

# Chief Operating Officer (COO)

## *Office of the Vice-Chancellor and CEO*

- Executive Appointment
- Up to 5-year fixed term with the possibility of extension
- Up to 17% employer superannuation
- Salary packaging options are available
- Relocation assistance provided
- Applicants must have appropriate Australian work rights for the duration of this position (UNE will not provide sponsorship for this position)

### Acknowledgement of Country

The University of New England (UNE) is a regionally based, globally networked university renowned for the quality of its student experience and the excellence of its research specialisations. In addition, UNE pioneered teaching to external students making it the most experienced provider of distance and innovative online education.

UNE emphasises its people, staff and students' growth and development. We aspire to be a leader in innovation and change and a centre for the Armidale and the North-West communities. Equity, diversity and inclusion are central to the core values of UNE and we are committed to engaging, supporting and growing a richly diverse workforce. From the Oorala Aboriginal Centre at the heart of our campus, to the inclusive organisations such as the UNE Ally Network, the UNE Women's Society, and the many international cultural groups - all will feel valued and respected at UNE.

### **About the role**

Reporting to the Vice-Chancellor and CEO, the Chief Operating Officer will play a key role in the development and delivery of the university strategy, in particular, ensuring the development and implementation of plans, policies and procedures to ensure quality and efficient service delivery across the university. The COO plays a key role in ensuring the operational functions of the university can thrive through the provision of strategic and operational support across areas such as Technology and Digital Services, Estates and Built Environment, People and Culture Services, UNE Farms, Legal Services and the UNE Residential System.

As a member of the UNE Executive Team the COO is jointly accountable for leadership across the institution to ensure that all university objectives are delivered in a seamless, timely, quality-driven and cost-effective manner. The COO actively sets behavioural standards and contributes to the University's broader decision making, policy development and delivery of strategic initiatives.

### **About you**

The successful candidate will demonstrate success in a leadership role of similar scale and scope along with the ability to lead and develop teams across an organisation. A champion for diversity and colleague wellbeing, the COO will be an outstanding communicator with a commitment to the creation and endurance of a positive, agile and innovative culture. With experience of leading through change, the successful candidate will be a positive and learned contributor at the Senior Executive level and will work across the institution to ensure the strong and sustainable performance of UNE.

The COO will embody the UNE values and strive to be Open, Enquiring, Exceptional and to Make a Difference, and will be committed to achieving the goals embedded in Future Fit 2021-2030: Personalised Learning Journeys, Empowering Communities, and Building Resilience.

### **About Armidale**

Armidale is an attractive and vibrant city that combines all the features of a bustling regional town centre with the tranquility of rural living. It boasts gourmet restaurants and cafes, boutique shopping, quality schools and sporting facilities. Surrounded by mountain gorges, waterfalls and national parks, Armidale's natural beauty and distinct seasons make it an ideal place to live and thrive. To find out more, visit <https://www.visitarmidale.com.au/experience>

## **Further information and How to Apply**

UNE is supported by Perrett Laver for this appointment process. For further information or to arrange a confidential conversation please contact Dr Nicki Shwe Yee on +61 2 8051 3008 or at [nicki.shweyee@perrettlaver.com](mailto:nicki.shweyee@perrettlaver.com)

To lodge an application please visit <https://candidates.perrettlaver.com/vacancies/> quoting reference number 7058.

Candidates should prepare the following:

- Covering letter addressing your suitability for the position based on key functions of the role detailed in the Position Description;
- Current CV;
- Certified qualifications cited in your application for this position.

[Link to Privacy Statement](#)

Applicants may be subject to pre-employment checks

**Closing Date:** 11.59pm AEDT Wednesday 24 January, 2024.