Holiday	Monday 7 October 2019
Semester 2 concludes	Friday 1 November 2019
Mandatory Review Week	Monday 4 November to Friday 8 November 2019
Stuvac	Monday 11 November to Friday 15 November 2019
Assessment	Monday 18 November to Friday 22 November 2019

B Medicine - 5th Year	
Enrolment Sequence: SEM 1 – MEDI5015 & SEM 2 MEDI5016	
Orientation Day	Friday 11 January 2019
MEDI5015	
Semester 1 - Rotation 1 commences	Monday 14 January 2019
Last day to add a unit to an existing enrolment	Friday 25 January 2019
Australia Day observed	Monday 28 January 2019
Assessment at end of PHCS	Monday 11 February to Friday 15 February 2019
Recess at end of PHCS assessment	Monday 18 February to Friday 1 March 2019
Long Case Week	Monday 25 February to Friday 1 March 2019
Semester 1 – Rotation 2 commences	Monday 4 March 2019
Census Date	Friday 22 March 2019
Assessment at end of PHCS	Monday 1 April to Friday 5 April 2019
Recess at end of PHCS assessment	Monday 8 April to Friday 19 April 2019
Long Case Week	Monday 15 April to Thursday 19 April 2019
Easter Holiday	Friday 19 April to Monday 22 April 2019
Semester 1 – Rotation 3 commences	Tuesday 23 April 2019
Anzac Day Holiday	Thursday 25 April 2019
Assessment at end of PHCS	Monday 20 May to Friday 24 May 2019
Recess at end of PHCS assessment	Monday 27 May to Friday 7 June 2019
Long Case Week	Monday 3 June to Friday 7 June 2019
Queen's Birthday Holiday	Monday 10 June 2019

Psychiatry OSCE	Tuesday 11 June to Friday 14 June 2019
Mid-Year Recess	Monday 17 June to Friday 5 July 2019
MEDI5016	
Semester 2 – Rotation 4 commences	Monday 8 July 2019
Last day to add a unit to an existing enrolment	Friday 19 July 2019
Recess at end of SSO	Monday 5 August to Friday 16 August 2019
Semester 2 – Rotation 5 commences	Monday 19 August 2019
Census Date	Friday 23 August 2019
Recess at end of SSO	Monday 16 September to Friday 27 September 2019
Semester 2 – Rotation 6 commences	Monday 30 September 2019
Labour Day Public Holiday	Monday 7 October 2019
Recess at end of SSO	Monday 28 October to Friday 8 November 2019
Semester 2 Rotation 6 concludes	Friday 8 November 2019
Critical Care Assessment	Monday 11 November to Friday 15 November 2019
Grand Rounds and Award of Prizes	Monday 18 November to Friday 22 November 2019
Remediation	Monday 25 November to Friday 29 November 2019

Enrolment Sequence: SEM 1 – MEDI5016 & SEM 2 MEDI5015	
Orientation Day	Friday 11 January 2019
MEDI5016	
Semester 1 – Rotation 1 commences	Monday 14 January 2019
Last day to add a unit to an existing enrolment	Friday 25 January 2019
Australia Day observed	Monday 28 January 2019
Recess at end of SSO	Monday 11 February to Friday 22 February 2019
Semester 1 – Rotation 2 commences	Monday 25 February 2019
Census Date	Friday 22 March 2019
Recess at end of SSO	Monday 25 March to Friday 5 April 2019
Semester 1 – Rotation 3 commences	Monday 8 April 2019
Easter Holiday	Friday 19 April to Monday 22 April 2019

Recess at end of SSO	Monday 6 May to Friday 17 May 2019
Critical Care Assessment	Monday 20 May to Friday 24 May 2019
Mid-Year Recess (includes Queen's Birthday Holiday)	Monday 27 May to Friday 14 June 2019
MEDI5015	
Semester 2 – Rotation 4 commences	Monday 17 June 2019
Last day to add a unit to an existing enrolment	Friday 28 June 2019
Assessment at end of PHCS	Monday 15 July to Friday 19 July 2019
Recess at end of PHCS assessment	Monday 22 July to Friday 2 August 2019
Long Case Week	Monday 29 July to Friday 2 August 2019
Semester 2 – Rotation 5 commences	Monday 5 August 2019
Census Date	Friday 23 August 2019
Assessment at end of PHCS	Monday 2 September to Friday 6 September 2019
Recess at end of PHCS assessment	Monday 9 September to Friday 20 September 2019
Long Case Week	Monday 16 September to Friday 20 September 2019
Semester 2 – Rotation 6 commences	Monday 23 September 2019
Labour Day Public Holiday	Monday 7 October 2019
Assessment at end of PHCS	Monday 21 October to Friday 25 October 2019
Recess at end of PHCS assessment	Monday 28 October to Friday 8 November 2019
Long Case Week	Monday 4 November to Friday 8 November 2019
Psychiatry OSCE	Monday 11 November to Friday 15 November 2019
Grand Rounds and Award of Prizes	Monday 18 November to Friday 22 November 2019
Remediation	Monday 25 November to Friday 29 November 2019

Note: Students may be required to attend sessions or placements on a public holiday or university concession day - please check with the relevant Year Manager for further information.

For dates in other years, please follow the links in the left-hand menu.

2019 BMed Academic Calendar

UON

Week Beginning		
31-Dec-18		
07-Jan-19		
14-Jan-19		
21-Jan-19		
28-Jan-19		
04-Feb-19		
11-Feb-19		
18-Feb-19		
25-Feb-19	Sem 1	Wk 1
04-Mar-19		2
11-Mar-19		3
18-Mar-19		4
25-Mar-19		5
01-Apr-19		6
08-Apr-19		7
15-Apr-19	VACATION (includes Easter & Anzac Day)	
22-Apr-19		
29-Apr-19		8
06-May-19		9
13-May-19		10
20-May-19		11
27-May-19		12
03-Jun-19	Sem 1 ends	13
10-Jun-19		
17-Jun-19	EXAMS	
24-Jun-19		
01-Jul-19	VACATION	
15-Jul-19		
22-Jul-19		
29-Jul-19	Sem 2	Wk 1
05-Aug-19		2
12-Aug-19		3
19-Aug-19		4
26-Aug-19		5
02-Sep-19		6
09-Sep-19		7
16-Sep-19		8
23-Sep-19		9
30-Sep-19	VACATION	
07-Oct-19		10
14-Oct-19		11
21-Oct-19		12
28-Oct-19		
04-Nov-19	Sem 2 ends	13
11-Nov-19	PSYCHIATRY OSCE	
18-Nov-19	EXAMS	
25-Nov-19		
02-Dec-19		
09-Dec-19		
16-Dec-19		
23-Dec-19		

Year 2 BMed

Full time students enrol in both columns.
Academic progression hurdle at the end of Year 2.

Key weeks: MEDI2014 Medical Science 3 (20 units UON 12 points UNE); MEDI2013 Professional Practice 3 (20 units UON 12 points UNE) — Wk1 to Wk13, STUVAC, ASSESSMENT.

The yellow bands only indicate organised examination periods. There will be other assessment items such as logbooks, certifications, assignments, etc.

Year 3 BMed

Part time enrolment is not permitted in Semester 1.
Full time students enrol in both courses in Semester 1.
Academic progression hurdle at the end of Year 3.

MEDI3017 General Practice and Subspecialties 1 (40 units UON 24 points UNE) — Wk1 onwards. 14 - 25 January are Introductory Weeks Attendance is Mandatory for all sessions during this period. VACATION, STUVAC, ASSESSMENT, VACATION.

MEDI3018 General Practice and Subspecialties 2 (20 units UON 12 points UNE) — 24 - 28 June is an Introductory Week Attendance is mandatory for all sessions during this period. STUVAC, ASSESSMENT, VACATION.

MEDI3014 Health Equity Selectives (20 units UON 12 points UNE).

Year 4 BMed

Student numbers for each course are limited.
In each Semester full time students will enrol in either:
MEDI4015 Women's Adolescent and Children's Health (40 units UON 24 points UNE) or
MEDI4016 Medicine and Surgery (40 units UON 24 points UNE)

Academic progression hurdle at the end of Year 4.

MEDI4015 - Women's, Adolescent's and Children's Health Common Week: 14 - 18 January 2019 (Mandatory attendance for all students. Venue: Hunter Clinical School, John Hunter Hospital)

MEDI4016 - Medicine & Surgery Common Week: 14 - 18 January 2019 (Mandatory attendance for all students. Venue: Hunter Clinical School, John Hunter Hospital)

Group A, Group B, Group C rotations: Paediatrics, O&G, Elective. Students will be allocated two weeks vacation within this elective rotation. MEDICINE, SURGERY.

MEDI4015 - Women's, Adolescent's and Children's Health Review Week: 27 - 31 May 2019 (Mandatory attendance for all students. Venue TBA)
MEDI4016 - Medicine & Surgery Review Week: 27 - 31 May 2019 (Mandatory attendance for all students. Venue TBA)

STUVAC, ASSESSMENT, VACATION.

MEDI4016 - Medicine & Surgery Common Week: 24 - 28 June 2019 (Mandatory attendance for all students. Venue: Hunter Clinical School, John Hunter Hospital)
MEDI4015 - Women's, Adolescent's and Children's Health Common Week: 24 - 28 June 2019 (Mandatory attendance for all students. Venue: Hunter Clinical School, John Hunter Hospital)

MEDI4016 - Medicine & Surgery Review Week: 4 - 8 November 2019 (Mandatory attendance for all students. Venue TBA)
MEDI4015 - Women's, Adolescent's and Children's Health Review Week: 4 - 8 November 2019 (Mandatory attendance for all students. Venue TBA)

STUVAC, ASSESSMENT.

Year 5 BMed

Student numbers for each course are limited.
Students are required to attend an Orientation Day on Friday 11 January 2019.
The Orientation Day will be held in Newcastle & videoconferenced to Gosford, Tamworth, Taree and Armidale.
Attendance at this session is **mandatory** for **ALL** Year 5 students.
MEDI5015: Medicine/Psych/Pall Care/PHCS (40 units UON 24 points UNE)
& MEDI5016: Critical Care (40 units UON 24 points UNE)

Enrolment Sequence: Semester 1 MEDI5016 / Semester 2 MEDI5016; Semester 1 MEDI5016 / Semester 2 MEDI5015

Rotation 1: Medicine, Psychiatry/Pall Care, PHCS, Anaesthesia / ICU & Emergency Medicine, Ortho Surgery/Oncology, SSO.
Long Case Week, Rotation 2, Rotation 3, VACATION, ASSESSMENT, CRITICAL CARE OSCE / PRESCRIBING SKILLS ASSESSMENT, PSYCHIATRY OSCE, Rotation 4, Rotation 5, Rotation 6.

GRAND ROUNDS PRESENTATION & AWARD OF PRIZES ON THURSDAY 21 NOVEMBER COMPULSORY ATTENDANCE.
REMEDIATION.

4.2. * Joint Medical Program Academic Calendar 2019, #18263 Council is asked to: 1)NOTE report #18283 regarding the proposed Joint Medical Program Academic Calendar for 2019; 2)APPROVE the 2019 BMed JMP Academic Calendar; and 2) ...

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Attachment 3 - Proposed 2019 BMedSc and MD Academic Calendar

2019 BMedSc and MD Academic Calendar

UON

Week Beginning		
31-Dec-18		
07-Jan-19		
14-Jan-19		
21-Jan-19		
28-Jan-19		
04-Feb-19		
11-Feb-19		
18-Feb-19		
25-Feb-19	Sem 1	Wk 1
04-Mar-19		2
11-Mar-19		3
18-Mar-19		4
25-Mar-19		5
01-Apr-19		6
08-Apr-19		7
15-Apr-19	VACATION (includes Easter & Anzac Day)	
22-Apr-19		
29-Apr-19		8
06-May-19		9
13-May-19		10
20-May-19		11
27-May-19		12
03-Jun-19	Sem 1 ends	13
10-Jun-19		
17-Jun-19	Exams	
24-Jun-19		
01-Jul-19		
08-Jul-19	VACATION	
15-Jul-19		
22-Jul-19		
29-Jul-19	Sem 2	Wk 1
05-Aug-19		2
12-Aug-19		3
19-Aug-19		4
26-Aug-19		5
02-Sep-19		6
09-Sep-19		7
16-Sep-19		8
23-Sep-19		9
30-Sep-19	VACATION	
07-Oct-19		
14-Oct-19		10
21-Oct-19		11
28-Oct-19		12
04-Nov-19	Sem 2 ends	13
11-Nov-19		
18-Nov-19	Exams	
25-Nov-19		
02-Dec-19		
09-Dec-19		
16-Dec-19		
23-Dec-19		

Year 1

Students progress through one multi-term sequence course in Semester 1 (Part A) and Semester 2 (Part B). Academic progression hurdle at the end of Year 1.

Week Beginning		
31-Dec-18		
07-Jan-19		
14-Jan-19		
21-Jan-19		
28-Jan-19		
04-Feb-19		
11-Feb-19		
18-Feb-19		
25-Feb-19	MEDI1101A — Clinical Sciences, Scholarship and Practice 1 - Part A — 40 units (UON) 24 points (UNE)	0
04-Mar-19		1
11-Mar-19		2
18-Mar-19		3
25-Mar-19		4
01-Apr-19		5
08-Apr-19		6
15-Apr-19		7
22-Apr-19	VACATION	
29-Apr-19		8
06-May-19		9
13-May-19		10
20-May-19		11
27-May-19		12
03-Jun-19		13
10-Jun-19		14
17-Jun-19		15
24-Jun-19	ASSESSMENT	
01-Jul-19	VACATION	
08-Jul-19		
15-Jul-19		
22-Jul-19	MEDI1101B — Clinical Sciences, Scholarship and Practice 1 - Part B — 40 units (UON) 24 points (UNE)	16
29-Jul-19		17
05-Aug-19		18
12-Aug-19		19
19-Aug-19		20
26-Aug-19		21
02-Sep-19		22
09-Sep-19		23
16-Sep-19		24
23-Sep-19		25
30-Sep-19		26
07-Oct-19	VACATION	
14-Oct-19		27
21-Oct-19		28
28-Oct-19		29
04-Nov-19		30
11-Nov-19	ASSESSMENT	
18-Nov-19		
25-Nov-19		
02-Dec-19		
09-Dec-19	SUPPLEMENTARY ASSESSMENT	
16-Dec-19		

Year 2

Students progress through one multi-term sequence course in Semester 1 (Part A) and Semester 2 (Part B). Academic progression hurdle at the end of Year 2.

Week Beginning		
31-Dec-18		
07-Jan-19		
14-Jan-19		
21-Jan-19		
28-Jan-19		
04-Feb-19		
11-Feb-19		
18-Feb-19	MEDI2101A — Clinical Sciences, Scholarship and Practice 2 - Part A — 40 units (UON) 24 points (UNE)	1
25-Feb-19		2
04-Mar-19		3
11-Mar-19		4
18-Mar-19		5
25-Mar-19		6
01-Apr-19		7
08-Apr-19		8
15-Apr-19		9
22-Apr-19	VACATION	
29-Apr-19		10
06-May-19		11
13-May-19		12
20-May-19		13
27-May-19		14
03-Jun-19		15
10-Jun-19		16
17-Jun-19		
24-Jun-19	ASSESSMENT	
01-Jul-19	VACATION	
08-Jul-19		
15-Jul-19	MEDI2101B — Clinical Sciences, Scholarship and Practice 2 - Part B — 40 units (UON) 24 points (UNE)	17
22-Jul-19		18
29-Jul-19		19
05-Aug-19		20
12-Aug-19		21
19-Aug-19		22
26-Aug-19		23
02-Sep-19		24
09-Sep-19		25
16-Sep-19		26
23-Sep-19		27
30-Sep-19	VACATION	
07-Oct-19		
14-Oct-19		28
21-Oct-19		29
28-Oct-19		30
04-Nov-19		31
11-Nov-19	ASSESSMENT	
18-Nov-19		
25-Nov-19		
02-Dec-19		
09-Dec-19	SUPPLEMENTARY ASSESSMENT	
16-Dec-19		

Year 3 UON

Students enrol in semester based courses with full year delivery:
MEDI3101A Semester 1 (15 units) and MEDI3101B Semester 2 (15 units)
MEDI4101A Semester 1 (20 units) and MEDI4101B Semester 2 (20 units)
(MEDI3101A+B and MEDI4101A+B are integrated across groups (A, B, C)/rotations within the full year delivery)
MEDI6001A Semester 1 (5 units) and MEDI6001B Semester 2 (5 units)
Academic progression hurdle at the end of Year 3.

Week Beginning	Wk	GROUP A		GROUP B		GROUP C		MEDI6001A+B
31-Dec-18								
07-Jan-19								
14-Jan-19	1	Orientation and Research						
21-Jan-19	2							
28-Jan-19	3	MEDICINE	1	SURGERY	1	GP & OPTION	1	
04-Feb-19	4		2		2		2	
11-Feb-19	5		3		3		3	
18-Feb-19	6		4		4		4	
25-Feb-19	7		5		5		5	
04-Mar-19	8		6		6		6	
11-Mar-19	9		7		7		7	
18-Mar-19	10		8		8		8	
25-Mar-19	11		9		9		9	
01-Apr-19	12		10		10		10	
08-Apr-19	13		11		11		11	
15-Apr-19	14		12		12		12	
22-Apr-19		VACATION						
29-Apr-19		ASSESSMENT			VACATION			
06-May-19		VACATION						
13-May-19	15	SURGERY	1	GP & OPTION	1	MEDICINE	1	
20-May-19	16		2		2		2	
27-May-19	17		3		3		3	
03-Jun-19	18		4		4		4	
10-Jun-19	19		5		5		5	
17-Jun-19	20		6		6		6	
24-Jun-19	21		7		7		7	
01-Jul-19	22		8		8		8	
08-Jul-19	23		9		9		9	
15-Jul-19	24		10		10		10	
22-Jul-19	25		11		11		11	
29-Jul-19	26		12		12		12	
05-Aug-19		ASSESSMENT		VACATION		ASSESSMENT		
12-Aug-19		VACATION						
19-Aug-19								
26-Aug-19	27	GP & OPTION	1	MEDICINE	1	SURGERY	1	
02-Sep-19	28		2		2		2	
09-Sep-19	29		3		3		3	
16-Sep-19	30		4		4		4	
23-Sep-19	31		5		5		5	
30-Sep-19	32		6		6		6	
07-Oct-19	33		7		7		7	
14-Oct-19	34		8		8		8	
21-Oct-19	35		9		9		9	
28-Oct-19	36		10		10		10	
04-Nov-19	37		11		11		11	
11-Nov-19	38		12		12		12	
18-Nov-19		VACATION		ASSESSMENT				
25-Nov-19		ASSESSMENT						
02-Dec-19								
09-Dec-19								
16-Dec-19		SUPPLEMENTARY ASSESSMENT						

Year 3 UNE

Students enrol in semester based courses with full year delivery:
MEDI3101A Semester 1 (9 points) and MEDI3101B Semester 2 (9 points)
MEDI4101A Semester 1 (12 points) and MEDI4101B Semester 2 (12 points)
(MEDI3101A+B and MEDI4101A+B are integrated across groups (A & B)/rotations within the full year delivery)
MEDI6001A Semester 1 (3 points) and MEDI6001B Semester 2 (3 points)
Academic progression hurdle at the end of Year 3.

Week Beginning	Wk	GROUP A		GROUP B		MEDI6001A+B
31-Dec-18						
07-Jan-19						
14-Jan-19	1	Orientation and Research			1	
21-Jan-19	2				2	
28-Jan-19	3	MED (5wks) & GP (5wks) OR SURG (5wks) & OPTION (5wks)	1	ON CAMPUS	3	
04-Feb-19	4		2		4	
11-Feb-19	5		3		5	
18-Feb-19	6		4		6	
25-Feb-19	7		5		7	
04-Mar-19	8		6		8	
11-Mar-19	9		7		9	
18-Mar-19	10		8		10	
25-Mar-19	11		9	VACATION		
01-Apr-19	12		10			
08-Apr-19		VACATION		MED (5wks) & GP (5wks) OR SURG (5wks) & OPTION (5wks)	1	11
15-Apr-19					2	12
22-Apr-19	13	ON CAMPUS	1		3	13
29-Apr-19	14		2		4	14
06-May-19	15		3		5	15
13-May-19	16		4		6	16
20-May-19	17		5		7	17
27-May-19	18		6		8	18
03-Jun-19	19		7		9	19
10-Jun-19	20		8		10	20
17-Jun-19		ASSESSMENT				
24-Jun-19		VACATION				
01-Jul-19	21	MED (5wks) & GP (5wks) OR SURG (5wks) & OPTION (5wks)	1	ON CAMPUS	1	21
08-Jul-19	22		2		2	22
15-Jul-19	23		3		3	23
22-Jul-19	24		4		4	24
29-Jul-19	25		5		5	25
05-Aug-19	26		6		6	26
12-Aug-19	27		7		7	27
19-Aug-19	28		8		8	28
26-Aug-19	29		9			
02-Sep-19	30		10	VACATION		
09-Sep-19		VACATION		MED (5wks) & GP (5wks) OR SURG (5wks) & OPTION (5wks)	1	29
16-Sep-19					2	30
23-Sep-19	31	ON CAMPUS	1		3	31
30-Sep-19	32		2		4	32
07-Oct-19	33		3		5	33
14-Oct-19	34		4		6	34
21-Oct-19	35		5		7	35
28-Oct-19	36		6		8	36
04-Nov-19	37		7		9	37
11-Nov-19	38		8		10	38
18-Nov-19		ASSESSMENT				
25-Nov-19						
02-Dec-19						
09-Dec-19						
16-Dec-19		SUPPLEMENTARY ASSESSMENT				

5. GENERAL BUSINESS

6. MEETING FINALISATION

6.1. Work Plan 2018 #18110

Council is asked to NOTE the 2018 Open Council Work Plan, #18110.

For Noting
Presented by James Harris

2018 Council OPEN Work Plan

Report Name	Owner	Status/ Comment
Meeting 1: Friday, 16 March 2018		
#18191 University Activities in Focus	VC	
#18164 Chancellor's Report to Council	Chancellor	
#18208 Vice-Chancellor's Report to Council	VC	
#18122 Chair Academic Board Report	Chair AB	
#18116 Approval of Annual Report (Year Ended 31 December 2017)	VC	
#18115 Approval of Annual UNE Group Financial Statements (Year Ended 31 December 2017)	CFO	
#18135 Chair of Governance Working Party Report	Chair	
#18113 2018 Open Council Work plan	CLGO	

Report Name	Owner	Status/ Comment
Meeting 2: Friday 25 May 2018		
#18190 University Activities in Focus – Update from the Faculty Science, Agriculture Business and Law (SABL)	Prof Aron Murphy	Oral report
#18163 Chancellor's Report to Council	Chancellor	
#18207 Vice-Chancellor's Report to Council	VC	
#18121 Chair Academic Board Report	Chair AB	
#18179 UNE Alumni Association	VC	
#18233 Council Member Elections	CLGO	
#18112 2018 Open Council Work plan	CLGO	

Report Name	Owner	Status/ Comment
Meeting 3: Friday 27 July 2018		
#18162 Chancellor's Report to Council	Chancellor	
#18206 Vice-Chancellor's Report to Council	VC	
#18120 Chair Academic Board Report	Chair AB	
~~#18117 Bi-Annual UNESA Report to Council~~	UNESA	Cancelled as UNESA not operating
#18111 2018 Open Council Work plan	CLGO	

2018 Council OPEN Work Plan

Report Name	Owner	Status/ Comment
Meeting 4: Friday 21 September 2018		
#18161 Chancellor's Report to Council	Chancellor	
#18205 Vice-Chancellor's Report to Council	VC	
#18119 Chair Academic Board Report	Chair AB	
#18263 Joint Medical Program Academic Calendar 2019	Chair AB	
#18165 Council and Committee meeting dates 2019	CLGO	
#18110 2018 Open Council Work plan	CLGO	

Report Name	Owner	Status/ Comment
Meeting 5: Friday 23 November 2018		
#18187 University Activities in Focus	VC	
#18160 Chancellor's Report to Council	Chancellor	
#18204 Vice-Chancellor's Report to Council	VC	
#18118 Chair Academic Board Report	Chair AB	
#18186 Bi-Annual UNESA Student Report	UNESA	TBC
~~#18128 Chair Report – Convocation~~	~~Convocation~~	Replaced by UNE Alumni Association
#18192 Update on Academic Matters	PDVC / DVCR / PVCAI	
#18175 Program of Induction for Council Members	CLGO	
#18109 2018 & DRAFT 2019 Open Council Work plan	CLGO	

Report Details:

i. **2018 Work Plan & Draft 2019 Work Plan:** To provide the Council with an updated work plan for the open session of Council at each meeting to track progress against Council objectives during the year, as well as a draft work plan for endorsement for the coming year (in November).

ii. **Approval of Annual Report / Financial Statements (Year Ended 31 December 2017)**: To provide the Council with a draft copy of the annual report and financial statements for the year ending 31 December 2017. As well as a key statutory requirement these documents are a record of the performance of the University and University Group for the previous year. The report relates to the role and function of Council to (12) d. Approve the University's mission, strategic direction, annual budget and business plan.

iii. **Bi-Annual UNESA Report to Council:** To provide the Council with a report (twice annually) from the University's Student Association regarding student engagement and feedback the association's perspective. It relates to the role and functions of Council to (12) b. Oversee and monitor the University's performance.

iv. **Chair Academic Board Report:** The Chair of Academic Board report provides an overview of the work of the Academic Board committees, including an outline of the progress of the University towards meeting its strategic academic and student related priorities as well as key compliance requirements under HESA and ESOC Acts. This report relates to the role and functions of Council to (12) c. Oversee and monitor the academic activities of the University and (12) i. Ensure that the University's grievance procedures, and information concerning any rights of appeal or review conferred by or under any Act are published in a form that is readily accessible to the public.

v. **Chair Report – Convocation:** The University may have a committee of Convocation and receive a report on convocation matters. The report relates to the role and functions of Council to (12) h. Establish policies and procedural principles for the University consistent with legal requirements and community expectations.

vi. **Chancellor's Report to Council:** To provide the Council with the Chancellor's report on activities undertaken on behalf of the Council since the previous meeting. It relates to the role and functions of Council to (3) provide strategic leadership to the University.

vii. **Council and Committee meeting dates 2019:** To provide Council with proposed meeting dates for the coming year. The report relates to planning of Council business and the role and functions of Council to (12) j. Regularly review its own performance.

viii. **Program of Induction for Council Members:** To provide Council members with a program of induction to support their understanding of the institution and its operational model. It relates to the role and functions of Council to (12) l. Make available for members of the Council a program of induction and of development relevant to their role as such a Member.

ix. **University Activities in Focus**: The item is an optional item on the agenda, and may not be provided to every meeting. The report is an opportunity to showcase innovative and progressive University activities which are helping to delivery on the University's strategic priorities. It relates to the role and functions of Council to (12) b. Oversee and monitor the University's performance.

x. **Update on Academic Matters:** The report provides Council with an update on academic innovation at the University. It relates to the role and functions of Council to (12) c. Oversee and monitor the academic activities of the University.

xi. **Vice-Chancellor's Report to Council:** To provide the Vice-Chancellor's update to the Council on the activities of the University. It relates to the role and functions of Council to (12) a. Monitor the performance of the Vice-Chancellor and Chief Executive Officer.

6.2. * Next Meeting and Close

The next Council meeting is scheduled for Friday, 23 November 2018. This meeting will be held in the Council Room, Booloominbah, University of New England.

Presented by James Harris