

University of New England
Student Services and Amenities Fee (SSAF)
2025 Allocation Report



Introduction

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* (SSARA Guidelines) require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

The information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting is a separate process and remains unchanged, more information can be found in the *Financial Statements Guidelines* for Table A and B providers, and in the *Financial Viability Instructions: Applicants and Providers of FEE-HELP (FVI)* for all other approved providers.

SSAF Consultation and Achievements

UNE has a formal consultation process with students and their representative bodies to identify priorities for the allocation of funds generated by the student services and amenities fee. In 2025, UNE students received an invitation from the UNE Student Council to respond to a survey about the use of the SSAF. This survey was designed to identify priorities, respond to individual student enquiries and make recommendations to the UNE SSAF Committee to prioritise SSAF expenditure. The 2025 SSAF Student Survey revealed that students believed the most important SSAF funded categories are:

1. Promoting the health or welfare of students (15%)
2. Helping students obtain employment or provide advice on careers (13%)
3. Helping students develop study skills (12%)
4. Helping students with their financial affairs (8%)
5. Advocating student interests in matters arising from under the HEP rules (6%)
6. Helping students secure accommodation (6%)

The responses from the 2025 SSAF Student Survey also revealed which SSAF funded activities were accessed or used by students:

1. Online Orientation (33%)
2. Academic Skills Office (16%)
3. Discounts on on-campus cafes & restaurants (13%)
4. UNE Counselling & Psychology Services (6%)
5. SportUNE (6%)

SSAF Financial Allocation and Spending for 2025:

Student activities, welfare services and funded activities:

Supported Projects	Allocation	Actual Expenditure
Student Welfare & Counselling	\$834,146	\$862,252
Employment & Careers	\$257,715	\$241,718
TuneFM	\$216,820	\$216,820
Night Shuttle & Intensive School Shuttle	\$109,000	\$109,000
International Student activities	\$40,000	\$10,983
Food & Beverage	\$30,000	\$30,000
HDR Development	\$10,000	\$10,000
Total	\$1,497,681	\$1,480,773

Student Sporting & Recreational funded activities:

Supported Projects	Allocation	Actual Expenditure
SportUNE Student Membership & Facility Membership	\$254,525	\$254,525
Clubs & Societies	\$200,007	\$265,007
Student events & activations	\$125,721	\$65,721
Total	\$580,253	\$585,253

Student Representation, Governance & Mandated Support activities:

Supported Projects	Allocation	Actual Expenditure
Orientation Programs	\$547,281	\$503,954
Independent Student Advocates	\$396,924	\$396,924
UNE Student Council	\$350,000	\$357,141
Study Skills	\$252,204	\$250,468
SSAF Administration Resource	\$54,282	\$50,855
Total	\$1,600,691	\$1,559,342

Total SSAF Supported Projects - 2025	\$3,678,625	\$3,625,368
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SSAF Revenue Summary

	2025 Allocation \$¹	2025 Actual \$
SSAF Revenue	\$3,678,617	\$3,766,770
Bad Debt Provision write back	\$545,500	\$545,500
SSAF revenue carried forward from 2024	\$1,173,321	\$890,583
Total SSAF funds available for 2025	\$5,397,438	\$5,202,853
Less: SSAF Revenue Deferred	\$141,402	\$141,402
SSAF revenue carried over into 2026	\$1,577,411	\$1,436,083

¹ Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003* (the Act). In 2025 the maximum SSAF was \$364.80.

UNE SSAF Charges are based on the following schedule:

Student Category	2025 SSAF rates
Coursework	\$364.80 per EFTSL, to a maximum of 1 EFTSL.
Full-Time HDR	\$136.00 per student for each trimester enrolled as a Full-Time student.
Part-Time HDR	\$68.00 per student for each trimester enrolled as a Part-Time student.

See <https://www.une.edu.au/current-students/my-course/fees/student-services-and-amenities-fee>

Student Status	2025 SSAF charged \$ ²	Number of students charged in 2025 ³
Full-time ¹ (> 0.75 EFTSL)	\$292	7,176
Part-time ¹ (< 0.75 EFTSL)	\$115	13,303
		Total: 20,479

¹ Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term "part-time basis"



means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

² Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

³ Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in [insert reported year]. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in 2025 as the total EFTSL they undertook in 2025 was equal to 0.875.

Student Status	2025 SSAF charged \$²	Approx. number of SSAF students remote learning 2025⁴
Remote learning/Online only	\$165	17,162

⁴ Note: The Department of Education understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study. Please note, due to the limitations of our information systems, the above data may be approximate.



SSAF Allocation Summary

Key areas of expenditure 2025

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

Key Area	2025 Total Allocation \$	2025 Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
1. Promoting the health & welfare of students	\$834,146	\$862,252	Yes	912
2. Helping students obtain employment or advice on careers	\$257,715	\$241,718	Yes	6,467
3. Helping students develop skills for study, by means other than undertaking courses of study in which they are enrolled	\$252,204	\$250,468	Yes	3,500
4. Helping students with their financial affairs	\$0	\$0	-	-
5. Advocating students' interests in matters arising from under the higher education provider's rules	\$865,924	\$873,065	Yes	21,700
6. Providing legal advice to students	\$0	\$0	-	-
7. Helping students secure accommodation	\$0	\$0	-	-



8. Providing libraries and reading rooms (other than provided for academic purposes) for students	\$0	\$0	-	-
9. Caring for children of students	\$0	\$0	-	-
10. Giving students information to help them in their orientation	\$547,281	\$503,954	Yes	17,763
11. Providing food or drink to students on campus of the higher education provider	\$30,000	\$30,000	No	1,500
12. Advising on matters arising under the higher education providers' rules	\$54,282	\$50,855	Yes	21,700
13. Helping meet the specific needs of overseas students relating to their welfare, accommodation and employment	\$40,000	\$10,983	No	150
14. Supporting a sporting club or other recreational activity by students	\$380,246	\$320,246	Yes	6,925
15. Supporting the administration of a club most of whose members are students	\$200,007	\$265,007	Yes	2,500
<i>a. Sporting</i>	\$54,002	58,894	-	-
<i>b. Internal student politics</i>	\$0	\$0	-	-
<i>c. Gender, sexuality, ethnicity, race, or nationality-based</i>	\$22,000	\$29,671	-	--
<i>d. Areas -of-study related e.g. law</i>	\$72,003	\$107,719	-	-
<i>e. Other activities e.g. music, debate, chess</i>	\$52,002	\$68,723	-	-

<i>f. Other</i>	\$0	\$0		
16. Supporting an artistic activity by students	\$216,820	\$216,820	Yes	2,508
17. Helping students obtain insurance against personal accident	\$0	\$0	-	-
18. Supporting the production and dissemination to students of media whose content is provided by students	\$0	\$0	-	-
19. Support debating by students	\$0	\$0	-	-
Total	\$3,678,625	\$3,625,368		



Organisations, bodies or third-party providers that received SSAF funding in 2025.

1. Allocation of SSAF revenue – non-student-led organisations

Organisation Name ¹	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Received from provider \$	% of total SSAF revenue collected by the Provider
UNE Life Pty Ltd	29 065 648 419	Key Area 5	\$280,731	7.63%
UNE Life Pty Ltd	29 065 648 419	Key Area 15	\$265,007	7.20%
UNE Life Pty Ltd	29 065 648 419	Key Area 16	\$216,820	5.89%
UNE Life Pty Ltd	29 065 648 419	Key Area 5	\$215,718	5.86%
UNE Life Pty Ltd	29 065 648 419	Key Area 14	\$150,000	4.08%
UNE Life Pty Ltd	29 065 648 419	Key Area 1	\$109,000	2.96%
Lifeline Direct	14 618 509 818	Key Area 1	\$65,500	1.78%
UNE Life Pty Ltd	29 065 648 419	Key Area 10	\$64,500	1.75%

¹ Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed.



Access Software Australia Pty Ltd	40 071 007 326	Key Area 3	\$46,950	1.28%
Defiant Ventures Pty Ltd	14 646 809 172	Key Area 10	\$40,000	1.09%
UNE Life Pty Ltd	29 065 648 419	Key Area 15	\$33,221	0.90%
UNE Life Pty Ltd	29 065 648 419	Key Area 15	\$31,250	0.85%
UNE Life Pty Ltd	29 065 648 419	Key Area 11	\$30,000	0.82%
UNE Life Pty Ltd	29 065 648 419	Key Area 5	\$24,845	0.68%
Defiant Ventures Pty Ltd	14 646 809 172	Key Area 10	\$20,000	0.54%
UNE Life Pty Ltd	29 065 648 419	Key Area 10	\$19,548	0.53%
Australian Opco T/As FCM Travel Solutions	20 003 279 534	Key Area 5	\$7,903	0.21%
F & N Siciliano Pty Ltd	99 119 229 391	Key Area 10	\$4,877	0.13%
UNE Life Pty Ltd	29 065 648 419	Key Area 14	\$4,773	0.13%
Fujifilm Business Innovation Australia	63 000 341 819	Key Area 5	\$3,201	0.09%

ASN Conferences Pty Ltd	90 093 246 176	Key Area 5	\$2,291	0.06%
Little Coc's Gourmet Catering	99 183 024 025	Key Area 5	\$1,682	0.05%
		Total SSAF provided to non-student-led organisations	\$1,637,817	44.52%



2. Allocation of SSAF revenue to student led organisations – evidence of meeting requirement of 40 per cent.

Organisation Name ²	Australian Business Number (ABN)	Supported Key Area	SSAF Funding Received from Provider \$	% of total revenue collected by the provider	If below 40 per cent, is there an agreed transition plan in place	Details of transition plan
University of New England Student Council		Key Area 5	\$357,141	10%	Yes	Agreed on 23 April 2025
		Total SSAF provided to student-led organisations	\$357,141	10%		

² Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed.

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[Under the Act and the SSARA Guidelines, for an organisation to be eligible to receive 40 per cent of SSAF revenue the provider will need to ensure that the organisation meets the:

- definition of being a student-led organisation as set out in Section 19-39 (3) of the Act;
- requirement that decisions of the organisation can be taken independently of their provider as set out in Section 20(a)(i) of the SSARA Guidelines;
- requirement that audited accounts are kept and published providing transparency about income and expenditure as set out in Section 20(a)(ii) of the SSARA Guidelines; and
- good corporate governance standards in relation to record keeping, risk management, fraud prevention and financial controls as set out in Section 20(a)(iii) of the SSARA Guidelines.

3. Attestation that student led organisations in receipt of a minimum of 40 per cent of SSAF revenue are meeting governance requirements

Organisation Name ¹	Majority student-led	Democratically elected leaders	Independence	Audited accounts	Corporate Governance policies and procedures established and adhered to	If replying no on any measure, is there an agreed transition plan in place?	Details of transition plan
<i>University of New England Student Council</i>	Yes	Yes	Yes	Yes	Yes	Yes	Agreed on 23 April 2025



Declaration by Person of Authority

I, Simon Charles Evans, Deputy Vice-Chancellor of the University of New England, declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.

I further attest that the information provided in this Report meets the requirements of the *Higher Education Support Act 2003* and the Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022 and that, where transition arrangements have either been sought or approved, information is provided on this.

Simon Evans

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Signature of Person making Declaration

Professor Simon Charles Evans

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Full name of Person making Declaration

Deputy Vice Chancellor

.....
Position of Person making Declaration

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Date *29/6/26*

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