

## **POSITION STATEMENT**

**CENTRE:** Teaching and Learning Centre

**POSITION TITLE:** Lecturer in Higher Education  
Teaching and Learning Centre

**REPORTS TO:** Director, TLC.

## **DIMENSIONS**

The University of New England has over 18,000 enrolled students, with approximately 12,500 studying by distance education, almost 4,000 studying on the Armidale campus, and approximately 1,500 studying at other centres in Australia and overseas.

The Teaching and Learning Centre supports the University's full range of teaching activities and provides academic skills support for students. With 40 staff, the Centre is responsible for: providing teaching and research support for academic program renewal and internationalisation of the curriculum; academic staff development programs, providing academic leadership in the development of flexible and inclusive approaches to teaching and learning; academic skills support for students, including international students; teaching of Foundation programs in learning literacies and skills; development of the University's online learning environment; management and distribution of learning resources; media-casting support and other audio and video requirements; instructional design and educational development support; and University-wide copyright management.

The Teaching and Learning Centre contains an academic unit that is research aware and research active. It engages in proactive research of learning and teaching issues, as well as providing a central "hub" of expertise to support teaching and learning initiatives around the university and ensure their wide and consistent implementation within the overall university learning framework.

## **POSITION OBJECTIVE**

The Lecturer in Higher Education will be a member of the Academic Unit within the Teaching and Learning Centre. S/He will be responsible for initiating and coordinating academic development activities that will lead and enrich research and teaching for international perspectives; conducting related research; providing advice and support to NESB academic staff in their teaching; supporting NESB student development and providing advice on related policy in teaching and learning.

## **EXPECTED DUTIES**

1. Develop workshops and resources for students and lecturers from non-English speaking backgrounds, for English speaking lecturers on communication with international students and for English teachers on spoken communication.
2. Conduct research into teaching pronunciation and spoken communication and creating an environment that helps international students engage effectively with their studies, especially when studying from a distance, and have ongoing opportunities to develop their English language competence throughout their studies.

3. Supervise related honours and postgraduate research projects/students.
4. Play a significant role in research projects including, where appropriate, leadership of a research team.
5. Participate in academic development and student learning support activities as appropriate.
6. Attendance at Teaching and Learning Centre staff and relevant team meetings.

## **SELECTION CRITERIA**

1. Doctoral qualification and recognised significant research and development experience in the relevant discipline area.
2. Demonstrated ability as a teacher at the university level with particular preference given to experience in a distance education environment.
3. Demonstrated ability to develop workshops and resources to enhance spoken communication in a university environment and to conduct related research.
4. Knowledge of the good practice principles of English language competence for international students in Australia universities and demonstrated ability to implement them.
5. Demonstrated ability to undertake education action research.
6. Publication record in relevant fields.
7. Demonstrated knowledge of issues related to university teaching and learning.
8. Excellent communication skills and ability to work as part of a team.
9. Experience in managing teams and projects.
10. Experience in supervising honours and postgraduate students.
11. Demonstrated understanding of EEO, OH&S, risk management and quality assurance principles as they relate to this position.