

UNIVERSITY OF NEW ENGLAND

VISITOR PARKING POLICY

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1. Visitor Parking

The University will provide visitor parking permits to members of the community who are required to park on Campus to sit on official University Committees. All other visitors will be required to use either casual or permit parking at either their own individual cost or that of the cost centre that invited them. Heads of cost centres may make application to the Parking Administration Office for special consideration for other official visitors.

2. Applications

Heads of cost centre's or their nominee can apply to the Parking Administration Officer in advance for whole day or half day visitor parking permits (Scratch and Display) clearly stating the day and the purpose the permits are required.

Heads of cost centers or their nominee may also purchase whole or half day visitor parking permits (Scratch and Display) to provide at their discretion to visitors that are not on official University Committees.

3. Visitor Parking Areas

The Scratch and Display Permits will allow visitors to park in Casual Parking Areas and Brown and Pink Permit Areas where available.

4. Central Issuing of Permits

- All applications are to be forwarded to the Parking Administration Officer on the Visitor Parking application form.
- Visitor Parking Permits will be issued by the Parking Administration Officer and forwarded to the cost center appropriately marked for the day of issue.
- The Discretionary Scratch & Display permits for use by individual cost centers will be issued by the Parking Administration Officer. These permits will be issued unmarked to the cost centre.
- The individual cost centre will internally regulate the visitor parking covered by the discretionary Scratch & Display permits. Issuing of visitor parking permits is subject to internal and external audit.
- For clarification or more information on this policy, contact the Parking Administration Office on 02 6773 3485 or via parking@une.edu.au.