

DRAFT COLLABORATIVE RESEARCH POLICY

DOCUMENT DATA

Document type:	Policy
Administering entity:	Research Services
Records management system number:	
Date Academic Board endorsement:	
Date approved:	
Date latest revision approved:	
Approved by:	Council
Indicative time for review:	3 years from approval
Responsibility for review:	Research Committee
Related policies or other documents:	<i>Australian Code for the Responsible Conduct of Research</i> <i>University of New England Code of Conduct for Research</i>

1. RATIONALE AND SCOPE

1.1.

2. POLICY

- 2.1. The University requires that for all formal research collaboration between researchers at UNE and researchers at other institutions a formal, written agreement between the partners on the management of a joint research project is put in place prior to the project's commencement.
 - 2.1.1. The agreement follows the general principles of the *Australian Code for the Responsible Conduct of Research*.
 - 2.1.2. The agreement must cover knowledge asset and intellectual property, confidentiality and copyright issues, sharing commercial returns, responsibility for ethics and safety clearances, and reporting to appropriate agencies.
 - 2.1.3. The agreement should include the identification by each collaborating institution of a person from their institution who is to be involved in the management of research data, primary materials and other items to be retained at the end of the project.
 - 2.1.4. The agreement should address the protocols to be followed by partners when disseminating the research outcomes, and the management of primary research materials and research data.
- 2.2. Researchers who are involved in formal collaborative research projects must be aware of, and comply with, all policies and written agreements affecting the project.
- 2.3. Researchers involved in collaborative research projects need to be aware when a potential conflict of interest may arise and are required to disclose and manage conflicts of interest arising in collaborative research, as required under the *UNE Conflicts of Interest Policy*¹.

¹ See footnote 15.