



**The University of New England  
INTERNATIONAL STUDENTS'  
ASSOCIATION**

**Annual Report 2004**

## PRESIDENT'S REPORT FOR UNE-ISA 2003-2004

Representation. It took considerable time to get our minds around the notion of speaking with/for 'others' - it was not until the reviewing of the UNE-ISA constitution in July 2004 that it became obvious how we should do this. Following the acceptance of the reviewed constitution, the aims and objectives of the University of New England International Students' Association, known simply as ISA, became clearer, more focused and achievable. Through the efforts of the executive committee, some members of the ISA council and several members of AIA, ISA can now claim to be *echoing the voice of international students at UNE*. It is hoped that the representative aspect of ISA will be recognized and acknowledged within the university and the Armidale community. It is further hoped that ISA will continue to grow and develop its capacity to be *the* representative body for international students and to be seen purely as such; a representative body for the service and support of all international students at UNE.

The outgoing representatives came into office almost a year ago when ISA was facing intense external and internal challenges regarding its relationship with the university, leadership and management. This committee accepted their roles on condition that the last committee (2002/03) completed the tasks associated with their office, the major one being auditing of ISA's books as required by the university. The auditing process dragged on for some time due the fact that there had never been any auditing done before on ISA's books previously, partly because the very office that gave financial support to ISA had never asked for one.

The two auditor's reports, one for the year ended 30<sup>th</sup> June 2003 and the other for the six months period ended 31<sup>st</sup> December 2003 were completed and signed off in February 2004. (Detailed Auditor's report and recommendations for the two periods mentioned are available from ISA upon request). The auditor's comments for the year ended 30<sup>th</sup> June 2004, are contained in the financial report section of this Annual report. During this committee's term of office, there were many meetings and a large exchange of correspondence (both within/out UNE) vital to the future existence of ISA and to the service provision to the members. The following sections provide an overview of these activities. Note that the full description of the 2003/04 ISA activities is presented in a separate section of this report.

To begin with, notice of the 2003/04 ISA committee members was circulated among the relevant bodies like the main student organizations, residential colleges, office of the Pro Vice Chancellor (International), International Office and National Liaison Committee for International Students in Australia Inc (NLC). The main aim of which was to ensure that the service providers were informed of the new international students' representatives for easy contact and networking. This was followed by a report to the UNE Equity Office as part of statutory reporting – information for 2003. The aim was to reaffirm ISA's position on the university's *Cultural Diversity Priorities Statement* as well as highlight our commitment to the aims and objectives of ISA.

Due to departure of the former PVC (Research and International) Prof. B. Stoddard, who was the chair of the ISA management committee, at the end of 2003, the committee made a courtesy call to the new PVC (International) Prof. R. Pollard. At this meeting, the PVC stressed the need for ISA to be fully responsible and accountable. He also encouraged ISA not to rely only on his office for financial grants but to seek for alternative support from other bodies like the UNE Union. He stated that if ISA constitution was hindering the need to affiliate to certain organizations within the university, it should be reviewed. The PVC's advice to review the ISA constitution helped to speed up the review process that had been initiated at the ISA AGM of 2002. A sub-committee including some AIA volunteers considered members' comments on the constitution. The reviewed constitution was finally adopted unanimously at special general meeting held in June 2004.

The new constitution paved way for ISA to affiliate formally with the UNE Union (I hope this will be sustained because it is very valuable) and to extend associate membership of the ISA to dependants of international students, friends and international students at LTC and TAFE. It also opened more room for ISA to work closely with other student service providers like UNESA, AIA and LTC. Apart from the constitutional review, ISA also relocated its office in July this year. The new office space is located in E16 –International Students' Association (formerly called the Sub-Lodge). The place is nice and the space is being shared with the UNESA's Queer Space. This is an added advantage since queer identifying international students and their friends can easily access the valuable resources

provided by UNESA Queer Officers. The committee would like to thank the university for acknowledging the need for space where international students may meet to interact, share experiences and challenges. More importantly facilities available at the office for new students, like the internet access to contact the parents/guardians and friends before they are given their UNE email accounts. Once again this where ISA is able to collaborate with other bodies within UNE to 'assist international students to settle in quickly' as well as 'to enhance their living and studying experience in Armidale.'

Interestingly, these collaborations come at the time when the university is undergoing a restructure not only regarding International Office (IO) and the creation of a student center but also the call for students' organization to consider the risk management proposal made by the university finance department. Though ISA is not part of the major students' organizations at the moment, there is still need for the members to explore their own positioning (first to consider whether they want to be controlled or uncontrolled entity) within the proposed structural model for its long-term benefits.

It should be noted that restructuring process of the IO significantly affected the services to international students this year. The reduction of staffing, the absence of staff with the insights of international students' issues from time to time as well the lack of proper coordination among the IO staff frustrated a number of students causing unnecessary stress. ISA therefore reiterates its concerns that the recommendations contained in a memo submitted to both the IO and PPCI have not fully been addressed in any manner.

When the committee met with the VC recently, the above issues dominated the discussion. However, our objective in that meeting was to have ISA recognized formally as a representative body for international students on campus. At the moment, and despite ISA having been in existence for a number of years, it has not been accorded its legitimate status as a student representative body. This recognition has implications for insurance/liability issues and thus requires more attention now than in past. In attendance at the meeting with the VC was the PPCI who reminded the committee of the need to have professional and proper continuity procedures within ISA. In that meeting also, the PPCI indicated his intention to provide funding to ISA on a per capita basis. His proposal to provide \$50 per head will mean a reduction of the ISA funding to about 25% of the 2002/03 level, if the number of students remains the same.

Coupled with the funding issues is the introduction of the Service Level Agreement (SLA). Although ISA was happy to participate in the SLA meetings convened by the International Student Services branch of IO, it is still unclear what the outcome of the SLA document submitted to PPCI office will be. What needs to be mention is that ISA will be keen to see that the services listed in the SLA document are provided by who-ever is chosen by the university as the provider. As stated earlier, the restructuring of the international office and the introduction of SLAs adversely affected services to students most of this year. ISA hopes that quality service provision will be guaranteed to students and that proper communication channels/pathways from and to the international students will be established now that restructuring is over. At the current time, communication between students and IO is so poor as to be virtually non-existent.

Finally, the participation of the committee members at the NLC (at state and national level) on issues pertaining to international students in Australia was very valuable. The committee was able to compare the quality of the students' service at UNE with those of other major universities around Australia. The committee reported to the members that despite the internal challenges international students face at UNE, the university stands ahead of many other universities regarding students' satisfaction and the presence of a supportive community network like AIA is unique. When it came to exploring issues of on campus safety and security, the NLC NSW branch provided a good forum for the international students' representatives in the state to engage in productive discussion on how to educate the community as well as how to eradicate racial vilification and other forms of discrimination on university campus. It was also encouraging to note that when the committee reported the case of racial discrimination at the University of Newcastle, the appropriate bodies promised to do all they could to ensure similar incidents do not occur at UNE. It is, therefore, important to acknowledge the value of being part of a wider networking of international students because some issues that affect international students are beyond the scope of the university. For example, issues of Overseas Student Health Cover, visas (DIMIA), students' dependant/family problems, research on international students, representations to the Department of Education are dealt with by a peak body like NLC.

To a large extent, this year's ISA progress and success (be it in carrying out planned activities or networking) is attributed to the key role played by individual members of the executive committee and the ISA Council (see full list in another section of the report) in providing professional leadership to international students. Both the executive and councillors were responsible for leadership and developing the policies of the ISA pertaining to the interests of international students and the wider UNE community. It is hoped that a strong and vibrant executive and an ISA council will continue to spear head the aims and objectives of ISA next year and in the years to come. This will enable ISA to champion its vision and mission of *echoing the voice of international students at UNE*.

In summary, the future of ISA depends on:

- The university being willing to recognize ISA as representing the interests of international students at UNE and to acknowledge the effort the executive committee is making to ensure greater student satisfaction on campus
- The university continuing to support and to provide funding for ISA to run approved activities
- The incoming committee informing all relevant bodies (through written communication) of the new ISA office bearers for efficient collaboration
- The committee seeking audience with the relevant bodies whenever there is a pressing issue from the members or with any one who might want to demean and/or undermine the aims and objectives of ISA
- ISA sending its representative to at all relevant university committees like International Committee, AIA, UNESA Council and Education Committee, encourage members to join UNEPA Executive, and work with UNE Union to have ISA representative in the Union's sub-committees
- ISA maintaining and strengthening its mutual understanding with the AIA, UNE Union, UNESA, UNEPA and NLC especially regarding sponsorship/support, publication, research and lobbying
- Encouraging all the international students to know more about NLC and its activities
- Continuing to seek external support from the (business) community of Armidale when it comes to running community related events/projects
- Ensuring that professional accounting/book keeping and minutes are kept in accordance to the university standards and finances are discussed at all formal meetings
- Forming a strong ISA Council as per the ISA constitution and encouraging councillors and members to attend meetings. Ensuring that invitations are always extended to all members of the ISA Council in good time before the meeting
- ISA encouraging and acting upon the feedback and suggestions from the members regarding quality service provision at UNE
- The university 'advising on availability and scope of academic language support to international students'
- The university assisting students 'to resolve problems which could impede successful completion of their study program'
- IO advising students 'on welfare issues, including (but not limited to) accommodation, childcare and schooling'
- ISA participating fully in the orientation program for new international students
- Maintaining an up to date *une-isa mailing list* and encourage new members to filled the ISA membership form as well as keeping members inform through the *What Is On Newsletter* and keeping the ISA website up to date.

*Kiprono Lang'at*  
President, UNE-ISA  
10 October 2004

## **Executive Committee's Annual Report 2004**

### **1. Introduction**

It is my greatest pleasure to present this report on behalf of the 2003/2004 ISA Executives. Our sincere gratitude goes to all international students for the trust they bestowed on us to manage the affairs of the association at UNE.

Even though other commitments limited our endeavour to fulfil all activities, as a team, most of our planned activities were a great success. I am happy to inform members that this year witnessed a lot of interaction between the association and the University.

### **2. Armidale International Association**

Like previous years, ISA also had the privilege of working with AIA this year. There has been some major reconsideration as to the focus and role AIA and ISA due to the restructuring of the international office this year. It is therefore expected that these changes will foster a closer relationship between ISA and AIA in the performance of their duties; the production of our joint newsletter, annual coach trips, etc. I would like to thank AIA for their continued support.

### **3. Exam Stress-Breaker Farewell Party (19<sup>th</sup> of November 2003)**

This was very successful (due to proper timing) but too many people attended and there was not enough food to cater for all these people. One of the reasons he gave for this situation was that members did not RSVP their intentions. Thus, the committee catered for 100 people, but about 150 people attended and therefore there was the need to make a new order for food.

Suggestion: it could be a good idea, if members RSVP their participation for gathering purposes.

### **4. International Students' O-Week**

The executive committee participated in semester one and two Orientation for International Students. New students were given a warm welcome and introduced to the aims and objectives of UNE-ISA.

### **5. UNE O-Week**

During the UNESA Lifesaver Day, ISA operated a stall/float where general information regarding ISA's activities was disseminated to the UNE community. ISA also gave opportunity for the UNE community to subscribe to the *une-isa* mailing list.

Suggestions: Plan in advance and have all the details pertaining to ISA. Someone must be present at the stall all the time during the display period.

### **6. Welcome Party for New & Returning Students**

The party was held at the UNE Bistro and in collaboration with the UNE Union. The party was quite successful, and the number of people attending the party was quite good. In the party, speeches and certificates of appreciation were awarded to the out-going executive committee. New students who had arrived after the O-week were also formally welcomed to ISA. Welcome party is a good opportunity to introduce ISA and what ISA does for international students and to encourage new students to participate ISA's activities.

Suggestion: To solve the catering problems, members should RSVP if they are attending or nor attending a particular function where numbers are needed. Less than 100 people were invited to the party but more than 110 people (including partners and children) turned up.

## 7. Autumn Festival

This is an annual street parade, which brings together representative group from the international community in Armidale. It is an opportunity for international students to represent their homeland and reflect the cultural diversity of our campus to the Armidale community through dance, song and national costumes/cloths, or just walking with a national flag.

This year the autumn parade coincided with 50<sup>th</sup> anniversary of UNE, thus ISA was happy to join the university during the parade marching.

Suggestion: If the university wishes to invite ISA members to participate in any event like the Open day, the university should inform the executives in advance. ISA would then consider incorporating the event/activity in its calendar of event as well as seek funding for it.

## 8. International Film Night

Films from the different countries all with English subtitle were screened for two days for FREE to members and their friends. This event was held because ISA was getting feedback from students that Film night was one of the events they always look forward to.

Suggestion: More advertisement/fliers with synopses should be distributed widely on campus. Use the *What's On Newsletter* and the *une-isa* mailing list to reach all interested members.

## 9. Open Forum Discussion

This year, ISA supported the *Club Earth Today* (run by the African Students' Association) to organize and present an academic open forum. The guest speaker Dr Cathryn McConaghy, a senior UNE lecturer, presented a discussion paper entitled: *Postcolonial Witnessing: what does it mean to be an ethical witness in an age of inequality and trauma?*

## 10. International Week (9<sup>th</sup> – 15<sup>th</sup> August 2004)

Of all planned events, the annual International Week has always been the major event of the year. This has always been a stressful time for the executives as well as the participants. However, I am pleased to report that this year's program is one of the best ever! It was a job well done! I thank all those who participated and assisted in diverse ways to make this week a success.

Weaknesses

Apart from the strengths highlighted, there are certain problems the Association encountered:

- The lack of support from the PPCI made our work difficult sometimes.

## 11. NLC Annual Conference

ISA was represented at the 19<sup>th</sup> NLC annual conference in Queensland, Griffith University, from 3-10 July 2004. The conference theme was: "International Education Down Under the Reality in Valuing Diversity".

## 12. ISA Annual Coach Trip

A very successful five-day trip the Surfers Paradise (Gold Coast) took place from the 13-17 July 2004. A total of 53 people went on the trip. Most members were happy with the trip although there were minor hiccoughs. I suggest planning should commence several months prior to the trip and that the IO take more leading role in planning the trip.

### 13. Recommendations

I would suggest that for next year's International Week Event there is the need to make it a full paying event, since the association needs to recover the cost it incurs in organising these programmes.

### 14. Conclusion

The ISA 2003/2004 executive team carried out the responsibilities members bestowed on them to the best of their abilities. Thus, most of the activities that was organised were highly patronised. The main satisfaction of our efforts has been the consolidation and strengthening of ISA as a body that truly represents the interests of international students.

I wish the incoming executives the best in their endeavours and I hope that the outgoing executives shall be available to help at anytime as required.

### 2004 Social Events and Meetings

Month	Dates & Activity
<b>February</b>	17~21-- International Students' O-week 25 -- UNE O-week – UNESA Lifesaver Day
<b>March</b>	17 -- Welcome Party for both New & Returning International Students 26 -- ISA Council Meeting (Welcome council members/Year's activities)
<b>April</b>	3 -- Armidale Autumn Festival Parade 12 -- NLC Special meeting – UTS Sydney
May	22 -- NLC NSW Branch Meeting (UTS) -- BBQ 28~29 -- International Film Night
<b>June</b>	3 -- Open forum discussion run by CET. <b>Speaker:</b> Dr Cathryn McConaghy: <i>Postcolonial Witnessing: what does it mean to be an ethical witness in an age of inequality and trauma?</i> <b>Venue:</b> Wright Village Common Room 4 – Council Meeting (NLCAC & Coach Trip) 18 -- ISA Special General Meeting (adoption of the reviewed UNE-ISA constitution)
<b>July</b>	3~10 -- The 19 <sup>th</sup> NLCAC, Griffith Uni, QLD 13 ~17 -- Coach Trip (Surfers Paradise) 20 ~24 -- O-week (2nd semester) 30 -- ISA Council Meeting (International Week's Preparation)
<b>August</b>	9 ~15 -- International Week 28~29 – NLC NSW Branch Annual Conference (University of Newcastle)
<b>September</b>	10 -- UNE Open Day 17 – Council Meeting (adoption of the UNE-ISA Regulations)
<b>October</b>	10 – AGM & Election of 2004/05 ISA President 22 – ISA Council Meeting (election of the remaining executive positions)
<b>November</b>	19 – Exam Breaker Farewell Party

## ISA Representatives 2003/2004

### Executive Committee Members

<b>Name</b>	<b>Position</b>	<b>Other Commitments</b>
Kiprono Lang'at	President	ISA representative to the International Committee of the University, Vice president (International) of AIA and member of the UNE Equal Opportunity Adviser (EOA) team
Naruanard Sarapaivanich	Education Officer	ISA representative to UNESA – Education Action Group
Alexandr Akimov	Treasurer	ISA representative at the IO Service Level Agreement Meetings
Yuji Goto	Welfare & Social Officer	ISA web manager
Rosemond Boohene	General Secretary	Minute Recorder

### Meetings of Executive Committee Members

During the 2003/2004 ISA office term, the executive committee meetings were held monthly. There were also special meetings including sub-committee meetings called during year.

### ISA Representatives to other bodies within the university

Mohammed Sakarneh	ISA Rep to	UNEPA
Michael K Muchiri		UNEPA
Zulfika Ismail		UNEPA
Rungano Mjawe		UNESA

## 2003/2004 UNE-ISA COUNCIL MEMBERS

Full Name	Country	Assoc	1 <sup>st</sup> Meeting 31/10/03	2 <sup>nd</sup> 26/3/04	3 <sup>rd</sup> 4/6/04	4 <sup>th</sup> 30/7/04	5 <sup>th</sup> 17/9/04
1. Kiprono Lang'at	Kenya	Chair	X	X	X	X	X
2. Alexandr Akimov	Uzbekistan	ISA	X	X	X	X	X
3. Yuji Goto	Japan	ISA	X	X	X	X	X
4. Judy Redman	Australia	AIA	X	X	X	X	X
5. Galia Khusnutdinova	Uzbekistan		X	X	X	X	X
6. Rosemond Boohene	Ghana	ISA	Apology	X	X	X	X
7. Rie Kage	Japan			X	X	X	X
8. Anuj Roy	Bangladesh	BSA		X	X	X	X
9. Naruanard Sarapaivanich	Thailand	ISA	A	A	X	X	X
10. Phil Schubert	Australia	UNESA			X	X	X
11. Mohammed Sakarneh	Jordan				X	X	X
12. Gemini Panikh	Australia/India				X	X	X
13. Jun Okamura	Fiji	FSA	A			X	X
14. Leo Dutra	Brazil					X	X
15. Avishek Datta	India					X	X
16. Subhadip Ghosh	India					X	X
17. Suresh Kumar	India					X	X
18. Reza Tahmasbi	Iran	IRSA				X	X
19. Reihaneh Amiri	Iran	IRSA				X	X
20. Mehrshad Barary	Iran	IRSA				X	X
21. Sri Endah Suwarni	Indonesia	HKMIA				X	X
22. Sandeep Narwal	India				X		X
23. Peter Farlow	Australia	UNESA					X
24. Reijeii Taylor	Fiji	FSA					X
25. Jannu	Korea						X
26. Quassy Adapawn	Ghana	AFSA					X
27. Fredy Valenzuela	Chile						X
28. Kanako Murayama	Japan						X
29. Sandra Yeung	Honk Kong						X
30. Aimen Iqbal	India	ISA					X
31. Francis Karanja	Kenya	AFSA					X
32. Santa Ochieng	Kenya	AFSA					X
33. Michael K Muchiri	Kenya	AFSA		X	X	X	
34. Carina Maria Bossue	Brazil			X	X	X	
35. Lijian Wang	China	CSA		X	X	X	
36. Xiaoyun Qiang	China	CSA		X		X	
37. Simone de Souza	Brazil					X	
38. Cassie Katia	Fiji	FSA				X	
39. Rheannwynn Sneesby	Australia	UNESA				X	A
40. Aminul Islam	Bangladesh	BSA				X	
41. Ed Campbell	Australia	UNE Union				X	
42. Amacha Ongami	Uganda	AFSA/ISA	X	X	X		
43. Rungano Mjawe	Zimbabwe	UNESA		X	X		
44. Hju Su Jeong	South Korea		X		X		
45. Syed Tariq Ahmed	India		X		X		

46. Aime Ndayisaba	Burundi	UNESA/CET	X		X		
47. Sam Lowor	Ghana	AFSA	X		X		
48. Mariko Ishizuka	Japan		X		X		
49. Chen Bu	China	CSA			X		
50. Shorsh Ali	Iraq				X		
51. Kryssy Loker	Australia	UNESA			X		
52. Tanya Tapingkae	Thailand	TSA			X		
53. Ann Leong	Singapore		X	X			
54. Benjamin Villa	Mexico			X			
55. Zulfika Ismail	Sri Lanka	UNEPA		X			
56. Karma Tshering	Bhutan			X			
57. Namgay Lhamo	Bhutan			X			
58. Kinzang Dorji	Bhutan			X			
59. Suryo Aji Bramantyo	Indonesia	HKMIA	X				
60. Trin Truscett	Australia	ESFA	X				
61. David Mabikke	Uganda	AFSA	X				
62. Masumi Akimoto	Japan		X				
63. Yurika Arima	Japan		X				
64. Yeou-Lee Cheng	Brunei				A	A	A
65. Richard Sheridan	Australia	IO				A	
66. Wade R J McInerney	Australia	UNE Union				A	
67. Amanda Williamson	Australia	UNEPA				A	
68. Steve Marlor	Australia	IO			A		

**The ISA Executive Committee would like to thank sincerely Judy Redman for her generous voluntary support and her expertise in management of (international) students' issues.**

Executive Committee's Annual Report was prepared by  
*Rosemond Boohene*  
*Kiprono Lang'at*  
*Yuji Goto*  
*Naruanard Sarapaivanich*  
 10 October 2004

**Annual Financial Report 2003-2004****Treasurer's Report for the Annual General Meeting**

Since the elections to the UNE-ISA – 2003, October last year, the new ISA Executive Committee faced significant difficulties in bringing the ISA accounts into the proper order, developing the system of book-keeping and accounting, and finalising the auditing of the ISA books.

This became possible - thanks to the comprehensive support from the ISA Auditor – Jim Ellis. His immediate participation made the completion of 2002/2003 financial reports possible.

Throughout the ISA has been constantly revising and improving quality and extend of the financial reporting procedures. By the end of this term, the ISA has been able to establish adequate record keeping and reporting procedures.

Indeed, this made the completion of the auditor's report for the financial year 2003/2004 to be much easier task. We are glad to report to you today that we accomplished this task.

During our term, we were able to secure adequate funding of the ISA from the UNE. In addition to it, we were in search of alternative funding opportunities and glad that we succeed in it. Furthermore, improved quality of record keeping generated enhancement of the efficiency of the use of the income.

Substantial losses during the first six-month of reporting period (July-December, 2003) has been offset by the surplus during the second six-month (January – June, 2004). In total, we were able to end up with small surplus. The assets of the ISA have also risen, partly due to the increase in liabilities. However, the member's funds have augmented too.

We are very much in hope that the new Executive Committee members will be able to continue to keep this high standard of accountability achieved this year and will further work to rise this standards to a new higher level.

I would like to thank Jim Ellis for his valuable advices and support, the outgoing ISA Executive Committee for good team work and spirit, affiliate country association and individual members for their understanding and efforts to keep the ISA accountable.

Best wishes and Good luck to the new Committee!

*Alexandr Akimov*  
*Treasurer, UNE-ISA*  
10 October 2004

The University of New England  
**INTERNATIONAL STUDENTS ASSOCIATION.**

**SPECIAL PURPOSE FINANCIAL REPORT.**

**For the Year Ended on 30th June, 2004**

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**The University of New England  
INTERNATIONAL STUDENTS ASSOCIATION.**

**STATEMENT BY THE EXECUTIVE COMMITTEE.**

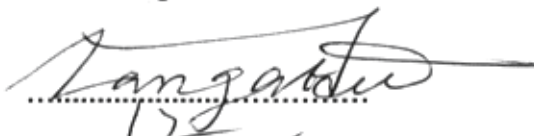
***- for the Year Ended on 30th June, 2004.***

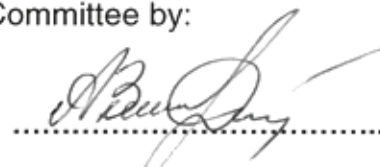
The Executive Committee has determined that this Special Purpose Financial Report should be prepared in accordance with the Accounting Policies outlined in Note 1 to the accounts.

In the opinion of the Executive Committee of the Association:

- 1 a) The Statement of Financial Performance on page 4 gives a true and fair view of the results of the Association for the financial year 2004; and
- 1 b) The Statement of Financial Position on page 3 gives a true and fair view of the state of the Association as at the end of the financial year 2004.
  
- 2 At the date of this statement, there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Executive Committee and is signed for and on behalf of the Executive Committee by:

  
.....  
*President*

  
.....  
*Treasurer*

Dated at ARMIDALE, 5<sup>th</sup> October, 2004

**The University of New England  
INTERNATIONAL STUDENTS ASSOCIATION.**

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS**

**- for the Year Ended on 30th June, 2004.**

**1.1 Scope**

I have audited the attached special purpose financial report of the UNE International Students Association for the year ended on 30th June, 2004, set out on pages 3 to 7 and comprising the Statement of Financial Position, Statement of Financial Performance and Notes to the Financial Report. The Association's Executive are responsible for the preparation and presentation of the report and for the information that it contains, including determination that the basis of accounting used is appropriate to meet the needs of the members and the requirements of its Constitution. I have conducted an independent audit of the financial reports in order to express an opinion to the members on the preparation and presentation thereof.

The financial statements have been prepared for distribution to members for the purpose of fulfilling the financial reporting requirements under the Constitution. Accordingly I disclaim any assumption of responsibility for any reliance on this report other than by the members or for any purpose other than that for which it was prepared.

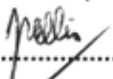
My audit has been planned and performed in accordance with Australian Auditing Standards to provide a reasonable level of assurance as to whether or not the financial reports are free from material misstatement.

My procedures included an examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial reports, and the evaluation of accounting policies. These procedures have been undertaken to form an opinion whether, in all material respects, the financial reports are presented fairly in accordance with the basis of preparation as set out in Note 1. to the report, so as to present a view of the Association which is consistent with my understanding of the Association's financial position and the results of its operations.

The audit opinion expressed in this report has been formed on the above basis.

**1.2 Audit Opinion:**

In my opinion, the financial report presents fairly the financial position of the UNE International Students' Association as at 30th June, 2004 and the results of its operations and cash flows for the year then ended, in accordance with the basis of accounting described in Note 1. to the financial report.

  
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**J.F.Ellis. CA.**

Dated at ARMIDALE, 3<sup>rd</sup> October, 2004.

<b>The University of New England INTERNATIONAL STUDENTS ASSOCIATION.</b>
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## STATEMENT OF FINANCIAL POSITION

- as at 30th June, 2004.

2003  
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NOTE.

### MEMBERS' FUNDS.

17,372	Balance - 1st July, 2003.	8,084.10
<u>-9,288</u>	Add: (Less): Surplus (Deficit) for the year.	<u>2,244.10</u>

<b>\$8,084</b>	<b>Balance - 30th June 2004.</b>	<b>\$10,328.20</b>
<b>=====</b>		<b>=====</b>

*Represented by:*

### FIXED ASSETS

0	Office Equipment	2	1,434.00
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### CURRENT ASSETS

4,830	Cash at Bank.	3	10,686.21
3,254	Prepaid Expenditure. (NLC)	4	<u>3,921.72</u>

<u>8,084</u>	<b>Total of Current Assets.</b>	<u>14,607.93</u>
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<u>8,084</u>	<b>TOTAL ASSETS.</b>	<u>16,041.93</u>
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Less:

### CURRENT LIABILITIES

0	Sundry Creditors.	5	563.73
0	Deposits Received in Advance.	6	<u>5,150.00</u>

<u>0</u>	<b>Total of Current Liabilities.</b>	<u>5,713.73</u>
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<u>0</u>	<b>TOTAL LIABILITIES.</b>	<u>5,713.73</u>
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<b>\$8,084</b>	<b><u>NET ASSETS.</u></b>	<b>\$10,328.20</b>
<b>=====</b>		<b>=====</b>

<b>The University of New England INTERNATIONAL STUDENTS ASSOCIATION.</b>
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**STATEMENT OF FINANCIAL PERFORMANCE.**

**- for the Year Ended on 30th June, 2004.**

2003	NOTE.	
<b>\$ INCOME.</b>	<b>1.4</b>	
20,000 Grants - University of New England.		20,800.00
0 Financial Support Received From Other Organisations.		1,050.00
24 Interest Received.		11.65
1,894 Student Contributions to Excursions.		0.00
291 Sundry Income.		3,203.15
<b>22,209 TOTAL INCOME.</b>		<b>25,064.80</b>
<i>Less:</i>		
<b>EXPENDITURE.</b>		
979 Administration - General.		899.63
0 Auditor's Remuneration.	<b>1.5</b>	400.00
1,920 Conferences and Forums.(NLC)		5,557.12
1,210 Depreciation.	<b>1.3</b>	120.30
<i>International Week Activities:</i>		
146 - Concert.		1,544.86
1,437 - Cultural Exhibition.		272.50
254 - Films.		96.59
3,467 - Food Fair.		4,490.03
1,174 - Sports.		681.00
2,486 - Purchases of T-Shirts.		0.00
2,454 - Sundry Payments. (Administration, 'Appreciation', etc.)		569.20
<b>11,418 Total of International Week Expenditure.</b>		<b>7,654.18</b>
1,670 Meeting Costs. (AGM, Council, Executive, etc.)		1,094.65
12,820 Social Activities and Excursions.		5,814.82
1,480 Support Provided to Related Associations		1,280.00
<b>31,497 TOTAL EXPENDITURE.</b>		<b>22,820.70</b>
<b>-\$9,288 Surplus (Deficit) of Income over Expenditure .</b>		<b>\$2,244.10</b>
=====		=====

<b>The University of New England INTERNATIONAL STUDENTS ASSOCIATION.</b>
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### STATEMENT OF CASH FLOWS.

- for the Year ended on 30th June, 2004.

2003		NOTE.
\$		
	<b>CASH FLOWS FROM OPERATING ACTIVITIES.</b>	
20,000	Receipts from Funding Body	20,800.00
33,540	Less: Payments to Suppliers of Goods and Services.	<u>22,804.74</u>
<u>-13,540</u>		-2,004.74
	Add:	
24	Interest received.	11.65
2,185	Sundry Income.	<u>9,403.15</u>
<u>2,209</u>		9,414.80
<b>-\$11,331</b>	<b>Net Cash Inflow (Outflow) from Operating Activities.</b>	<b>\$7,410.06</b>
	<i>(See below)</i>	
	Add: (Deduct):	
0	Cash Flows from disposal of Non-Current Assets.	0.00
0	Payments for Non- Current Assets.	<u>-1,554.30</u>
<u>0</u>		-1,554.30
<b>-11,331</b>	<b>Net Increase / (Decrease) in Cash Held.</b>	<b>5,855.76</b>
16,162	Add: Cash held- Beginning of Financial Year .	4,830.45
<b>\$4,830</b>	<b>Cash held- End of Financial Year.</b>	<b>\$10,686.21</b>
=====		=====
	<b>RECONCILIATION OF THE NET CASH INFLOW FROM (TO) OPERATING ACTIVITIES TO THE OPERATING SURPLUS.</b>	
-9,288	Operating Surplus. (Deficit)	2,244.10
	<b>Add (Deduct): Adjustment for Non-Cash Items.</b>	
1,210	Depreciation.of Fixed Assets.	1.3 <u>120.30</u>
<u>-8,078</u>		2,364.40
	Changes in Operating assets and Liabilities.	
-3,253	( Increase) / Decrease in Prepaid Expenditure.	4 -668.07
0	Increase /( Decrease) in Creditors and accruals.	5 & 6 <u>5,713.73</u>
<u>-3,253</u>		5,045.66
<b>(\$11,331)</b>	<b>Net Cash Inflow / (Outflow) from Operating Activities.</b>	<b>\$7,410.06</b>
=====	<i>(As above)</i>	=====

<b>The University of New England</b> <b>INTERNATIONAL STUDENTS ASSOCIATION.</b>
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**NOTES TO & FORMING PART OF THE ACCOUNTS**  
**- for the Year Ended on 30th June, 2004.**

**1 ACCOUNTING POLICIES.**

**1.1 Historical Cost.**

The financial reports have been prepared on the basis of historical costs and do not take into account changing money values or, except where stated, current valuations of Non-current assets. Australian Accounting Standards and Statements of Accounting Concepts have been employed in the preparation of the reports.

**1.2 Income Tax.**

The Association believes that it qualifies for exemption from liability for Federal income tax as a non-profit company for income tax purposes. Accordingly no provision for Federal Income Tax has been made in this Financial Report.

**1.3 Office Equipment and Depreciation.**

This comprises computers, a '3-in-one' printer and a facsimile machine. Depreciation is being calculated so as to write off the original cost of the equipment over the remaining period of its estimated useful working life, using the 'straight line' method.

**1.4 Recognition of Income.**

- (a) *Grants from the Principal Funding Body(UNE)* have been brought fully to account on receipt of the funds. In the long term, the maintenance of the operations of the Association at the present level is dependent upon the continuation of such funding.
- (b) *Interest receivable from the Commonwealth Bank* is brought to account as it is credited to the Association's Bank Account.
- (c) *Financial Support Received From Other Organisations* comprises sponsorships received from The UNE Students' Association and is brought to account on receipt of the funds.
- (d) With effect from July 1st, 2003, *Travel Deposits Received in Advance* are brought to account as Income in the Accounting Period in which the activity takes place.

**N.B.** This represents a *change in Accounting Policy* from the previous practice of treating such deposits as Income immediately on their receipt. Had the previous practice been continued in the 2003/2004 year the effect would have been to *increase both the Income and Surplus for the year by an amount of \$4,550.*

**1.5 Auditor's Remuneration.**

The audit and accountancy fees payable by the Association in respect of the 18 months period from 1st July, 2002 to 31st December, 2003 were absorbed by the University of New England.

2003  
\$

**2 FIXED ASSETS.**  
(Note 1.3)

These comprise:

	7,279 Office Equipment valued at its original Cost.	8,833.30
	7,279 Less: Accumulated Depreciation .	7,399.30
	<b>\$0</b>	<b>\$ 1,434.00</b>

<b>The University of New England INTERNATIONAL STUDENTS ASSOCIATION.</b>
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**NOTES TO & FORMING PART OF THE ACCOUNTS**  
- for the Year Ended on 30th June, 2004.

( continued. )

2003

\$

NOTE.

**3 CASH**

This comprises:

7,739	Cash at Commonwealth Bank, Armidale..	10,686.21
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<b>\$7,739</b>		<b>\$10,686.21</b>
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**4 PREPAID EXPENDITURE.**

The following expenditure was incurred up to 30th June, 2004  
in respect of activities undertaken in July, 2004.

3,254	- NLC Conference Expenses.	1,732.00
0	- Gold Coast Coach Trip Costs.	2,189.72

<b>\$3,254</b>		<b>\$3,921.72</b>
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**5 SUNDRY CREDITORS.**

These comprise:

0	Accrued Audit & Accountancy Fees.	400.00	
0	Miscellaneous Expenses.	58.73	
0	University of New England - Hire of Chairs.	105.00	

<b>\$0</b>		<b>\$563.73</b>	
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**6 DEPOSITS RECEIVED IN ADVANCE.**

1.4

These comprise funds received up to 30th June, 2004  
in respect of activities which occurred in July, 2004.

0	Travel Deposits Paid by Students for Gold Coast Trip.	4,550.00
0	UNESA Sponsorship of NLC Conference Travel.	600.00

<b>\$0</b>		<b>\$5,150.00</b>
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