

# Academic Board Research Committee

## Terms of Reference

### **Decision making:**

(i) To develop and implement policies and procedures for the allocation of university grants and other research grants as may become available from time to time, including actual distribution of grant monies.

### **Advisory:**

(ii) To develop, monitor and review policies, procedures and criteria with respect to all aspects of research and its enhancement, and make recommendations on these to the Academic Board;

(iii) to liaise closely with the Higher Degree Research Committee on all policy matters that will have an impact on higher degree research training and research support;

(iv) to advise the Pro Vice-Chancellor (Research) on the development, monitoring and review of the University's research-focused plans;

(v) to consider and report on any matter referred to the Committee by the Academic Board or the Vice-Chancellor; and

(vi) to ensure that recommendations and/or decisions of the Committee embody appropriate attention to quality assurance and are consistent with the UNE Strategic Plan and other relevant UNE Plans.

**Reports to** Academic Board

**Chaired by** Pro Vice-Chancellor (Research)

### **Membership**

Pro Vice-Chancellor (Research)

Chair or a Deputy Chair of the Academic Board

Faculty Research Directors or nominee

Dean of Graduate Studies

Director, Research Services

University Librarian

Research Centres Representative

Higher Degree Research Student Representative

### **Co-option:**

The Committee can co-opt where needed any members required to achieve or maintain gender balance, where the membership does not include at least two women and two men. The Committee can invite individuals to provide additional appropriate expertise as necessary.

### **Frequency of Meetings**

The Committee will typically meet eight times per year.

### **Self-Review**

Once in every twelve-month period, the Committee shall devote at least part of one meeting to a review of its policies, practices and procedures over the preceding 12 months.

**Support** Research Services will provide support.