

Rescission of Award

- (i) Requests for rescission of awards are made through the relevant Faculty Manager (Academic)/Faculty Academic Co-ordinator. The original testamur should accompany the request. (Please note that it will be the responsibility of the Faculty Manager (Academic)/Faculty Academic Co-ordinator, who have the role of dealing with the students for whom a rescission of degree is necessary, to retrieve the testamur from the student, or to notify Customer Services (Student Centre) that they had been unable to retrieve this testamur despite considerable effort).
- (ii) The Faculty Manager (Academic)/Faculty Academic Co-ordinator sends the request for a rescission of award, with a reason for rescission and the original testamur, to the Secretary, Academic Board.
- (iii) After Academic Board has endorsed the request, the Secretary to Academic Board sends the Board's recommendation to Council for approval.
- (iv) The Secretary to Academic Board sends the testamur and notification that this recommendation has been made to Council to Customer Services (Student Centre).
- (v) The Secretary to Academic Board notifies the relevant Faculty Manager (Academic)/Faculty Academic Co-ordinator of the recommendation of Academic Board.
- (vi) After adoption by Council, the Secretary to Council notifies the Secretary to Academic Board that the recommendation from Academic Board has been adopted by Council and copies this notification to Customer Services (Student Centre) and the relevant Faculty Manager (Academic)/Faculty Academic Co-ordinator for action.