
Other accounts:

- Callista student system: Please go to http://www.une.edu.au/unesis/sis_req_access.htm to request access
- Finance System: Please contact John Schuman (x 3114) to arrange Finance One access for new staff members.
- HR Webkiosk New staff members will be notified of their Webkiosk details within a few days of starting their new position.
- Trim: Please email rmo@une.edu.au (or phone the Records Management Office) for access
- UNE-Official New staff members will be subscribed to UNE-official automatically. Subscription to other mailing lists can be set up at <https://mail.une.edu.au/lists/cgi-bin/listinfo>
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EMPLOYEE COMPLIANCE STATEMENT

I _____ understand that:

1. My employer, the University of New England, licenses the use of its computer software from a variety of outside companies. The University of New England does not own copyright over this software or its related documentation and, unless authorised by the software developer, does not have the right to reproduce it.
2. With regard to use on local area networks or on multiple machines, the University of New England employees may use the software only in accordance with the licence agreement.
3. Employees of the University of New England learning of any misuse of software or related documentation within the organisation shall notify their supervisor or the organisation's legal counsel.
4. I understand that any copying of computer software by me or instructions given by me to make such copies without authorisation from the copyright owner is in breach of the law and against the policy of my employer, and that such action can expose me to severe disciplinary measures, including termination of employment and/or legal action.
5. I agree to use only software legitimately acquired in accordance with organisational software policy, to comply with all licence conditions accompanying any software acquired or used and to report any violations, by any person, of which I become aware, as required by law.

I have read and am aware of the computer software protection policies of my employer, as detailed above and will comply with these policies.

I have also read and am aware of the "Rules for the Use of University of New England Computing and Communication Facilities" and will comply with those rules.

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Employee Signature

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Date

* Available online at <http://www.une.edu.au/policies/pdf/rulesofusecomputing&communicationsfacilities.pdf> or in the University handbook.