

## KEY ACADEMIC BOARD POLICIES RELEVANT TO STAFF

<b>Academic Probation</b>	Sets out the guidelines and policy regarding performance review of new academic staff and outlines committee procedures for granting of tenure – this policy is now administered by Human Resources Services.
<b>Academic Promotion</b>	Sets out the guidelines and policy regarding academic staff application for promotion and outlines the committee procedures for making promotion decisions.
<b>Assessment Policy</b>	Sets out the general policy governing assessment practices in units, clarifies expectations of both staff and students and provides clear definitions for grading academic achievement in units.
<b>Attributes of a UNE Graduate</b>	Defines the 8 attributes for UNE graduates that academic staff must work to facilitate and develop in students through unit patterns in all University awards; a range of exemplars accompanies each attribute.
<b>Quality Assurance</b>	Sets out policy and guidelines governing the review of units, Schools and Faculties, including expected time frames for reviews.
<b>Residential Schools</b>	Sets out broad policy on how Residential Schools may be utilised as a strategy for external teaching at UNE.
<b>Study Leave</b>	Sets out the policy and guidelines governing academic staff applications for study leave and outlines committee procedures for granting of study leave.
<b>Online Teaching</b>	This policy summarises three options for online teaching development, characterised by different levels and types of use of various online tools, and different mixes of media (ie print, online, face-to-face). UNE's online teaching platform is WebCT.
<b>Special Examinations/ Special Consideration</b>	Sets out the rules whereby a candidate who has been prevented through illness or other unavoidable circumstances from attending or satisfactorily completing a University examination may, at the discretion of the faculty Board of Examiners, be granted a special examination, or be given special consideration.
<b>Minimum Facilities for UNE Postgraduate Research Students</b>	This policy describes the minimum facilities to be provided for postgraduate research students and is intended to provide a high quality and productive education environment with the greatest opportunity for quality outcomes and experience.
<b>WorkReady</b>	Sets out the policy, structure and expectations for Faculty units that have a predominant work experience emphasis.
<b>Plagiarism</b>	Sets out the policy and supporting documents related to the UNE policy on plagiarism. Here, the processes you need to follow if you suspect that a student may have plagiarised in an assignment are set out in full. The Plagiarism Declaration Form is also discussed in the policy and a general template is available.

Full text of all Academic Board policies are available at: <http://www.une.edu.au/offsect/policies.htm>