

Inter-Faculty Prizes and Scholarships Procedures

Document type: Operating Procedures

Administering Entity: Office of the Secretariat

Records management system number: SED07/50

These prizes and scholarships are awarded on the basis of results in the annual examinations.

PRIZES

The Edgar H Booth Memorial Prize and Medal

\$500, together with a medal. Any Faculty. Honours graduates on completion of their Honours year. The prize is awarded to the Honours graduate, if of sufficient merit, who has the most distinguished academic record during enrolment at the University.

The Arthur Heath Memorial Scholarship

\$500. Awarded to an undergraduate of exceptional merit who is proceeding to the fourth year of candidature for a degree in the Bachelor of Rural Science or for the degree of Bachelor of Agricultural Economics.

The Howard Sheath Prize for External Students

\$500. Awarded to the external student who has the most distinguished overall undergraduate record in a first degree completed wholly by external study at this University. There shall be no time limit imposed on the period of study but a record of frequent withdrawals may be taken into account.

The Sport UNE Prizes

Any Faculty. Four awards of \$250. Awarded: (1) for academic merit to two external undergraduates completing units at 200 level equivalent to twelve credit points; (2) for academic merit to two external undergraduates completing units at 300 level equivalent to twelve credit points.

The University of New England Women's Association Prize

\$500. Two prizes may be awarded, subject to the merit of applicants and the availability of funds. Awarded to support women students of the University of New England to undertake, at this University in the next academic year, the final year in Agricultural Economics, Engineering, Natural Resources, Urban and Regional Planning or Rural Science, or the final year of an Honours degree in another area.

INFORMATION

If you require further information please contact the Secretary of the Academic Board, Mrs Karoly Lockwood, on extension 3445 or email klockwoo@metz.une.edu.au.

PROCEDURES

1. The Secretary of the Academic Board sends a request for nominations for Inter Faculty Prizes and Scholarships to all Associate Deans (Teaching & Learning) and Faculty Managers (Academic)/Academic Coordinators in early November of each year. This request is accompanied by a copy of the "Nomination Form".
2. Nominations must be submitted on the appropriate nomination form, accompanied by each nominee's up-to-date academic record, and with any supporting statements.
3. Each Associate Dean (Teaching & Learning) and Faculty Manager (Academic)/Academic Coordinator must forward their Faculty's nominations to the Secretary of the Academic Board by the date stipulated in the call.
4. The Secretary of the Academic Board sends the nominations to the assessor (selected by the Chair of the Academic Board).
5. The assessor makes a recommendation to the Chair of the Academic Board, and notifies the Secretary of the Academic Board of this recommendation.
6. With the approval of the Chair of Academic Board, this recommendation is sent to Academic Board for its endorsement.
7. After endorsement of the recommendation by Academic Board, the Secretary of the Academic Board notifies the granting bodies, successful nominees, Financial Services and the Associate Deans (Teaching & Learning) and Faculty Managers (Academic)/Academic Coordinators.