



Health Professional Report

Student Accessibility & Wellbeing

UNE Wellness Centre
27 Elm Avenue
Armidale NSW 2351
Phone: (02) 6773 2897
Email: accessinclusion@une.edu.au

Student Name:

Student Number:

Course:

Signature:

This student is registering with UNE Student Accessibility & Wellbeing (SAWO) to receive reasonable study adjustments¹ for the degree they are currently enrolled in. UNE provides reasonable adjustments to students with a disability or health conditions and/or who are carers of a family member with a disability, to enable them to participate in UNE studies on the same basis as other students.

Students requesting support on the basis of a disability or health condition are required to provide the University with relevant medical documentation from an [accredited health professional](#). Carers may provide other documentation, such as Centrelink statements and letters from other providers, such as Carers NSW. This aims to inform the development of a Study Access Plan (SAP).

The reasons for this requirement are:

- to validate the existence of the disability, health condition or caring responsibility;
- to provide the University with guidance regarding the effects of the disability, health condition or caring responsibilities on study and advise of any recommended adjustments, according to the [2005 Disability Standards for Education](#); and
- to assist SAWO and the student in developing a SAP. The student's SAP will outline recommendations for reasonable study adjustments. The SAP will also include adjustments that will be put in place by the Exams Office for the student's invigilated examinations.

Learning Outcomes and Inherent Requirements

Please note that all students need to meet their units' and course's learning outcomes and graduate attributes as well as inherent requirements, where they apply². Implementation of reasonable adjustments remains therefore at the discretion of the Faculty/course/unit coordinator and may be varied to ensure the units'/course's requirements are met.

Privacy

The health professional documentation provided will be protected in accordance with the [UNE Privacy Management Plan](#) and will be used by the University to provide reasonable adjustments and advice to students in relation to a disability, health condition or caring responsibilities.

Health Professional Details

Name:

Profession:

Provider/Reg. Number:

Contact Details:

Declaration

I declare that I am not a close relative or associate of this student (ie. partner, spouse, child, sibling, parent, extended family member, neighbour, partner of child or colleague).

Signature:

Date:

¹ Reasonable adjustments are designed to enable students to achieve their maximum potential within a framework of academic standards. According to the Disability Standards for Education (2005) a Reasonable Adjustment is a measure (or group of measures) implemented by an education provider to assist a student with a disability to apply, enrol and participate in a course or program on the same basis as a student without a disability.

² Inherent requirements are the abilities, knowledge and skills needed to complete the course that must be met by all students. Some adjustments may need to be adapted for, or may not apply to some units. Academic standards and inherent requirements of the student's course need to be met and students need to be familiar with the inherent requirements of their course.

All sections below are to be completed by the accredited health professional, who signed the previous page ONLY.

1. Disability/Health Condition Information

Diagnosis:

Brief description of condition/s:

How long have you been treating this student?

1.2 Prognosis

The student's condition is expected to resolve/improve/be well managed within

6 months 12 months; or

The student's condition is ongoing (this includes conditions that are stable, fluctuating or degenerative)

2. Study Load

A full-time study load requires students to study three (3) to four (4) units per trimester, while part-time students study up to two (2) units per trimester for most UNE courses. Full-time students can spread their load of 6 to 8 units over three trimesters. At UNE a typical unit represents about 10-12 hours of study time per week. This estimate includes lectures, tutorials, assessment items, and quiz or exam preparation.

- For two units per trimester, it would be advised that a student **allocate at least 20-24 hours of study time per week.**
- For four units per trimester, it would be advised that a student **allocate at least 40-48 hours per week.**

Based on the above, please specify, whether this student **should have a reduced study load**, due to their health condition/ caring responsibilities **only**:

3. Online Learning

UNE teaches in oral and written English. All teaching materials are provided to students using an online system and students are required to have access to a computer and the internet. If using assistive technology, students are expected to have developed the skills in using their technology before commencing their studies at UNE.

Does the student's disability/health condition impact on their participation and/or interaction in online teaching environments?

No Yes If 'yes', please comment:

Does the student use assistive technology, such as 'Dragon Naturally Speaking', 'JAWS' etc?

No Yes If Yes, please specify:

Students are expected to obtain their required textbooks in hardcopy or as e-books. Should a required textbook be unavailable in the format required by the student, SAWO can obtain this for the student.

4. Lectures, Tutorials, Workshops & Intensive Schools (online and on campus)

Participation in lectures, tutorials, workshops and/or intensive schools is an inherent requirement for some UNE courses and cannot be replaced with other activities.

Does the student's disability/health condition impact on their ability to access and/or participate in these activities?

No Not Applicable Yes If yes, please provide details:

5. Fieldwork, Laboratories & Practicals

Participation in fieldwork, laboratories and practicals is an inherent requirement for some UNE courses and cannot be replaced with other activities.

Does the student's disability/health condition impact on their ability to access and/or participate in these activities?

No Yes If yes, please provide details:

6. Learning Material - Audio

Does the student have a hearing impairment that prevents them from hearing audio material?

No Yes If Yes, please specify:

If 'yes', SAWO will turn on automatic closed captions for all online audio/ video material. The student may request individual recordings to be closed captions and/or transcribed professionally, should the quality of the recording be inadequate.

If 'Yes' above and attending lectures, which reasonable adjustments are most appropriate for the student:

(Tick all that apply)

Live captioning (student will need to have a laptop capable of displaying live captioning)

T-Loop in lecture theatres

Staff and other students facing student when speaking to them

Electronic copies of lecture slides and notes

Other

7. Assessments

Does the student's disability/health condition prevent them from submitting assignments within the required timeframes?

No Yes If 'yes', please comment on the limitations based on the student's health condition/situation:

7.1 Does the student's disability/health condition impact on their ability to complete online timed assessments, such as Moodle quizzes?

No Yes If 'yes', please comment on the limitations based on the student's health condition/situation:

8. Invigilated Online Examinations

Supervised examinations at UNE are held online and require students to meet IT and location requirements (for more information, please see the [Assessment Guidelines / Document / UNE Policy Register](#) and relevant information in your unit portal). Students sitting their exams online are expected to stay within view of their webcam at all times. We expect that most students can do this in view of the webcam.

Is the student able to complete invigilated online examinations?

No If no, please provide justification, based on the student’s health situation and/or caring situation (and continue with 9.):

Yes If yes, please indicate below whether the student requires adjustments for their examinations:

Extra time to complete (in view of the webcam)	No	Yes	
Extra time for rest breaks (in view of the webcam)	No	Yes	
Extra time for rest breaks (away from webcam)	No	Yes	If yes, please specify reasons:

Use of own assistive technology No Yes If yes, please specify type and version:

Use of own ergonomic furniture No Yes If Yes, please specify (such as large cushions, day bed etc):

Permission to administer medication/check blood sugar levels/ consume food & drink (in view of webcam)

No Yes If yes, please specify reasons:

Permission to administer medication/check insulin levels/ consume food & drink (away from webcam)

No Yes If yes, please specify reasons:

Other adjustments and additional comments:

8.1 Alternative Assessments to Online Examinations

Please note that invigilated examinations are an inherent requirement for some units; however with permission from the unit coordinator, an alternative assessment, such as additional assignments, online quizzes, presentations or other forms of assessments, may be arranged for the student.

Should the student have permission to complete an alternative assessment, please provide with as much detail as possible, the adjustments that would support the student. These may include extra time for timed assessments, use of particular ergonomic furniture and/or assistive technology for on-campus assessments and/or permission to administer medication / check blood glucose levels / consume food and drink.

9. Professional Experience/Work placements

Professional experience is an inherent requirement for some UNE courses and cannot be replaced with other activities.

Does the student's health condition/caring responsibilities have an impact on them completing professional experience/work placements?

No Not applicable

Yes If 'yes', please comment on the limitations based on the student's disability:

Are there any adjustments that may assist the student in completing their professional experience/work placement?

(The student will need to discuss specific adjustments with their Professional Experience/Placement Coordinator).

10. Health Management Plan

Does this student require a health management plan, in case the student experiences an adverse health reaction on campus or during invigilated examinations?

No

Yes If yes, SAWO will send you a UNE Health Management Plan to complete.

Additional Information

Please provide any additional information that may assist the student in succeeding in their studies:

Thank you for completing this report and please contact UNE Student Accessibility & Wellbeing with any queries you may have.