

CONSTITUTION: Faculties and Schools of the University of New England

Preamble

In line with the University's Strategic Plan this document provides a constitution for the Faculties and Schools of the University of New England in order to:

- provide clear and effective governance systems and practices;
- empower staff and strengthen accountability; and
- advance beneficial change through forthright open review.

1. Faculties:

There are two faculties:

- a) The Faculty of Arts and Sciences comprising the Schools of:
Arts
Behavioural, Cognitive and Social Sciences
Humanities
Environmental and Rural Science
Science and Technology

and

- b) The Faculty of The Professions comprising the Schools of
Business, Economics and Public Policy
Education
Health
Law
Rural Medicine

2. Membership

The membership of each Faculty or School comprises all members of academic and general staff of the unit whether on permanent or fixed term appointments and whether these appointments are full-time or fractional.

3. Meetings

Each Faculty and School shall hold a meeting at least once each semester.

A meeting of all of the members of the Faculty may be convened by the Pro Vice-Chancellor and Dean at his or her discretion or shall be convened upon the written request to the PVC/Dean of any 12 members of Faculty. A Faculty meeting will be chaired by the PVC/Dean or nominee.

A school meeting may be convened by the Head of School at his or her discretion and shall be convened upon the written request to the Head of School of any 6 members of the School. A School meeting will be chaired by the Head of School or nominee.

4. Observers

The Chair of the meeting may invite persons to accept observer status at meetings. Observers may contribute to discussion but may not vote.

5. Committees

Committees shall be established at either or both of Faculty and School level to develop policy and control the administration of:

- i) Teaching and Learning;
- ii) Research and Research Training;
- iii) Equity Diversity and Equal Opportunity;
- iv) Student Matters;
- v) Finance and Resources;
- vi) Strategic planning; or for
- vii) any other purpose at the discretion of the School or Faculty.

6. Gender Representation.

The principles of the University's Gender Representation on Committees Policy shall apply to all committees.