






Council OPEN Meeting

Schedule	Friday, 27 Jul 2018 8:30 AM — 12:30 PM AEST
Venue	Council Room, Booloominbah, University of New England
Notes for Participants	PLEASE NOTE: 8:30 am pre-meeting for Council members only. Others attendees from 8:45 am.
Organiser	Gabrielle Price

Agenda

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| Recording of meeting: please note that the Secretary may make an audio recording of this meeting for the purpose of assisting with the preparation of the minutes. The recordings are stored securely and are erased at regular intervals after the minutes have been confirmed. | |
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| We acknowledge the traditional custodians of this land we call New England and show respect to their Elders past and present.
Presented by James Harris | |
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| 1.2. * Apologies | 3 |
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These minutes are available for viewing in the Council Document Library (formerly known as a Reading Room).	
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- 1)NOTE the Chair of Academic Board Open report to Council, #18120 (1);
- 2)NOTE the new Academic Quality Assurance Rule #18120 (2); and
- 3)NOTE the student survey results, #18120 (3).

For Noting - Presented by Mark Perry

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8.2. * Next Meeting and Close The next Council meeting is scheduled for Friday, 21 September 2018. This meeting will be held in the Council Room, Booloominbah, University of New England. Presented by James Harris	59
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1. MEETING OPENING AND WELCOME COMMENTS

Recording of meeting: please note that the Secretary may make an audio recording of this meeting for the purpose of assisting with the preparation of the minutes. The recordings are stored securely and are erased at regular intervals after the minutes have been confirmed.

1.1. * Acknowledgement of Country

We acknowledge the traditional custodians of this land we call New England and show respect to their Elders past and present.

Presented by James Harris

1.2. * Apologies

Presented by James Harris

1.3. * Conflict of Interest Declaration
Council members are asked to disclose
any material interest, consistent with
Schedule 2A Clause 5, of the University of
New England 1993 Act (NSW).

Presented by James Harris

CONFLICT OF INTEREST DECLARATION

Council members are asked to disclose any material interest, consistent with Schedule 2A clause 5 of the *University of New England Act 1993* (NSW).

5 Disclosure of material interests by Council members

(1) If:

(a) a member of the Council has a material interest in a matter being considered or about to be considered at a meeting of the Council, and

(b) the interest appears to raise a conflict with the proper performance of the member's duties in relation to the consideration of the matter,

the member must, as soon as possible after the relevant facts have come to the member's knowledge, disclose the nature of the interest at a meeting of the Council.

(2) A disclosure by a member of the Council at a meeting of the Council that the member:

(a) is a member, or is in the employment, of a specified company or other body, or

(b) is a partner, or is in the employment, of a specified person, or

(c) has some other specified interest relating to a specified company or other body or to a specified person,

is a sufficient disclosure of the nature of the interest in any matter relating to that company or other body or to that person which may arise after the date of the disclosure and which is required to be disclosed under subclause (1).

Council Members should also regularly disclose to the University Secretary (via the Secretariat secretariat@une.edu.au) any additions or changes to their Register of Interests statement. Keeping this "Register of Interests" statement up to date, includes providing details of changes to:

- Subsidiaries of the University of New England of which you or a close family member is a member of the key management personnel.
- All other entities of which you or a close family member is a Director or Board member (or equivalent) and that entity has, or there is a reasonable probability it may have, a material dealing involving or affecting the University or its controlled entities.
- Employment of you or a close family member by the University or a subsidiary of the University, including consultancies or other income for services rendered, during this financial year.
- Ministerial appointment of you or a close family member to statutory bodies.
- Material Business ownerships or part ownerships by you or a close family member, where a business has, or has a prospect of having, transactions with the University or a subsidiary of the University.
- Material Shareholdings in public and private companies by you or a close family member, where a company has, or has a prospect of having, transactions with the University or a subsidiary of the University.
- Any other transactions undertaken by you or a close family member, with the University or any of its subsidiaries during the financial year.
- Gifts, sponsored travel or hospitality received by you in the course of undertaking the duties of a Council member or Senior Executive, or received from a company, business or other entity undertaking transactions with the University or a subsidiary.
- Any other material interest where a conflict of interest or an appearance of conflict of interest with your duties as a Council member / Senior Executive could foreseeably arise.



1.4. Disclosed Register of Interest

Council Members are asked to provide any update to their Disclosed Register of Interest to the Office of the Secretariat (form attached).

Presented by James Harris



**UNE COUNCIL AND SENIOR EXECUTIVE
REGISTER OF INTERESTS DECLARATION**



Council members and Senior Executive of the University of New England owe certain duties to the University. One aspect of fulfilling those duties is to avoid conflicts of interest in which there may be a professional, business or volunteer position or responsibility that interacts with a Council member / Senior Executive responsibility in a manner which may create a conflict of interest or a perceived conflict of interest. To help avoid conflicts, on this form Council members / Senior Executive may disclose material interests in other situations or areas in which it might even appear that there are conflicting duties. Council members / Senior Executives should additionally take other steps, such as avoiding deliberation and resolution of certain issues, and making appropriate declarations in respect of conflicts of interest at Council and Management meetings, if it is determined that those steps are necessary to protect against legal liability to the Council member or to the Senior Executive member personally arising from conflicts of interest.

This Register of Interests will be maintained by the Secretariat of the University of New England.

Subsidiaries of the University of New England of which you or a close family member is a member of the key management personnel.

All other entities of which you or a close family member is a Director or Board member (or equivalent) and that entity has, or there is a reasonable probability it may have, a material dealing involving or affecting the University or its controlled entities.

Employment of you or a close family member by the University or a subsidiary of the University, including consultancies or other income for services rendered, during this financial year.

Ministerial appointment of you or a close family member to statutory bodies.



Material business ownerships or part ownerships by you or a close family member, where a business has, or has a prospect of having, transactions with the University or a subsidiary of the University.

Material shareholdings in public and private companies by you or a close family member, where a company has, or has a prospect of having, transactions with the University or a subsidiary of the University.

Any other transactions undertaken by you or a close family member, with the University or any of its subsidiaries during the financial year.

Gifts, sponsored travel or hospitality received by you in the course of undertaking the duties of a Council member or Senior Executive, or received from a company, business or other entity undertaking transactions with the University or a subsidiary.

Any other material interest where a conflict of interest or an appearance of conflict of interest with your duties as a Council member / Senior Executive could foreseeably arise.

I know of no other position of responsibility or material interest that might give rise to a conflict of interest or the appearance of a conflict of interest.

I declare that the information I have completed on this document is true and correct and not misleading.

Name:	Date:
Signature:	

1.5. * Order of Business

The Committee is asked to **ACCEPT** the Order of Business.

The Committee is asked to **ACCEPT** that non-starred items be adopted.

For Endorsement

Presented by James Harris

2. MINUTES OF PREVIOUS MEETING

2.1. Confirmation of Minutes

Minutes of the meeting held on 25 May 2018 were approved as a true and correct record via email on 19 July 2018.

These minutes are available for viewing in the Council Document Library (formerly known as a Reading Room).

Presented by James Harris

2.2. * Matters Arising

Council members are asked to NOTE the Matters Arising from the previous minutes.

Presented by James Harris

Council Open Matters Arising

Meeting/Item #	Action	Status
28 July 2017, Item 3.1. UNE Students Association Report to Council #17181	The Chief Legal and Governance Officer agreed to write to the new UNESA Board regarding a number of suggestions for the new UNESA Constitution.	In progress. Have been in touch with UNESA and awaiting further discussions regarding a possible Student Senate at UNE.
25 May 2018, 4.2. Vice-Chancellor's Open Report #18207	The Vice-Chancellor was asked to provide further detail regarding diversity outcomes at Faculty or School level.	Complete. Refer to the Vice-Chancellor's Open report on today's agenda.

3. PRESENTATIONS

Nil.

4. LEADERSHIP

4.1. * Chancellor's Report to Council,
#18162

Council is asked to NOTE the
Chancellor's report to Council, #18162.

For Noting

Presented by James Harris

Purpose

To provide Council with the Chancellor's Report for the July 2018 Council Meeting.

Origin of report: Scheduled work plan item.

Related to Terms of Reference: Providing strategic leadership to the University.

Recommendation**Mr James Harris, Chancellor**

Council is asked to NOTE the Chancellor's report to Council, #18162.

Executive Summary

Whilst 2018 provides the University with numerous interesting challenges from industry as well as government sources, the Vice-Chancellor and Senior Executive team are continuing to deliver on plans to increase enrolments, retain existing students, develop the Colleges and campus infrastructure as well as working toward our strategic plan initiatives.

This month has seen the election process for the Academic Staff, Professional Staff and Student representative roles on Council. I congratulate Associate Professor Richard Scully, and Louisa Quiddington on being elected to the Council and Charles Hebblewhite on being re-elected for a further term.

I take this opportunity to thank Dr Robyn Muldoon and Dr Jack Hobbs, as their roles as Graduate Elected representatives on Council come to a conclusion in August. I sincerely thank them both for their commitment and dedication to the Council with Jack holding the position for eight years and Robyn, four years. I also thank Professor Margaret Sims who decided not to stand for re-election as an Academic Staff Rep. Margaret held this position for eight years and I acknowledge her commitment and dedication to the role as well. This is their final meeting of Council.

Ms Catherine Millis was unsuccessful in the election as Student Rep; I thank Catherine for her ongoing interest in supporting students in many ways at UNE which she will no doubt continue to do after her term on Council concludes in October.

Events and meetings

On 17 May 2018, the Vice-Chancellor and I attended the Mary White College Chancellor's Dinner. I spoke to guests about college life, in particular, Mary White College's rich history and presented several Awards for Excellence to residents in the schools of Education, Business & Law, Arts & Humanities and Science.

On 18 May 2018, I attended the International Leaving Ceremony to present certificates to students who do not have the opportunity to attend their graduation ceremony as they need to return overseas when they complete their studies. The Pro Vice-Chancellor (External Relations), Professor Mingan Choct, and I were pleased to meet almost 40 students from Saudi Arabia, Iran, India, Canada, Germany, Vietnam, Bangladesh, France, USA, Bhutan, South Korea, Nepal, Japan, Austria, China, Italy and the UK.

On 24 May 2018, I hosted a cocktail reception with staff from the faculty of Science, Agriculture, Business and Law who attended and contributed to the award winning *Farm of the Future* stand at the 2018 Sydney Royal Easter Show.

On 28 May 2018, Jan McClelland, Russell Evans and I attended the NSW Rugby League *True Blues* dinner. As the University is a sponsor of the team, we were invited to attend for the announcement of the 2018 NSW State of Origin squad and inductees to the Hall of Fame.

On 1 June 2018, I attended a luncheon meeting with Margaret & Rob Chapman along with the Vice-Chancellor; Discovery Project Leader, Dr Kirsti Abbott; and Stewardship & Research Officer, Kate Hadfield. Margaret is the daughter of the major benefactor of the Boiler House development project, Mr Maurice Wyndham.

On 12 June 2018, I attended an induction session for new Academic Board members.

Also on 12 June 2018, I met with Susanna Greig who coordinates the GRASS (Growing Regional Agricultural Students in Science) program at UNE and Stewardship & Research Officer, Kate Hadfield. This program leads the development and delivery of education programs that inspire students towards careers in science and helps create high-calibre science graduates who are business-ready for Australia's primary industries. We discussed the importance of support for these programs which deliver results such as expansion of the scholarship program into the other regional areas and planning for further initiatives.

On 13 July 2018, I attended the Annual Scholarship Luncheon which provides an opportunity to recognise scholarship donors and for them to meet with the recipient over a relaxed lunch. It was great to catch up with several members of the UNE Foundation Board as well as notable other donors to this invaluable program.

Also on 13 July 2018, I witnessed the Vice-Chancellor signing the McMaster Endowment Agreement. This endowment comes from the proceeds of the sale of the property in Warialda NSW which was bequeathed to UNE by Mr Douglass McMaster in 1964. A gift of over \$2 million will be used to fund such things as day trips for select Warialda students and/or farm groups to visit the UNE campus and SMART farm; to fund undergraduate housing scholarships for students from the Warialda district to study agriculture at UNE; and to fund research projects regarding profitable and sustainable agriculture to the northwest slopes and plains area of NSW.

4.2. * Vice-Chancellor's Report to Council, #18206

Council is asked to NOTE the Vice-Chancellor's Open report to Council,
#18206.

For Noting

Presented by Annabelle Duncan

Purpose

To provide the Council's open session with an update regarding the performance, management and operations of the University.

Origin of report: Scheduled item on the work plan.

Related to Terms of Reference: Monitor the performance of the University and Vice-Chancellor/CEO.

Recommendation**Professor Annabelle Duncan, Vice-Chancellor**

Council is asked to NOTE the Vice-Chancellor's Open report to Council, #18206.

Executive Summary

This report provides an update on the following:

- List of key outreach activities undertaken by the Vice-Chancellor since the last Council meeting;
- University in focus;
- Load report.

Key Information**VC Outreach Activities**

25 May 2018	Met with Megan Aitken, General Manager of TAFE Digital, to discuss furthering the relationship between UNE and TAFE. An MOU is currently being drafted.
28 May 2018	Hosted Gary White, NSW Chief Planner, for a lecture on campus followed by a lunch meeting.
1 June 2018	Met Margaret and Robert Chapman for lunch – Margaret's father, Mr Maurice Wyndham, has donated approx. \$250,000 to the UNE Discovery project.
4 June 2018	Attended an Innovation and Productivity Council Environmental Goods and Services Subcommittee meeting in Sydney. Met with Karen Borg, former CEO of Jobs for NSW. Met with Joyce Kirk, former UNE PDVC.
5 June 2018	Met with Lucy Arundell, TAFE NSW Chief Education & Training Officer. Attended a NSW Vice-Chancellor's Committee meeting in Sydney.

6 June 2018	Attended a meeting with Ducere Foundation directors, the PVCAI and Dean of SAVL regarding a potential agreement between UNE and Ducere for course opportunities.
7 June 2018	Met with Armidale Regional Councilor Diane Gray for lunch to discuss a town/gown relationship.
8 June 2018	Opened the 2018 Myall Massacre Symposium at the Oorala Aboriginal Centre. Met with Jonathan Chew from the NOUS Group regarding the Regional Universities Network economic impact modelling.
12 June 2018	Addressed staff at the Academic Board induction session. Met Susan Grace for lunch, a UNE donor. Attended the National Farmer's Federation 'Talking 2030 Roundtables' welcome dinner at Moore Park Inn.
13 June 2018	Participated in the ABRI AGM.
14 June 2018	Met with Tony George, Headmaster of The Kings School, and the PVCER for lunch and a tour of the school. Discussed a possible linkage with Kings and UNE. Attended the UNE Council Retreat dinner.
15 June 2018	Participated in the UNE Council Retreat at UNE Sydney.
18 June 2018	Attended the Academic Board meeting. Met with Rosemary Mort regarding possible uses of the old Armidale Courthouse.
19 June 2018	Participated in a NSW Innovation & Productivity Council meeting in Sydney. Attended the Archibald Wynne & Sulman exhibition at the NSW Art Gallery with the Chancellor and Deputy Chancellor.
22 June 2018	Hosted a morning tea for staff who have recently commenced at UNE. Participated in a meeting with Duncan Taylor regarding the Country University Centres.
25 June 2018	Met with Greg Lawrence, Armidale Regional Council Service Leader of Economic Development. This was an introductory meeting.
26 June 2018	Signed a Memorandum of Understanding with the New England Regional Art Museum (NERAM), which was attended by Andrew Murray, Chair of the NERAM Board, and Rachel Parsons, Acting Director of NERAM.
27 June 2018	Chaired a <i>Respect. Now. Always.</i> Advisory Committee meeting.
28 June 2018	Attended UNE Committee meetings.
29 June 2018	Attended a farewell morning tea for Jennifer Miller, Alumni Relations Officer in the Office of Advancement, who has retired after 19 years of service to UNE. Attended the Oorala Leadership Senior Girls Camp dinner and addressed the participants on the importance of tertiary education and the support services available to them at UNE.

30 June 2018	Attended a Multicultural Women's Night at the Wright Centre, which was hosted by the UNE International Hub.
2 July 2018	Monthly meeting with Adam Marshall, which was followed by a photo opportunity with the New England Mountain Bike Club and Armidale Regional Council Mayor and senior staff regarding the recently announced 24 hour Solo Mountain Bike World Championships which is being held in Armidale in 2020.
3 July 2018	Participated in the Australian ASEAN Virtual Business Plan Competition which was hosted by UNE Sydney. Attended an AARNet Board dinner in Melbourne.
4 July 2018	Participated in an AARNet Board meeting.
5 July 2018	Participated as a judge at the Enactus Australia National Competition, including attending the award presentation and Chairman's reception.
9 July 2018	Attended the NAIDOC Week Flag Raising Ceremony and addressed staff.
10 July 2018	Attended the NAIDOC Week Aboriginal Elders Luncheon and addressed attendees.
12 July 2018	Participated in Nominations and Remuneration Committee meetings.
13 July 2018	Participated in a UNE Foundation Board meeting. Attended a Scholarship Donor Luncheon and participated in a fund agreement signing event with the McMaster family.
14 July 2018	Hosted Senator Bridget McKenzie for a tour of the SMART Farm. Attended dinner with Armidale Regional Councilor Diane Gray, Mayor Simon Murray and incoming CEO Ms Susan Law.
18 July 2018	Met with Associate Professor Tracey Bretag regarding her review of UNE's academic integrity and academic misconduct.
25 July 2018	Attended the Royal Agriculture Society of NSW Foundation Scholarship Celebration at Booloominbah.
26 July 2018	Provided a welcome to staff at the Enterprise Bargaining Casual Staff Forum. Met with the new CEO of Armidale Regional Council (ARC), Ms Susan Law, along with Lindsay Woodland, ARC Group Leader Organisation Services, and Mark Piorkowski, ARC Group Leader Service Delivery.

Workplace Diversity

Gender

The University is required to submit workplace gender data to the Workplace Gender Equity Agency (WGEA – Federal Government Agency) on an annual basis. WGEA have confirmed that the University satisfactorily complies with their requirements. 2017/2018 data is currently being compiled to be sent to WGEA. An area of improvement identified in the existing data relates to an imbalance in numbers of female managers at a senior management level with females

representing only 28% of existing senior managers. AHEIA Benchmarking data (2017) also identifies that female representation at senior academic levels remains low with 15% of level E Academics and 39% of Level D Academics being female. Overall female representation for Academics in Faculties is 44%. This compares to total female workforce participation of 52%.

Recently there has been a concerted effort to ensure that there has been female participation in recent leadership and early career academic programs. In 2017 and 2018 there has been a higher proportion of female participation than male.

Human Resource Services have also recently developed an unconscious bias training workshop which is being presently offered to staff as part of the annual learning and development program.

Cultural Diversity

Staff provision of equity related data is not compulsory so there is no ability for UNE to have a complete data set on most diversity related categories including cultural diversity.

Data that has been captured demonstrates that UNE is a diverse university represented by staff from 68 countries and students from 66 countries.

The March 2011 Australian Bureau of Statistics data indicates 11.6% of the population being born overseas and 6.9% were from a non-English speaking background, compared with 24.8% and 16.4% respectively for the Australian total population. This creates challenges for UNE to increase cultural diversity within its workforce from the local regional population.

Recently the University has developed a Multicultural Action Plan. The objectives of the plan are to:

- Provide an inclusive environment that supports and embraces a knowledge of, and respect for, cultural diversity and inclusion and free from harassment and discrimination;
- Provide education programs that reflect cultural and international awareness;
- Strengthen collaboration between UNE and the local community to enrich the experience of our culturally diverse students and workforce.

University in Focus

Staff travelling off campus during teaching periods

There is no policy preventing staff travelling off-campus during teaching periods. This issue is managed at School level.

Respect. Now. Always.

Implementation of the recommendations from the Counselling Service Audit Report have commenced with staff recruitment for one fulltime member for six months and a casual member completed. A re-evaluation of the recommendations of this report will be reviewed upon the completion of the College Audit to ensure actions moving forward are aligned to both reports. The internal audit of Policies and Procedures is continuing.

Lifeline have been contracted as the UNE branded after hours counselling service for students. This was launched on the 9 July 2018 and will operate from 5pm to 9am weekdays, and 24 hours over weekends and public holidays – essentially, the Lifeline service will be available to students when the UNE counselling service is closed.

The Australian Human Rights Commission is due to commence the circulation of the online survey shortly, which will be sent to every current residential college student as part of the next phase of the college audit. The UNE Residential Service will be sending each student a unique URL identifier to their UNE email address. As of 5 July 2018 we have 1611 resident college students living on campus, including St Albert's College.

The *Respect. Now. Always.* posters are currently being redesigned to include photos of the Heads of College and other key members of staff with a personal message from each to create UNE specific posters. These will be displayed around campus and in the colleges.

The anniversary of the Change the Course Report is 1 August 2018, and checks and updates to contact numbers and information is currently under way. An update to actions taken by UNE is being sent to the Australian Human Rights Commission, and will also be circulated to every staff member and every enrolled student prior to 1 August.

Additional sessions of the *RNA First Response Training 'Responding with Compassion'* conducted by Rape and Domestic Violence Australia will be also offered to students and staff in Trimester 2. This was offered in Trimester 1 and saw great participation from both students and both academic, professional and senior members of staff. In addition to this, those staff who attended the training will be included on a contact list which can be accessed via the University's [RNA webpage](#), which can be accessed by anyone across the University who is seeking someone who has been trained.

Contact has been made with Charles Sturt University regarding consent training project leader Isabel Fox and the *Hell Yes* face to face consent training to gauge the program and the suitability for UNE. An article was published by ABC News regarding the training, which can be viewed [here](#).

Contract Lifecycle Management System

The new Contracts system will change the way staff manage contracts at UNE to ensure that all staff managing contracts are equipped with the tools and knowledge to undertake their role successfully. The system is now being tested in the pilot phase, with the Contracts team

working closely with a few areas in the University to manage a small number of contracts in the system. They are collecting information during the pilot phase about the time it takes to follow each step in the contract workflows, and to get a better idea about the kind of support end users will find most useful. Once the pilot phase is nearing an end, and the training materials are developed, the Contracts team will be rolling out focused end user training for all of the key contract managers in the University, in addition to ongoing one-on-one support.

Australian ASEAN Virtual International Business Plan Competition

The first ever Australia-ASEAN Virtual International Business Plan competition grand pitch sessions were held at UNE Sydney on 3 July. The competition was supported by the Australian Government through the Australian-ASEAN Council of the Department of Foreign Affairs and Trade. It involved three universities in three countries; Rangsit University in Thailand, Universiti Teknologi MARA in Malaysia, and UNE. The competition is aimed at supporting entrepreneurship and the exchange of ideas and culture, as well as trade development among the participating countries. Each of the three universities had organized a national business plan competition and the winning teams from each country pitched their ideas to a panel of judges at the international competition at UNE Sydney on 3 July. Interest among the three countries was high, with over 220 registrations received.

Guests from the Royal Thai Embassy and the Malaysian Embassy were present, along with the ASEAN Council Department of Foreign Affairs and Trade officials. The variety in business startup plans, team membership and presentation styles made it a compelling task for the judges. The winners on the day were GoGood from Malaysia, their startup is a social enterprise providing advice on corporate social responsibility to small and medium businesses. The runner up was the Australian team eEnterprises that provides an online marketplace platform for real estate buyers and sellers with no agents or commissions.

ENACTUS

ENACTUS (previously known as SIFE) is a network of global business, academics and student leaders aiming to create a better, more sustainable world via experiential learning. Students identify a social problem, propose and then enact solutions to that problem. Students compete in National competitions for the right to contest the ENACTUS World Cup. The Australian ENACTUS competition was held in Sydney on 5 and 6 July. The UNE team made it through to the semi-finals and although they did not make it to the finals this year, the outcome is commendable given that they are a new team developing new projects. The UNE Faculty Advisor, Ms Lyn Gollan, was awarded *Faculty Advisor of the Year* at the competition.

International Food and Agribusiness Management Association

Three teams of fantastic UNE students recently returned from the International Food and Agribusiness Management Association (IFAMA) Case Study Competition in Buenos Aires, Argentina where they were competing against universities from around the world.

First Place in the Intermediate competition was taken by the team consisting of Mikayla Bruce, Lucy Collingridge, Chrissy Stannard and Emma McCrabb. This level is for post graduate students so for our team to win with only one postgrad and three undergraduates is a massive achievement.

Second Place in the Undergraduate Competition was taken by UNE's Team 1 consisting of Sarah Loveridge, Damien Thomson, Tyla Comerford and Rebecca George, and third place by UNE's Team 2, Nicola Harvey, Natalie Pearce, Jasmine Whitten and Caitlin Bowman.

The teams were trained by super coaches Dr Stuart Mounter and Professor Derek Baker with help from Ms Lyn Gollan and Ms Sally Strelitz. This is the second year UNE has been successful at IFAMA with the UNE Undergraduate team of Rebecca Clapperton, Max Laurie, Sarah Wall taking out First Place in the Undergraduate section in 2017.

In addition to the Case Study competition the students were part of a group of 29 who undertook a two week Agribusiness/Agriculture study tour around Argentina and Uruguay.

NAIDOC Week 2018

The [NAIDCO flag raising ceremony](#) was held at the University on Monday 9 July, which saw the largest attendance to date with over 180 people participating, including members of staff, students, members of the community, and a large number of Elders from the local Aboriginal community.

On Tuesday 10 July the Ooralá Aboriginal Centre hosted a luncheon in Booloominbah for the Elders from around the Tablelands. The lunch was catered by UNE Life who showcased local produce in accordance with the NAIDOC theme; the mains included paperbark barramundi, lemon myrtle chicken, and kangaroo with bush tomato chutney, and desserts of wattlesed pavlova roulade and apline peppermint and macadamia brownie.

On Friday 13 July the UNE Indigenous Students Association held their annual Student and Community NAIDOC dinner. The guest speaker was [Dr Lynore Geia](#) who studied Nursing at UNE.

Organisational Efficiency

UNE recently participated in a research contracts benchmarking exercise which showed that the cost of the contracts function here was 0.45% of our research income in 2016 and 0.4% in 2017, whereas the average cost across the sector was 0.7% in 2016 and 0.6% in 2017. Contracts at UNE are prepared at a lower cost of \$314 per contract, against the sector average of \$910, and are produced in 4 hours per contract compared to the sector average of 13 hours.

Teaching Innovations

Last week I was sent the story of one of our students, who I will refer to here as "Anne". She is one of our Bespoke students, her story is as follows:

Anne is a 46-year-old woman, a single mother of two who resides in a small country town. Anne has held many jobs and kept up with ongoing studies through TAFE in areas of business management, bookkeeping, real estate and events management. In addition to this, Anne has volunteered for many roles within her community and for 12 years was lead coordinator for a local festival with 6,000 participants. Owing to changes in the businesses and organisations, Anne has become redundant three times over the duration of her career. For several months, Anne was actively seeking employment, but all position statements that matched her previous roles now required a bachelor degree or higher. She spoke with the Concierge Team about her options, feeling she was too old, time poor, and lacked confidence in many facets of her life. An initial conversation with the Concierge revealed that Anne was an articulate and capable woman. She was encouraged to apply for the Graduate Certificate in Professional Practice. The course met with her need for flexibility whilst offering units that would further her career ambitions. The course, along with the ongoing coaching and support from the Concierge, saw Leanne not only become a UNE student but also successfully gain a role as Executive Assistant for a Government Department.

We also received a letter from Dr David Roe of the Port Arthur Historic Site Management Authority reflecting on their collaboration with Professor Martin Gibbs and Dr Richard Tuffin from the School of Humanities, Arts and Social Sciences at the Port Arthur Field School. An extract from the letter is below:

“This course is the second in which we have collaborated to deliver both real-world experience and classroom instruction to students in the investigation and analysis of convict-era archaeological materials and sites. ... The work that was undertaken by the students this year has measurably contributed to our knowledge of the products of convict industry. ... PAHSMA looks forward to continuing our mutually beneficial collaboration with UNE. The cohort of students with whom we had the pleasure to work this year achieved a very high standard of outputs; everyone at PAHSMA was impressed by both the quantity and quality of the work that was achieved. Furthermore, their conduct reflected very admirably upon not only your School of Humanities and Social Sciences but on the University of New England as a whole.’

International Student Ambassador Program

The International Student Ambassador program is continuing to grow strongly. The selection process for the second intake of International Student Ambassadors is now complete, with 14 applications received and five new Ambassadors on board. Two of these are domestic students and three are international students. Two of the Ambassadors, Amrit Kaur and Michael Kirby Barrett, will be commencing their second term.

UNE International has been working closely with the NSW Police Force as part of a national program to improve communication between international students and the Police. Two of the international ambassadors, Amrit Kaur and Yahui Sun, have been nominated by UNE International to be NSW Police International Student Ambassadors.

UNE International recently supported two international students to attend the CISA Conference in Cairns in June 2018, where Armidale Inspector Roger Best spoke about the NSW Police Ambassador program and the Communication program being undertaken by UNE students. The conference was attended by students from across Australia who all expressed a keen interest in participating in the program, which clearly demonstrates the positive impact and connection the Police Force is having with international students.

Project CkX

The Project CkX platform is nearing completion, as are the first courses. The first two courses that will be offered include *'Ideation'* from the Smart Region Incubator, which will be offered free of charge, and *'Establishing an Innovation Project'* at a cost of \$450. Additional courses will follow shortly after, with six being offered in early August. A number of other courses in Education, Regulatory Science, Innovation and Machine Learning for Business are currently being developed.

Woolworths has expressed keen interest in the *'Establishing an Innovation Project'* course and have verbally agreed to enroll 60 Woolworths employees. Given the numbers and the importance of Woolworths as a potential ongoing client, a tiered discount schedule has been offered.

Please view the ['Establishing an Innovation Project' introductory video](#).

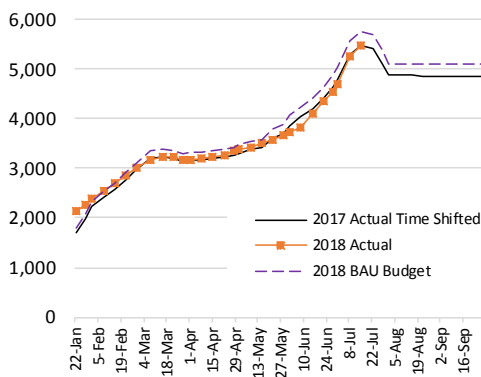
Load Report – Reporting Period 2, 2018

UNIVERSITY OF NEW ENGLAND

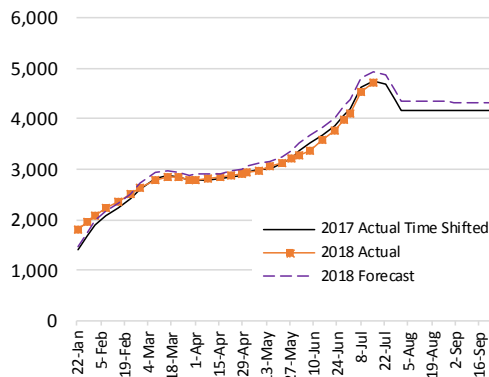
Student Load Report - Reporting Period 2
as at 15 July 2018

	2017 YTD Equivalent date 2017	2018 YTD Current 15 July 18	YTD Diff 2018 v 2017	Est. Target 15 July 18	Above or Below Target	Above or Below Target (%)	Est. MYEFO Budget '18 @ EOY	Current as % Budget
Total	5,486.3	5,483.4	-2.8	5,759.1	-275.6	-4.8%	5,074.6	108%
Commence	2,280.7	2,178.2	-102.5	2,364.8	-186.6	-7.9%	2,005.2	109%
Continue	3,205.6	3,305.3	+99.7	3,392.4	-87.2	-2.6%	3,069.4	108%
External	3,739.6	3,776.0	+36.4	3,963.9	-187.8	-4.7%	3,326.8	114%
Internal	1,746.7	1,707.4	-39.3	1,800.4	-93.0	-5.2%	1,747.8	98%
HDR	244.0	247.6	+3.5	261.2	-13.7	-5.2%	233.7	106%
PG Cwk	1,215.9	1,282.0	+66.1	1,278.2	+3.8	+0.3%	1,094.9	117%
UG Award	3,860.9	3,805.5	-55.4	4,017.1	-211.6	-5.3%	3,588.2	106%
Enabling / Non Award	165.5	148.4	-17.1	207.7	-59.3	-28.6%	158.0	94%
CSP	4,748.8	4,715.4	-33.4	4,942.4	-227.1	-4.6%	4,319.7	109%
International FP	397.2	438.4	+41.2	401.5	+36.9	+9.2%	396.8	110%
Domestic FP	185.0	184.6	-0.4	236.1	-51.4	-21.8%	195.9	94%
RTP	155.3	145.1	-10.2	179.1	-34.0	-19.0%	159.0	91%

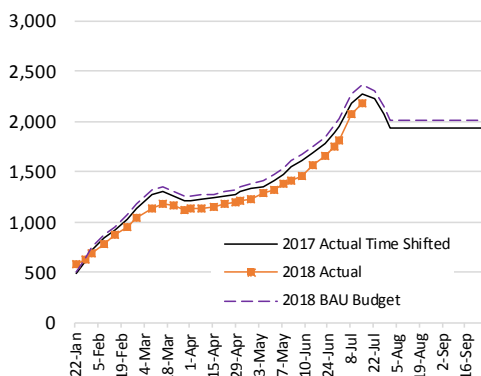
TOTAL STUDENTS



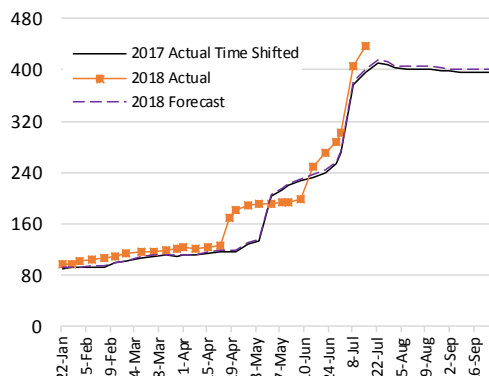
COMMONWEALTH SUPPORTED PLACES



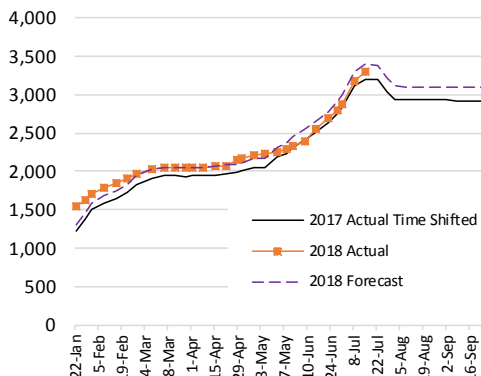
COMMENCING



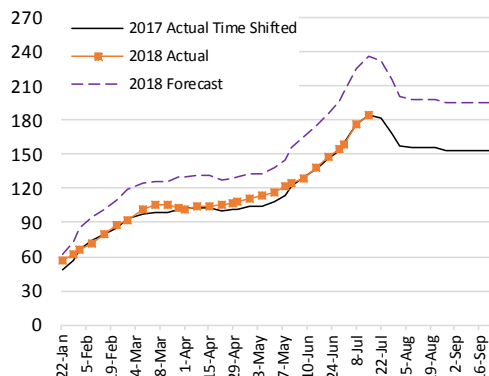
INTERNATIONAL FEE-PAYING



CONTINUING



DOMESTIC FEE-PAYING



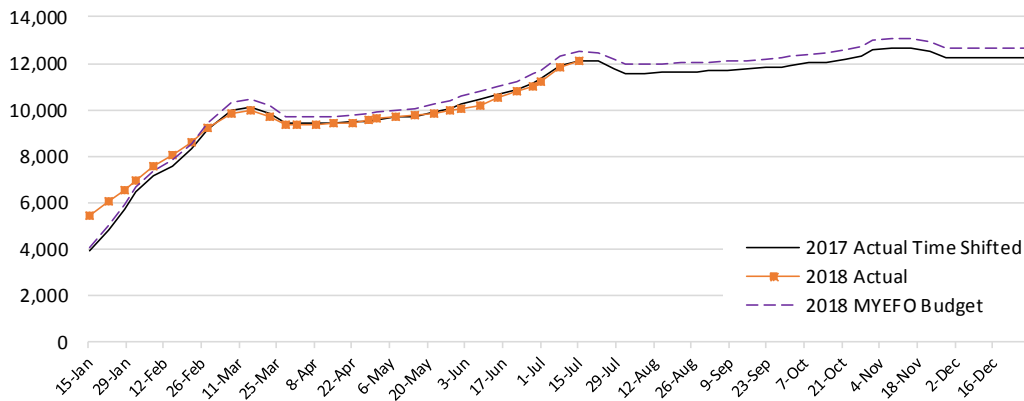
Load Report – Full Year 2018

UNIVERSITY OF NEW ENGLAND

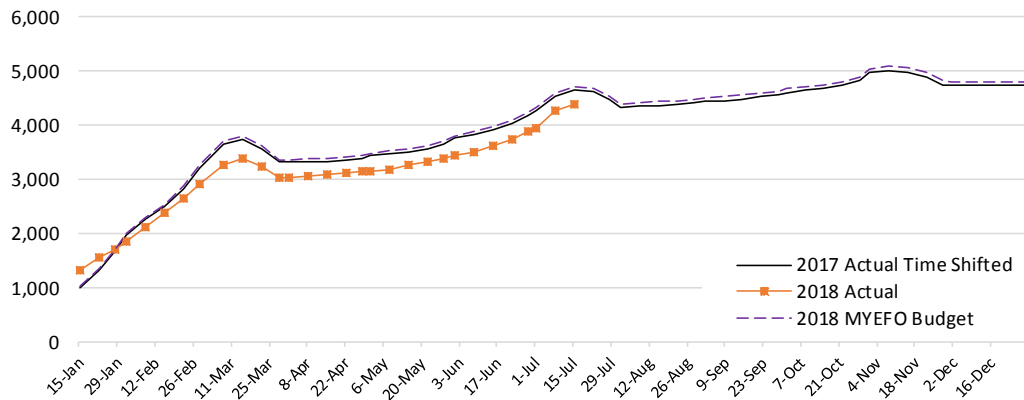
Student Load Summary - Full Year 2018
as at 15 July 2018

	2017 YTD Equivalent date 2017	2018 YTD Current 15 July 18	YTD Diff 2018 v 2017	Est. Target 15 July 18	Above or Below Target	Above or Below Target (%)	MYEFO Budget 2018 @ EOY	Current as % Budget
Total	12,128.7	12,124.3	-4.4	12,518.8	-394.5	-3.2%	12,627.7	96%
Commence	4,653.6	4,394.7	-258.9	4,723.7	-329.0	-7.0%	4,810.0	91%
Continue	7,475.1	7,729.6	+254.5	7,796.4	-66.8	-0.9%	7,817.7	99%
CSP	10,620.5	10,577.9	-42.6	10,865.0	-287.1	-2.6%	10,931.6	97%
International FP	788.0	869.6	+81.6	809.7	+59.9	+7.4%	871.8	100%
Domestic FP	421.9	400.1	-21.7	509.5	-109.3	-21.5%	508.4	79%
RTP	298.3	276.7	-21.6	337.7	-61.0	-18.1%	316.0	88%

TOTAL LOAD



COMMENCING LOAD



CONTINUING LOAD

