

OPERATIONALIZATION							
PRIORITY TOPICS 2006 (will change year by year - mix of current issues/UNE directions/thrusts in HE plus routine offerings)	Workshops (formal, part of workshop program)	Collaborative development (e.g., Faculty projects, facilitated discussions)	Accredited courses (Grad Cert only one in this category)	Prepared Resources (print & online)	Outreach (we go out - promotion, information, communication)	Individual consultations	Workgroups / networks/ brown bag sessions
Induction for New Academic Staff							
Orientation		Collaboration with ODU		http://www.une.edu.au/tlc/newstaff/	Phone call to new staff – information, offering service/ assistance	Mentoring pilot program with ODU	Breakfast in O week and start of S2
Teaching Flexibly	Engaging students flexibly Assessing learning flexibly Teaching international students in Armidale and overseas + Online teaching (three sessions)		Included in PDL D 490	Designing Distance Education Resources Booklets (4)	Workshop program in print and online http://www.une.edu.au/tlc/timetable.pdf and website: Worldwide Calendar of Events: http://www.une.edu.au/tlc/wwevents.htm	TLC staff available on request	
Introduction to University Teaching	Learners and learning Planning for teaching Group work and encouraging interaction Assessing student learning Collecting feedback to improve teaching Copyright for educational purposes			Materials for distance students http://www.une.edu.au/tlc/materials.htm Introduction to University Teaching booklets (4)		Follow-up consultation with each participant	2 problem solving 'network' sessions per semester – participants' problems

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Improving Teaching	...Series						
Assessing student learning	Included in Teaching Flexibly at UNE series & Introduction to University Teaching Internationalising the Curriculum Teaching International students	Focus for 2005	Included in PDL 490, 491, 489				Showcasing practice @UNE
Evaluating teaching & learning	General principles/ introduction included in Teaching Flexibly at UNE series & Intro to University Teaching program Using teaching & unit evaluations positively	Planning an evaluation program upon request	Included in PDL 490	Information, ideas for gathering & using evaluative data, on web site http://www.une.edu.au/tlc/evaluation/index.htm		Upon request Peer review of materials and teaching Focus groups Nominal Group session	
Reflection on Teaching and Evaluation	Writing reflectively about your teaching Using unit and teaching evaluations positively		Included in PDL 489, 490		Support for staff applying for UNE and National teaching awards or promotion	Feedback on draft statements about teaching	Information session
Curriculum Development	Embedded in Teaching Flexibly at UNE series & Intro to University Teaching program	Facilitation of unit review processes	PDL 490	Designing Distance Education Resources Booklets (4) Preparing Learning Materials for the Vision and Hearing Impaired Facts Sheets + web site http://www.une.edu.au/tlc/disabilities/	Advice given upon request	Curriculum planning, implementing, evaluating, renewing	

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Internationalising the curriculum	Teaching international students in Armidale and overseas Internationalizing the Curriculum Teaching International students	In conjunction with PVC International	Included in PDL D 490				Show casing UNE
Quality Supervision: Enhancing the Experience	Context & quality The supervisory relationship Supervising the research process Cultural issues in supervision		PDL D 491: Supervising Postgraduate Students	Folder of readings and CD Videos of presentations			
Graduate Attributes		Available			Upon request		

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Teaching with TechnologySeries						Show case: Emerging technology
Online Teaching	Teaching Online with WebCT: Basics Introduction Home page design Discussion basics Releasing your unit Enhancing Online Teaching Content files Organising a content pathway Discussion forums Quizzes: Emerging applications wikis, blogs	Available	PDDL 497	Coordinator's Guide http://online.une.edu.au/info/guide/ Fact sheet : Content options for the Web Fact sheet : Using PowerPoint slideshows in WebCT		Upon request	R&D Interest group
Videoconferencing	Broadband videoconferencing for teaching and supervision	Available	Mock experience for presentation of research proposals in PDAL 496	Information page: http://www.une.edu.au/tlc/com-conf.htm Fact Sheet: Broadband videoconferencing for teaching and supervision	School-based workshop available Technical support	Upon request	
Video production		Available		Fact sheet : Using video in your teaching	Technical support	Upon request	

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Institutional Issues	Occasional Series						
Copyright Issues	Copyright for educational purposes			http://www.une.edu.au/copyright/	Copyright Officer links with faculty Contacts		
Plagiarism		Collaborative development with ASO and Faculty reps		Web site under construction			
Exemplars/celebrating good practice	Academic staff used as guest speakers		Academic staff used as guest speakers		Support for staff applying for UNE and National teaching awards or promotion		Show cases * Internationalisation * Assessment * Teaching with technologies
Casual and Sessional Staff				CASTS web site http://www.une.edu.au/tlc/casts/index.html			