

## Activity Provider Statement 2009

The Student is to complete Part A and Part B. The Activity Provider Representative signs Part C on **completion** of the activity. **Note:** A signature is not required by the Authoriser if a copy of a Certificate of Attainment/Completion is supplied with this form. (If a Certificate of Attainment/Completion is supplied, supporting documentation may also be required).

### PART A STUDENT DETAILS

Student Name : \_\_\_\_\_ Student No: \_\_\_\_\_

Address: \_\_\_\_\_

UNE Email: \_\_\_\_\_

Preferred Phone Number: \_\_\_\_\_

Student Enrolment Status (circle): External / Local External / Internal

### PART B ACTIVITY DETAILS

#### Activity Type

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Voluntary work                  | <input type="checkbox"/> Position holder               | <input type="checkbox"/> Extra-curricular learning/training |
| <input type="checkbox"/> Unpaid work experience (35+ hr) | <input type="checkbox"/> Committee/club/society member | <input type="checkbox"/> International exchange             |
| <input type="checkbox"/> Paid work experience (35+ hr)   | <input type="checkbox"/> Other (please specify): _____ |   |

#### Activity Category (select one)

- |  |  |  |
|--|--|--|
| <b>Category 1</b><br><i>Extra-curricular learning/training</i><br><input type="checkbox"/> 1 hour<br><input type="checkbox"/> 2 – 4 hours<br><input type="checkbox"/> 5 – 34 hours<br><input type="checkbox"/> 35+ hours | <b>Category 2</b><br><i>Professional development</i><br><input type="checkbox"/> 1 hour<br><input type="checkbox"/> 2 – 4 hours<br><input type="checkbox"/> 5 – 34 hours<br><input type="checkbox"/> 35+ hours | <b>Category 3</b><br><i>Contribution to UNE/broader community</i><br><input type="checkbox"/> 1 – 5 hours<br><input type="checkbox"/> 6 - 15 hours<br><input type="checkbox"/> 16 - 25 hours<br><input type="checkbox"/> 26 – 35 hours<br><input type="checkbox"/> 36 – 50 hours<br><input type="checkbox"/> 51+ hours |
|--|--|--|

Activity has been entered/submitted for approval in MyNEA portfolio?  Yes

Activity or Position title: \_\_\_\_\_

Activity Description: \_\_\_\_\_

Activity start date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Activity End Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Venue: \_\_\_\_\_ Personal Time Sheet attached? Yes / No

Supporting documentation attached (e.g. certificate/flyer/pamphlet/reference)? Yes / No

### PART C AUTHORISER DECLARATION

To be signed by the Activity Provider Representative (Authoriser) on completion of the activity. An Authoriser includes Supervisor, Employer, Coordinator or UNE Staff Member.

This is to certify that the student named above completed and fulfilled the obligations of the nominated activity to a level that demonstrates commitment and genuine intent in the year of 2009 and has completed the hours specified.

Authoriser Name: \_\_\_\_\_

Organisation: \_\_\_\_\_ Authoriser Position: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**What is the New England Award?** *The New England Award (NEA) program rewards UNE students for extra-curricular achievement and community participation during their studies. Once students meet specific program requirements, they receive formal recognition by being awarded either the New England Certificate or the New England Award. This formal recognition illustrates to potential employers that students are high achieving, proactive and well-rounded graduates. The NEA program does not recognise activities that are mandatory to the student's studies (such as a teaching practicum).*