

UNE Business School

Research and Research Training Committee (RRTC)

Terms of Reference 2019

The RRTC deals with matters pertaining to research and postgraduate students including allocation of the School's research budget through the Research Incentives Scheme. It reports to the Head of School Executive Committee (HOSEC). On major matters, it refers recommendations to HOSEC.

The RRTC meets quarterly and is responsible for:

- Development of School Research Plan
- Overseeing research grant applications by School members
- Reporting and analysis of publications to track progress on enhancing ERA outcomes
- PhD program and other research degrees
- Developing recommendations for allocation of School's research quantum
- Encouraging and coordinating collaboration within Faculty Research Groups
- School Seminar Series
- Providing a forum for School Research Groups
- Other functions as determined by the School Executive Committee (HOSEC)

Membership:

- Chair of Research / Head of School
- BARDSNET* representative
- One HDR student
- HDR Coordinator
- Seminar and networking coordinator
- One early career researcher (ECR)
- Six Research Group Conveners, one each for:
 1. Agriculture and Environment
 2. Development and Growth
 3. Governance, Sustainability, and Ethics
 4. Innovation for Regional Success
 5. Markets and Trade
 6. Public Policy

*Australian Business Deans Council Research Leaders Network.

Much of the work of the Committee takes place outside meeting times and within Research Groups through the Research Moodle site and by using flying minutes. The seminar and networking coordinator will be responsible for facilitating invitations to visiting scholars, journal editors and research partners in addition to organising the seminar program.

UNE Business School

Research Group Conveners

Terms of Reference 2019

Research at the UNE Business School is supported by a network of Research Groups constituted of academic staff, research students and outside collaborators. Currently there are six research groups in the School.

1. Agriculture and Environment
2. Development and Growth
3. Governance, Sustainability and Ethics
4. Innovation for Regional Success
5. Markets and Trade
6. Public Policy

Each Research Group is led by a **Convener** who represents the group in the Research and Research Training Committee (RRTC) and is in charge of communicating discussions of the committee to the group and reporting progress and other issues of the group to the committee. The convener is also responsible for leading:

- The development of a narrative for the Group
- Compilation of lists of staff and research students who belong to the Group⁺
- Compilation of a list of publications related to the themes of the Group⁺
- Compilation of a list of projects and research grants related to the themes of the Group⁺
- Compilation of case studies on engagement and impact of the Group's research⁺
- Maintenance of these lists to facilitate updating of web pages⁺
- Coordinate achievement of the Research Group objectives listed below.

⁺The raw data required to compile and update the required lists will be supplied by the RRTC.

The role of Convener is an important research leadership position within the school and is open to any academic who has published in the topic area. The appointment will be for a term of 3 years. Expressions of interest (EOI) will be called from eligible academics, in the event of receiving more than one nomination for a group, The Head of School will select the Convener based on the strength of their case in the EOI.

The role of **Research Groups** is to provide support and enhance the quality of research in the School through activities such as:

- Creating a list of preferred journals to target based on ABDC rankings
- Supporting preparation and submission of grant applications
- Developing research mentoring opportunities
- Organising research 'boot camps' and writing groups
- Organising research showcases
- Contributing to Faculty Research Programs
- Providing networking and collaboration opportunities with outside groups
- Coordinating supervision and progression of research students within the Group

The role of convener represents a service activity and does not attract a workload allowance.