

CONFERRING AWARDS POSTHUMOUSLY: COURSEWORK POLICY

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Related Policies or Other Documents	Conferring Awards Posthumously: Higher Degree Research Policy

1. Purpose

The purpose of this policy is to provide for the posthumous conferral of coursework awards.

2. Scope

This policy applies to all students enrolled in UNE undergraduate and postgraduate courses by coursework at the time of their death. It operates in addition to the Policy on Conferring Awards Posthumously: Higher Degree Research.

3. Undergraduate and Postgraduate by Coursework

The University Council may posthumously confer an award under the following conditions, all of which must be met for an award to be made:

- a. The student had been enrolled in the units required for completion of the course and had completed a sufficient proportion of each of those units to allow a judgment to be made about their performance and progress in those units;
- b. In the view of the PVC and Dean, the student would have been expected to have satisfactorily completed 80 percent of the requirements for the award of their candidature at the time of death unless prevented by illness or accident; and
- c. The Faculty recommends to Academic Board that the award be conferred.

4. Communication with the family:

It is an objective of this policy is to minimise the number of different staff contacting the family. At all times, the situation should be handled with considerable sensitivity and discretion, avoiding the possibility of giving the family concerned unreasonable expectations as to the eventual outcome.

5. Procedure for Conferring of Awards

If and when the recommendation that the award be granted is approved by the UNE Council, the wishes of the next of kin will dictate whether:

- the degree is awarded in absentia;
- the degree is awarded at a graduation ceremony at which a selected person represents the deceased student; or
- a representative of the university presents the testamur to the family on a private occasion that is mutually convenient.