



APPLICATION FOR UNE EXCHANGE PROGRAMS

Name: _____ Date of Birth: _____

Student no: _____ Email: _____

Semester address	Home/permanent address
State: _____ Postcode: _____	State: _____ Postcode: _____
Telephone: Home _____	Telephone: Home _____
Mobile _____	

EXCHANGE PREFERENCES

Proposed destination – Please indicate your preferences of overseas exchange institution. Exchange places are often limited and will be allotted according to availability and demand.

1st preference: _____ 2nd preference: _____

Proposed duration of study: One semester Two semesters

Proposed commencement of study: Month: _____ Year: _____

CURRENT STUDIES

Full-time Part-time Internal External

UNE Program: Course/Award _____ Year in program _____

REFEREE DETAILS

Please provide the names and contact details of the two people who will be providing references for you:

Name:	Name:
Occupation:	Occupation:
Phone:	Phone:
Email:	Email:

NOTE: You must complete the Application Checklist overleaf and attach the relevant documents to this application.

APPLICATION CHECKLIST

The following documents must be submitted with this application:

- A signed Advanced Standing form for **each** exchange institution for which you are applying
- Evidence of study at other tertiary institutions, if relevant. Your UNE record will be obtained from the Examinations Office
- A formal statement (approximately 500 words) in which you indicate:
 1. Why you wish to participate in an exchange program
 2. The reasons for your choice of country and institution
 3. The benefits (both academic and personal) you expect to gain from the exchange experience
 4. Demonstrated community involvement and/or leadership skills qualifying you to be a UNE ambassador
- Two recent, written references that comment specifically on your suitability for an exchange, from an academic and/or professional viewpoint. These must be sent directly to the International office.
 1. One must be from an academic who has knowledge of your academic work (i.e. a lecturer)
 2. The second may be from another academic or from an employer or your college.
- Application for a UNE Exchange Scholarship (if applicable)
- Application for an OS-Help loan (if applicable)
- A signed copy of the DFAT Travel Advisory for the Country/Countries of destination. (www.smarttraveller.gov.au)

DECLARATION:

I certify that the information provided in this form is true and complete. I authorise the International Office to release my contact details to students in the UNE exchange program. I authorise the International Office to access, from other institutions and bodies, my academic record and other details relevant to my participation in the exchange program.

I understand that UNE may direct my immediate return to Australia at their discretion and failing which my candidature at UNE will cease immediately.

Signature: _____ Date: _____

DEADLINES FOR APPLICATIONS:

Completed applications, with all attachments, should be received by the International Office on:

30th September – for exchanges commencing the following year
31st March – for exchanges commencing in second semester

For more information, please contact Camilla Graham in the International Office on the following:

Email: camilla.graham@une.edu.au

Phone: 02 6773 5045

Fax: 02 6773 3325

Privacy Policy

The University will only collect personal information, manage it, use and disclose it in a way that complies with relevant legislation. Please note that your personal information may be given to Australian Government authorities should they request it.

More information regarding the University's Privacy Statement can be accessed at:

<http://www.une.edu.au/rmo/policies/privacystatement.htm>