

Vice-Chancellor’s Award for Excellence in Equity & Diversity

In recognition of exceptional success, outstanding service and/or recognised initiative by Staff members at the University of New England.

Application/Nomination Form

Please complete all sections and attach relevant supporting documentation.

SECTION 1	
CATEGORY OF AWARD <i>indicate one</i>	<input type="checkbox"/> Individual <i>go to section 2</i> <input type="checkbox"/> Team <i>go to section 3</i>

EITHER

SECTION 2	
INDIVIDUAL AWARD	DETAILS
Name	
Position	
School/Organisational Unit	
Contact details	Email: Phone:

OR

SECTION 3	
TEAM AWARD	DETAILS
Team Name	
Team Members/Positions (Max. five names only. The first named will be the team’s contact person)	
School/Organisational Unit	
Contact details (One member of the team only)	Name: Email: Phone:

A brief CV should be attached for all applicants. This should be limited to two pages (this applies to both individual and team applications).

SECTION 4	
PERSON SPONSORING THE APPLICATION/NOMINATION	
Name	
General Staff or Academic <i>indicate one</i>	<input type="checkbox"/> General <input type="checkbox"/> Academic
School/Organisational Unit	
Contact details	Email: Phone:
Signature	

SECTION 5	
DETAILS OF APPLICATION/NOMINATION	
<p><i>(A written statement of no more than four A4 pages must be enclosed with this form, providing a succinct justification for the application/nomination. Additional supporting information could include one copy of documents, CDs or other material, supporting statements from staff or students, statistical evidence of success etc.).</i></p>	
Include information as follows:	Check Box (Tick if attached)
Description of the project/initiative	
<p>These Awards aim to recognise the diverse contributions that staff have made, individually or in teams, to equity and diversity at UNE in the workplace in the twelve months preceding the closing date.</p> <p>Applications/nominations must be supported by evidence that clearly demonstrates how the applicants/nominees have:</p> <ul style="list-style-type: none"> • addressed the University's equity and diversity strategic objectives and provide evidence that the contribution has influenced student/staff equity and diversity; has been sustained over time and gained recognition from staff, the institution and/or the broader community; • assisted the University to improve its outcomes related to its equity and diversity reporting requirements (ie, Department of Education, Employment and Workplace Relations and Equal Opportunity for Women in the Workplace Agency); • contributed to greater awareness of equity and diversity among staff/students; • enhanced the working or learning environment for people from diverse or disadvantaged backgrounds; • provided a capacity for long-term impact within the University community. <p>In addition, team applications/nominations should demonstrate highly collaborative approaches to their contribution to equity and diversity at UNE and show evidence of the effectiveness of their collaboration against the assessment criteria.</p>	
Degree of support that the organisational unit has provided (if applicable)	

SECTION 6	
REFEREE DETAILS	
<i>Separate written statements of support for this application/nomination from at least two referees must be enclosed, with one of these being the Head of Cost Centre of the Applicants/Nominees.</i>	
Referee 1 (Cost Centre Head) Name	Referee 2 Name
Position	Position
School/Organisational Unit	School/Organisational Unit
Contact Details Email: Phone:	Contact Details Email: Phone:
Additional Referee (optional)	Additional Referee (optional)
Position	Position
School/Organisational Unit	School/Organisational Unit
Contact Details Email: Phone:	Contact Details Email: Phone:

Signature of Individual Applicant/Nominee (or if a Team Application/Nomination, the Team's contact person)	
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The original and five copies of your Application/Nomination, clipped NOT stapled, must be submitted to the Office of the Vice-Chancellor via the Organisational Development Unit (ODU) no later than close of business on the last working day in March, 2009.

ODU Contact Details:



od@une.edu.au



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