

**MINUTES OF THE MEETING OF THE ACADEMIC BOARD RESEARCH COMMITTEE
HELD ON WEDNESDAY 29TH JULY 2009, CONFERENCE ROOM, TC LAMBLE BUILDING.**

MINUTES	
In attendance	
<p>Present: Prof Ray Cooksey, Prof Paul Martin, Prof Heiko Daniel, Ms Anne Rocznik, Prof David Cottle, Ms Eve Woodberry, Ms Disna Sajeewani, Prof David Brunckhorst, Ms Belinda Snell (Secretary)</p> <p>In Attendance: Ms Libby Magann</p>	
1. Apologies	
Ms Barbara Paton, Mr Grahame Pearson	
Welcome	
Ms Libby Magann was welcomed as the new Research Support Officer	
2. Confirmation of the Minutes	
2.1.	The minutes of the meeting held 27 th May 2009 were confirmed as a true and accurate record.
3. Business Arising/Action Sheet	
3.1.	All items on the Action sheet had been completed or will be addressed in further detail in other agenda items.
4. Standing Items	
4.1.	Excellence in Research for Australia (ERA)
4.2.	UNE Research Strategy
	Dean of Graduate Studies Report
4.3.	<p>There was no specific report, but an update on the status of DoGS position. (see also point 5.2.)</p> <p>At the last DVCR portfolio meeting, Professor Ray Cooksey raised the issue of having a permanent DOGS position and the committee had mixed feelings. Professor Graham Webb was persuaded that there is a need for a permanent albeit redesigned and better integrated position and a 6 month acting position is now available and the Expression of Interest will be disseminated by Friday 31st for an internal appointment only. The DoGS position will be redesigned to possibly have a more strategic role, which will be developed in conjunction with Research Services evaluation and future strategies, as well as having policy, support and pastoral care roles.</p> <p>Prof David Cottle raised issue of possibly delaying the next Academic Board Higher Degree Research Committee meeting until the new DoGS has been appointed. Ray Cooksey does not want to delay the next meeting but see what is proposed for next agenda and make a decision then.</p>
5. Other Business	

Updates on on-going activities:

5.1.

a) Excellence in Research for Australia (ERA)

The Physical, Chemical and Earth Sciences cluster data were submitted successfully. Only 13 individuals had identified themselves through nominating FOR Codes for this area but more staff details were submitted as publications in the discipline areas sometimes came from individuals outside the area. Bibliometrics will be principally used to assess this area.

The online software for the Humanities and Creative Arts cluster will be available for data entry soon and UNE's submission is due in mid August 2009. Most of the work has already been done as the update that was needed for the PCE cluster covered this area as well. Actual publications need to be in the repository for this area. There will be a link between the UNE repository and the ARC set up within the week to make sure all necessary information is captured.

At least 20% of publications need to be identified for peer review. Anne Roczniook and Grahame Pearson will work with the Heads of Schools and school research committees to do this.

The 'BIG BANG' release of the full exercise in 2010 will be made up of all 8 clusters with a rolling closing date for each instead of one huge submission. The official dates have not been released as yet.

Professor Ray Cooksey raised the issue of providing feedback to the ARC about this process, including adequate measures for this exercise, i.e. impact measures. Professor Ray Cooksey spoke to Professor Margaret Sheil, the CEO of ARC, about this when she visited UNE on 15th July 2009, and she stated that possible measures, properly conceptualised against ERA guidelines, would be considered but could not be implemented until the 2011 round. The Australian Government has asked that all suggested measures be quantitative. *Possible agenda item to discuss what research impact measures could be designed will be considered after HCA submission has been completed. Professor Ray Cooksey mentioned adoption or market penetration of an innovation as an example.*

Prof David Cottle asked how to link staff pages to the UNE repository. Anne Roczniook said there is a direct link to the repository that can be included on the staff page and this link will be disseminated to staff after the HCA submission. Anne Roczniook will send Prof David Cottle an email about this.

b) Smartforms

There has been a step back from the initial look into setting up the SmartForms as a need for prioritising Research Services processes has arisen from this. An external Consultant has mapped the various business processes (eg Ethics, Higher Degree Research, Paid Outside Work, Grants). The findings have shown that the various ethics forms need to be completed first because of the quick turnaround that is needed. A form has been mocked up and the consultants will be in Research Services on 30-31 July to refine and implement the form. Adobe is the system being used for this pilot.

The Paid Outside Work and Grants form/s will feed into the new policies (see point 5.9) and mock ups of the form/s will hopefully be available within a month for feedback from academic staff.

Prof David Cottle raised the issue of submitting approval forms for grants and consultancies once the grant application is successful and not at application stage. Anne Roczniook responded that the Head of School needs to be aware of what is going on, for example what facilities/infrastructure have been promised in the application. It was decided that all applications that need Research Services signoff need to be accompanied by Research Approval Form at the application stage.

c) Research Finance report system

Anne Roczniook said Research Services received funding from the WPP to look at implementing a front end system for Research finance reporting. A Consultant has been working on the budget and reporting modules (from the Finance One system). This then needs to be linked into Human Resources system and it will log workloads, project

reporting etc. This will occur later this year with the assistance of a consultant from the HR system vendor.

This reporting mechanism has been developed for RE ledgers but SP and PL ledgers will now also be included.

This will hopefully be available on the staff portal in late 2009 or early 2010 so staff can log on and see their own information, i.e. HDR students, project finances, grants, publications etc. It will be available via a direct link as soon as possible.

Once running, Research Services will work with the Organisational Development Unit to implement training for staff. Prof Paul Martin raised a query about research quantum and how it is measured, i.e. the percentage of staff time may not be the same at end of project as was nominated in the application/initial data entry stage. Anne Roczniook suggested a 'project close out' to check and update this information if required. This information needs to be captured for accurate RQ and Anne Roczniook will check that Research Finance captures this information. The information is available from the central corporate systems.

d) Future Research Leaders

UNE now has access to the modules of the program but tailoring to the UNE context is on hold at moment due to the ERA submissions. The Induction module is ready to go – which includes Support, guidance, and general information – this will be implemented after the ERA HCA submission.

Prof Heiko Daniel asked if specific groups are to be targeted. Anne Roczniook responded that the program is aimed at Early Career to Mid Career Researchers as well as new UNE academic staff. Some areas are suitable for all staff, e.g. IP and commercialisation. Prof Heiko Daniel suggested speaking to the schools would be a good idea as they are planning their research strategies.

e) AUQA Self-Review Implementation progress

(pg 9-17) Professor Ray Cooksey included a report which shows the areas in which the initial report brought up the areas that needed attention and/or evaluation which includes recommendations on some Research areas identified in PVCRA area. Recommendations 9 and 10 have been fully addressed; Recommendations 24 and 35 are on this meeting's agenda to take care of and they will be met by the December 2009 deadline.

f) AUQA Audit Interview with Research Panel

The AUQA Audit which took place on (?) July 2009 focused mainly on international and flexible learning at UNE but AUQA did want to see the various areas of UNE. The Research Panel consisted of Professor Ray Cooksey, Ms Anne Roczniook, Prof Heiko Daniel, Dr Hans Graser, Professor Bob Martin, Professor Annette Cowie, Professor John Pegg and Dr David Roberts. Most of the questions asked were strategic, i.e. querying UNE's strong research capacity, international research and collaboration, support for research institutes and centres and recent ARC LP results. Professor Ray Cooksey said he thought the panel responded well, and, in response to the question about UNE's ARC LP performance, stated that UNE's grant focus is often outside the ARC.

Prof Heiko Daniel added UNE's processes and policies were asked about. As well as international and domestic (but not distance education) student areas.

Prof David Cottle asked who gets to see draft report from AUQA – Ms Eve Woodberry and Professor Ray Cooksey both said only Professor Graham Webb (as DVC) will see the initial report for feedback with a very quick turnaround time. The main report will be a public document so everyone will have access to it.

g) INTERSECT

Council has approved UNE joining INTERSECT for 3 years. The contract will be signed on 30th July and the CEO of INTERSECT, Dr Ian Gibson, would be at UNE for this. A meeting to discuss the UNE-INTERSECT relationship and the role of the eResearch Analyst will occur after the contract is signed.

There was a joint e-research/IT working party to discuss the UNE e-research agenda and it was decided that e-Research belonged in the PVCRA portfolio. A new 'reference group' will

be assembled; terms of reference and membership of the group will be finalized by the joint group in the couple of weeks. Membership will focus on expertise/experience in eResearch as well as on capacity to take an institutional perspective and apply a broad perspective on eResearch. The INTERSECT eResearch Analyst, once appointed, would be a member of the reference group to work between INTERSECT and UNE.

The e-research survey data is now available - UNE has received the 'raw' data for UNE respondents. UNE had 111 academics respond to the survey which is a very good turnout, relative to the number of academic staff, as some larger universities had a similar number. Professor Ray Cooksey and Mr Grahame Pearson will work on UNE data and disseminate once it is analysed and in a presentable format.

e-Research will be solid building block in UNE's strategies for enhancing research strengths.

Prof David Cottle asked why only raw data was provided – Professor Ray Cooksey responded that this was done so each institution can manipulate the information for individual needs. [Note, INTERSECT subsequently did send up a sort of analysis of UNE responses, but in nowhere near a digestible form.]

Prof Heiko Daniel asked where the UNE/INTERSECT person would be based. Professor Ray Cooksey said this person would be better off if in Research Services instead of IT, but that this would be discussed at the meeting with INTERSECT after the signing. They would build good relationships with schools and other staff for better information gathering and information sharing.

The reasons for UNE joining INTERSECT include platforms for collaboration with other institutions and organisations and how we can expand our knowledge base effectively; , good data storage and management, high performance computing and potential access to the Australian Government money and other funds and support for eResearch projects (via consortium with INTERSECT).

5.2. Report on discussions about Research Funding

An initial meeting with Professor Ray Cooksey, Ms Eve Woodberry, Mr Grahame Pearson, Mr Bill Colless, Mr Mike Quinlan regarding the better management of the research budget in the future, including scholarship funding.

The DVC portfolio group has also met twice to discuss this. Professor Graham Webb wants a document put together that ties all ideas and decisions together and this should be ready on 7th August 09 for the next VCC meeting.

Some of the issues raised were the need for there to be more transparency of research funding and reporting lines. For example, Schools etc being able to see where the money has gone; which in turn makes it easier for UNE to report to the Government about how the funding was spent. It was agreed that scholarships need to be managed centrally and a pool of money set aside for this and each Faculty will handle their own allocations from the central pool.

This group also decided that funding for Special Studies Programs (SSP) would be re-centralised so that from 2010, funding for SSP would be managed centrally. With respect to Research institutes and centres (also see point 5.6), agreement was achieved that Institutes should remain as University-wide entities (as opposed to being moved within Faculties/Schools), managed under the PVCRC portfolio, whereas Centres would be located within Faculties and Schools. The Policy on Research Institutes and Centres will be amended to reflect this agreement. The policy will be sent to the Research Committee for progression through to Academic Board once VCC has endorsed it.

The Paid Outside Work policy and associated Academic Pursuits Funds (APF) policy were also discussed by this group and agreement was reached on the principle of Heads of Schools will be

	<p>in charge of ALL signoffs related to POW including payment activity with respect to APFs. The revised POW policy will also contain a clause allowing negotiation of project pricing below ‘full cost recovery’ in instances where the project offers a more strategic relationship or collaboration or related to organisations/small businesses with restricted capacities to pay for fully costed projects. The revised policies will also address/remove some of the impediments that staff have perceived with respect to POW project approvals. The goal is to revise the POW policy, along with the policy on Academic Pursuits Funds, and send to VCC on 7 August 09.</p> <p>How to handle fee waivers at the school level was also discussed. There are currently ‘fee scholarships’ for international students but Schools have to provide this funding upfront. Prof Heiko Daniel has put together a framework so this can be managed in a cost-neutral way. Professor Ray Cooksey also tabled a document proposing a potential way of centrally managing the PhD scholarship structure at UNE and Prof Heiko Daniel spoke to the report. The document proposed both Strategic scholarships and Open scholarships.</p> <p>Prof David Cottle noted that clear funding/application dates need to be available because of problems created by the 10 International scholarships that suddenly became available. He also raised the issue of attracting external funding to increase this pool of funding instead of only using block grant funding. Professor Ray Cooksey responded that this is the first step and that idea could possibly be implemented in the future.</p> <p>Mr Grahame Pearson asked if students go beyond the average 3.5 years, will this affect the committed budget. Prof Heiko Daniel responded that the Schools will manage the funding so it will be their responsibility to manage candidature beyond the funding period.</p> <p>Prof David Brunckhorst brought up the issue of centres (ie AGBU, IRF, Oorala) being included in the ‘Schools’ to be able to bid for scholarships. This was agreed on and noted by the committee.</p>
<p>5.3.</p>	<p>Indigenous Research Issues</p> <p>The Faculty of the Professions has established an indigenous research group with A/Prof Bob Boughton chairing, Prof Helen Ware and Professor Ray Cooksey attended. Professor Ray Cooksey brought up the issue that UNE needs to align this concept for both Faculties and we need to be more coherent in how UNE facilitates indigenous research.</p> <p>Internationally there is an evolving agenda of indigenous research, with the development of indigenous methodologies, with Canada doing a lot of work on this area and Australia doing some.</p> <p>Professor Ray Cooksey has commenced a dialog with Professor Steve Larkin, the Pro Vice-Chancellor of Indigenous Leadership from Charles Darwin University, about developing indigenous research strategies. A high level group with Prof Ray Cooksey, Ms Eve Woodberry, Mr Michael Brogan and the Faculty Research Directors will be formed to look at more coherent indigenous research strategies.</p> <p>Tom Briggs, from the NSW Aboriginal Land Council, has said there are needs in community for effective research in this area so a collaborative model with a strong research agenda needs to be developed. Collaboration and partnerships will need to be genuine in involving indigenous communities in the development of the research agenda. UNE is working on an MOU with the NSW Aboriginal Land Council. This MOU will have a wider reach than indigenous research.</p> <p>UNE currently has an indigenous ethics committee, the Panel on Ethical Research Involving Aborigines or Torres Strait Islanders (PERATSI), which only captures the research done with indigenous participants, not research done on indigenous land or using indigenous knowledge. This pointed to a gap in our ethical procedures that needs to be filled. It was noted that this has implications for copyright and Intellectual Property matters would need to be sorted out when gaining information from Aboriginal elders, indigenous communities, on indigenous land etc.</p> <p>Prof Paul Martin raised the issue of organising the indigenous research push first before building the protective regimes, such as protocol, processes, approvals, as this will take too much time. Ms Eve Woodberry agreed that UNE need to organise our way towards this goal, i.e. resources needed for indigenous research. She also brought up the issue of encouraging and enabling the academic staff at Oorala to do research. Prof David Cottle raised the issue of promotion</p>

		<p>evaluation for Oorala staff because their work is completely different to the rest of UNE academics and the impact measures currently in place for promotion assessment. This will be addressed in the new indigenous research strategy.</p> <p>Ms Eve Woodberry stated that Oorala used to fall in the Professions faculty and they were not given any mentoring or support for research so there is a major disconnect which needs to be resolved.</p> <p>The Bradley Review proposed IHEAC (Indigenous Higher Education Advisory Council) to look after indigenous research strategies but they are getting mixed messages on how to do this.</p> <p>Prof David Brunckhorst raised the idea of possibly speaking to DEWHA (Department of Environment, Water and Heritage) for their indigenous research model and the possibility of future funding/collaborations.</p> <p><i>Ms Eve Woodberry had to leave at 1.30pm for another meeting.</i></p>
	5.4.	<p>Encouraging Undergraduate Student Research Development and Involvement</p> <p>Dr Robyn Muldoon, the Acting Director of Teaching and Learning Centre, asked Prof Ray Cooksey to raise this at Academic Board Research Committee.</p> <p>The main issue is trying to engage senior undergraduate students to get engaged in research activity with a view to going on to complete a research degree. There is no procedure at the moment for encouraging students so they get lost to other universities.</p> <p>Prof David Brunckhorst said they actually have a large number of undergraduates which they mentor and give employment on specific research projects and they have all gone onto do HDR degrees. Unfortunately they cannot stay in the Institute for Rural Futures because there are no scholarships for them and IRF cannot operate like a School. Prof Ray Cooksey asked how the students were identified; Prof David Brunckhorst said by IRF staff as they teach in different schools and disciplines or they might offer/advertise a small part in a project which benefits all as it is inexpensive labour for IRF and a great experience for the students. Prof David Brunckhorst will send Prof Ray Cooksey information on this.</p> <p>There will be a possibility of advertising throughout UNE about this opportunity when it is established. Prof Paul Martin said they have proposed a postgraduate fellowship scheme in the Faculty of the Professions which would offer approximately \$10,000 each and its aim is to help them build their CV with teaching, publications etc. Prof Paul Martin will send information on this to Prof Ray Cooksey.</p> <p>Prof David Cottle said the Oxbridge tutoring scheme had been raised at the Academic Board Committee and A/Prof Jennifer Clarke and Prof Belinda Tynan had prepared a paper in this area to go to Academic Board Teaching & Learning Committee and then onto the Australian Teaching and Learning Council (ALTC) but has somehow been lost. Prof Ray Cooksey will contact either A/Prof Clark or Prof Eilis Magner about back tracking this information.</p>
	5.5.	<p>Incorporating Management of ALTC Grant Activity under the umbrella of Research Services</p> <p>Prof Belinda Tynan has asked if Research Services could take over the administration of ALTC grants as she is moving out of Academic Director position in the Professions and Research Services has the grant administration software and processes already in place.</p> <p>Research Services will manage the projects post-award only and Prof Tynan will still work on writing and putting together the applications. Ms Eve Woodberry will still sign off in the applications as this falls into her portfolio area.</p>
	5.6.	<p>Finalising the Policy and Procedures Governing Research Institutes, Centres and Groups</p> <p>Discussed as part of Item 5.2.</p>
	5.7.	<p>Effective Management of and Reporting on Research Activities</p> <p>BI-Cognos has the potential capacity for reporting on research activities at UNE. This will</p>

		<p>include HDR student statistics, academic staff research projects and finances. Reports can be easily developed and tailored to pull together the specific data that is required for each report, as long as the data are resident in the databases that Cognos taps into. Unfortunately, the BI Steering Committee decided, last year, to place Research Reporting fourth in the list of projects to be addressed.</p> <p>There are four projects which BI-COGNOS has prioritised:</p> <p>Priority 1 – Unit and Course monitoring</p> <p>Priority 2 – Management Reporting (Executive Dashboard)</p> <p>Priority 3 – Recruitment and Retention</p> <p>Priority 4 – Research reporting</p> <p>Prof Ray Cooksey has added the issue of research reporting as being an essential component of management reporting to the BI Steering Committee agenda for its next meeting (5th Aug). The focus of the arguments will not be to organise specific reports at this stage, but to get Research reporting prioritised at a higher level.</p> <p>Prof David Cottle raised the issue that the Academic Board Higher Degree Research Committee has asked Heads of Schools for feedback on these reports, essentially what information they find useful and what information they need. Ms Anne Roczniok was given the task from the Higher Degree Research Committee to collaborate with Mr Grahame Pearson about a list of what reports are available through BI-Cognos and what information is included in them; i.e., information on research students, supervisors, thesis titles and subject areas etc and they will coordinate with Heads of Schools about what they want. Prof Ray Cooksey asked Ms Anne Roczniok to provide a similar report for Academic Board Research Committee. Prof Heiko Daniel will provide some information to Ms Anne Roczniok on what the Faculty of Arts & Sciences Research Committee had decided on for this reporting. Prof Paul Martin said they would collect the information from the Schools and Centres and provide a combined list to Ms Anne Roczniok.</p> <p>There were a few comments raised from the illustrative Commencing HDR Enrolments BI reports provided in the business papers. The number of application rejections is quite high in certain Schools and it would be useful to drill down to find out why this is? Is this because of lack of supervisors available or inadequate academic levels of the students applying?</p> <p><i>The meeting was then closed (at 2:00pm) and another will be scheduled soon to discuss the remaining agenda items.</i></p>
6. Other Business		
	6.1.	Prof Ray Cooksey has been contracted for another six months as Acting Pro Vice-Chancellor Research
7. Next Meeting		
		The continued meeting for the remaining agenda items is scheduled for Tuesday 11 th August 2009 at 8:30am in the Research Services Meeting Room.

The meeting was closed at 2:00pm.

MINUTES OF THE CONTINUED MEETING OF THE ACADEMIC BOARD RESEARCH COMMITTEE HELD ON TUESDAY 11TH AUGUST 2009, RESEARCH SERVICES MEETING ROOM.

In attendance	
<p>Present: Prof Ray Cooksey, Prof Paul Martin, Prof Heiko Daniel, Ms Anne Roczniok, Prof David Cottle, Prof David Brunckhorst, Mr Grahame Pearson, Ms Belinda Snell (Secretary)</p> <p>In Attendance: Ms Libby Magann</p>	
1. Apologies	
Ms Eve Woodberry, Ms Disna Sajeewani, Ms Barbara Paton	
Following on from previous meeting held on Wednesday 29 th July 2009:	
5. Other Business	
Effective Management of and Reporting on Research Activities	
5.7.	<p><i>Update of Item 5.7 from the previous meeting.</i> Prof Ray Cooksey sent a report to the BI Steering Committee regarding why the current research reporting needs to be urgently upgraded in priority. He then reported on the outcomes from the the BI Steering Committee at its 5th August meeting. At that meeting, it was agreed that the BI Team would allocate some time and effort in the next two weeks to explore research reporting needs from both the research and HDR management perspectives. The argument was accepted that research reporting had to be considered to be part of overall management reporting (i.e., there will be a section of the Executive dashboard, being developed for management reporting, devoted to research) and that there were have to be some more detailed reports required to underpin the Dashboard component. The BI Steering Committee acknowledged that research reporting, in the context of the Executive dashboard had not yet been discussed in any detail. That discussion will now occur.</p> <p>A meeting with the BI team has been scheduled to discuss and follow-up the initial stages. Ms Anne Roczniok will pull together the feedback and data requested that has been submitted so far from the Research and HDR Committees for this meeting.</p>
Establishing Useful Comparative Benchmark Information for Research/HDR Management and Research/HDR Services	
5.8.	<p>Prof Ray Cooksey provided an update and stated that the review of UNE directorates will flag the need for benchmarking data where such are available. It was noted that benchmarking was needed for the research area and that the Library and the IT directorates already have such benchmarks available due to the work of their professional organisations. Prof Ray Cooksey asked if ARMS (the Australian Research Management Society) could provide some benchmarking information. Mr Grahame Pearson stated they did not provide information at that particular level but HES (Higher Education Services) and CRAG (Collaborative Research Administrators Group) could possibly be of some assistance. Mr Grahame Pearson and Ms Anne Roczniok stated that a spreadsheet had been put together in Research Services by Ms Libby Magann and Ms Belinda Snell noting staff and resources from the research offices at all Australian universities as a start to pull this information together.</p> <p>Ms Anne Roczniok and Mr Grahame Pearson will edit the raw data and compare UNE's statistics with comparative universities and provide the information to the Committee for discussion at the next meeting on request by Prof Ray Cooksey.</p>
5.9.	Update on Revisions to UNE Paid Outside Work Policy and Other Associated

	<p>Policies</p> <p>See item 5.2 for further information</p>
<p>5.10.</p>	<p>Revising/Updating UNE’s Research Management Plan and the Research Components of the International Plan</p> <p>Prof Ray Cooksey tabled two documents at the meeting – the ‘Overview of UNE Strategic Plan 2007-2010’ and the ‘Revised Strategic Goals for UNE’.</p> <p>These goals were taken from the UNE Strategic Plan 2007-2010 and have been assessed in a mid-term review by higher management only and these revised goals had been accepted by Council. Prof Ray Cooksey stated four of the goals were developed before the Bradley Review but noted that Goal regarding collaborations emerged later as a result of the Bradley Review. It was also noted that this goal on the handout should be revised to read: <i>“UNE will develop and manage program-level collaborations with providers, communities and industry”</i>.</p> <p>Points raised during discussion:</p> <ul style="list-style-type: none"> • The current Strategic Management Research Sub-Plan 2007-2010 had no ownership in the UNE community and was far too detailed for a strategic document. • It is clear that the strategic climate for UNE was evolving to make it more imperative that we emphasise research collaborations, CRC participation and networks (preferably with strong partners), develop significant e-Research capability, get the balance right between competitive grant income and non-competitive research income as changing government funding rules will emphasise both but using different funding pathways, and become clearer in pursuing and displaying the impacts of our research. • Research strategic should provide an overarching set of goals and objectives, not dictate the types of partnerships or collaborations to be pursued. • We need some sense of the research environment at large in that some environmental scanning is needed and that, perhaps, a full SWOT analysis would be beneficial. • e-Research and indigenous research are emerging as areas that need to be covered in a new strategic research plan. • It was preferable to have the strategic research plan that covered the international dimensions rather than an international plan that tries to cover research dimensions. This is especially critical since we have encountered problems where the International Precinct has marketed research degrees but because they are not totally clear on the current research plan, they sometimes advertise for HDR students in areas where we currently do not have sufficient supervisors. • Any strategic plan needs to set a strong research direction/vision and to clearly link to resources needed to achieve the goals set forward. • It was noted that one way to move forward with research strategy is to build upon issues where there is already a large amount of consensus and putting these forward as propositions to help anchor the strategy. • There is currently a double silo effect as ‘teaching’ and ‘research’ are seen as separate areas whereas we need ‘research informed teaching’ vision to link the two effectively. This disjuncture has created problems for Research Services because they currently deal with both areas in that HDR students are seen both as teaching and research. <p>Discussion revealed that each Faculty Research Committee and various Schools have their own research aspiration and strategies and that it would be important to acknowledge and build on these in order to ensure continuity of the overall research picture. It is clear that Schools need to be listened to as they essentially drive the Research agenda. The Faculty of the Professions and its Schools will review their current research plans at the end of 2009. Prof Ray Cooksey proposed to use the school and faculty Research plans as a starting point for the new UNE strategic research plan instead of editing the current plan. Prof Heiko Daniel and Prof Paul Martin agreed to gather the school, research centre and faculty research plans for the next meeting. Prof Ray Cooksey stated he then wanted to have a Research Committee strategic</p>

		meeting and invite international precinct people, possibly a half day, to sit down and begin to shape UNE's overall research strategy, including delineating strategic propositions on which to anchor the strategy.
		Setting the Stage for a Review of Research Services – Discussion of Terms of Reference
	5.11.	<p>This was a discussion point in view of the proposed future review of Research Services.</p> <p>Research Services will be the first review undertaken using the new "Procedures for the Conduct of Reviews of Directorates" Policy.</p> <p>The Committee was asked to review the draft policy and provide feedback to Ms Belinda Snell for the next meeting; in particular points 1.a and 1.c, which have been omitted in the past but need to be reviewed very closely.</p> <p>Ms Anne Roczniook asked if a more detailed consultation process needed to be included in the Procedures when Terms of Reference were being established for a specific review.</p> <p>Prof David Cottle stated that past reviews have not taken into account the resource context of the reviewed group nor of the resources needed to implement recommendations, which meant that the review and subsequent recommendations have not always been realistic or achievable. Prof Ray Cooksey said this review of the policy would reflect this issue.</p>
	5.12.	<p>Feedback from Two Research Forums and Brainstorming Session with Research Services staff</p> <p>This item has been carried over until the next meeting scheduled for Wednesday 26th August 2009.</p>
	5.13.	<p>Developing a new type of International Scholarship</p> <p>This item has been carried over until the next meeting scheduled for Wednesday 26th August 2009.</p>
	5.14.	<p>Research-Informed Teaching</p> <p>Prof Ray Cooksey and Ms Eve Woodberry put this document together to be sent down to Faculties and Schools For comment. Prof Heiko Daniel and Ms Anne Roczniook have previously worked on this issue and that work has been acknowledged in the new document.</p> <p>This document was intended to be a general positioning and aspirations statement for UNE, not a policy. It has conceptualised research-informed teaching along four identifiable pathways. The Committee was asked to review the report and provide feedback for the next meeting. The Research Directors are asked to send this report to the Heads of Schools in their Faculty for further feedback. The implications of the statement for future actions needs to be finalised so that UNE can clearly demonstrate how it implements and reflects research-informed teaching.</p> <p>It was noted the Academic Board Teaching & Learning Committee has looked at this document as well.</p> <p>Prof David Brunckhorst asked where do the proposed resources come from to implement the statement? How is it envisaged to be resourced? Prof Heiko Daniel responded that this is not resource-based issue, but largely articulates what is already being done at UNE. Ms Anne Roczniook said there are currently major gaps that need addressing, particularly in the research skills and practice pathway. It was queried whether academic awareness, i.e. cross-departmental research, collaboration; was a concern or problem that constrained the linking of research into teaching; Mr Grahame Pearson stated the e-publications repository could help this as it is a searchable database now and will be developed further as a possible 'Access to Expertise'.</p>
6.	Other Business	
	6.1.	<p>Prof Ray Cooksey stated the "Code of Conduct for Research" policy review should be a standing item on the agenda for this Committee. Plagiarism rules will be rolled into this policy so there is one policy for research misconduct as currently there are several policies to view and they each</p>

		<p>give differing views.</p> <p>Prof Paul Martin stated the Faculty of the Professions Research Committee has met and would like to see information on the proposed research governance at UNE.</p>
	6.2.	<p>Prof Paul Martin asked if the Paid Outside Work policy had been sent to VCC. Prof Ray Cooksey stated that it would go to the next meeting for review.</p>
7.	Next Meeting	
	<p>The next meeting is scheduled for Wednesday 26th August 2009 at 11:00am in the Conference Room, TC Lamble Building.</p>	

The Continued Meeting was closed at 10:00am.