

Agent Application Form

Please complete all sections and return with your supporting documentation to:

*Director, International Marketing and Pathways
International Precinct
The University of New England
Armidale NSW 2351, AUSTRALIA*

Company or Business Name

**Country or Countries you will recruit students from:
(include 'Australia' if you have an office or staff in Australia)**

Australian Business Number (ABN) if registered in Australia:

Name of signatory for contracts:

Signatory's position within company e.g. Managing Director:

Name to which commission payments will be made:

Registered address of company or business:

Country		Postal Code	

Address for correspondence (if different to above):

Official Contact Details (to be published for student use):

Primary Telephone (including country code and area code)

Secondary Telephone

Primary Facsimile (including country code and area code)

Secondary Facsimile

Primary Email

Secondary Email

Company Homepage / Website

Primary Contact Person

Direct Phone Number

Email

Contact Details for UNE use:

Marketing Director

Direct Phone Number

Email

Educational Advisor

Direct Phone Number

Email

Does your company have more than one office/branch? Please supply contact details for all other offices. (If you require more space, please copy this page as necessary)

Registered address of company or business:

Country		Postal Code	

Address for correspondence (if different to above):

Country		Postal Code	

Primary Telephone (including country code and area code)

Secondary Telephone

Primary Facsimile (including country code and area code)

Secondary Facsimile

Primary Email

Secondary Email

I provide the following information in support of this application:

- Names and contact details of referees, including at least one Australian university
- A list of institutions currently represented by my company
- A list of student numbers that my company currently recruits each year for Australian institutions
- An explanation of my understanding of an agent's responsibilities under the
- ESOS Act 2000, the 'National Code' and other legislation related to the provision of recruitment services.
- A detailed company profile including assets owned and all business names used
- Curricula vitae of principals and staff detailing educational and professional backgrounds
- Certified copies of registration papers/licenses

I affirm that I am willing to have my premises inspected and my staff interviewed by The University of New England's representatives as part of the process of assessing my company's suitability to become an agent for the University of New England.

Signature:

Date: