

School Awards for Excellence in Learning and Teaching

In recognition of exceptional success, outstanding service and/or recognised initiative by Staff members at the University of New England.

Application/Nomination Form

Please complete all sections and attach relevant supporting documentation.

SECTION 1	
CATEGORY OF AWARD <i>indicate one</i>	<input type="checkbox"/> Individual <i>go to section 2</i> <input type="checkbox"/> Team <i>go to section 3</i>

EITHER

SECTION 2	
INDIVIDUAL AWARD	DETAILS
Name	
Position	
School/Work Unit	
Contact details	Email: Phone:

OR

SECTION 3	
TEAM AWARD	DETAILS
Team Name	
Team Members/Positions (Max. five names only. The first named will be the team's contact person)	1. 2. 3. 4. 5.
School/Work Unit	
Contact details (One member of the team only)	Name: Email: Phone:

A brief CV should be attached for all applicants. This should be limited to two pages (this applies to both individual and team applications).

SECTION 4	
PERSON SPONSORING THE APPLICATION/NOMINATION	
Name	
General Staff or Academic <i>indicate one</i>	<input type="checkbox"/> General <input type="checkbox"/> Academic
School/Work Unit	
Contact details	Email: Phone:
Signature	

SECTION 5	
DETAILS OF APPLICATION/NOMINATION	
<p><i>(A written statement of no more than two A4 pages* must be enclosed with this form, providing a succinct justification for the application/nomination. Additional supporting information could include one copy of documents, CDs or other material, supporting statements from staff or students, statistical evidence of success etc.).</i></p> <p><i>* Single line spacing and a font not smaller than 8 points.</i></p>	
Include information as follows:	Check Box (Tick where applicable)
Citation (25 words or less) describing the impact of the contribution to learning and teaching	
<p>These Awards are intended to recognise outstanding successes in learning and teaching endeavours (with both undergraduate and postgraduate students) at UNE in the two years preceding the closing date.</p> <p>Applicants/nominees for individual or team awards will be assessed on evidence provided in relation to one or more of the following five criteria (applicants/nominees are not advantaged by selecting all five criteria and are strongly advised to demonstrate against one or two criteria):</p>	
1. Approaches to teaching and (to) learning support that influence, motivate and inspire students to learn.	
2. Development of curricula, resources and services that reflect a command of the field.	
3. Approaches to assessment, feedback and learning support that foster independent learning.	
4. Respect and support for the development of students as individuals	
5. Scholarly activities and service innovations that have influenced and enhanced learning and teaching.	
Team applications/nominations should demonstrate highly collaborative approaches to their contribution to student learning and show evidence of the effectiveness of the collaboration against the selection criteria.	
Indication of the degree of support that the School / work unit has provided (if applicable)	

SECTION 6	
REFEREE DETAILS	
<i>Separate written statements of support for this application/nomination from at least two referees must be enclosed, with one of these being the Head of School of the Applicants/Nominees.</i>	
Referee 1 (Head of School) Name	Referee 2 Name
Position	Position
School/Work Unit	School/Work Unit
Contact Details Email: Phone:	Contact Details Email: Phone:
Additional Referee (optional)	Additional Referee (optional)
Position	Position
School/Work Unit	School/Work Unit
Contact Details Email: Phone:	Contact Details Email: Phone:

Signature of Individual Applicant/Nominee (or if a Team Application/Nomination, the Team's contact person)	
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The original together with five copies of your Application/Nomination, clipped NOT stapled, must be submitted to the Organisational Development Unit (ODU) no later than close of business on 31 July, 2009.

ODU Contact Details:



od@une.edu.au



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