

# SCHOOL REVIEW IMPLEMENTATION TEMPLATE

Using the final School Review documentation, complete the Implementation report for each of the action items arising from the School Review recommendations.

<b>Date of School Review Panel report:</b>		<b>TRIM Ref:</b>	[Insert TRIM Ref of Review Response to assist in cross-referencing]	
<b>Was this an Internal (Annual Self-Review) or External School review:</b>	[Internal/External]			
<b>Date Approved by PDVC:</b>	[Insert the date that the School Review was approved by PDVC]			
<b>This report prepared by:</b>			<b>Date of this Report:</b>	
<b>Is this the final report on implementation?</b>	<b>Yes/No</b> <i>If No (i.e. there are still outstanding actions) please nominate a timeframe (up to 6 months from the date of this report) for the preparation of the next progress report to be submitted to Academic Quality</i>			

School Review Recommendation	Response / Action	Anticipated Outcome	Lead	Due Date
1 [Insert text of recommendation]	[Detail of action to be taken]	[Please indicate status as either COMPLETE, IN PROGRESS, TO BE ACTIONED, DEFERRED, provide status report as at reporting date, outline action taken to date and where possible any evaluation of success with reference to the previous column]	[Staff member with responsibility for implementation]	[Anticipated completion date]
Insert rows as needed				

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Insert rows as needed				

**Any other issues / action you wish to raise for consideration?**

[Recognising that as actions are undertaken to implement recommendations, other issues and / or actions may be identified. These might relate to the quality or viability of the school, changes in the external environment such as accreditation requirements etc.]

<b>Endorsed by Head of School:</b>	<b>Date:</b>
<b>Approved by Provost and Deputy Vice Chancellor:</b>	<b>Date:</b>

- Please ensure that this document is lodged in the appropriate School Review Container in TRIM