



## Safety Warning

The WHS Act 2011 requires that all persons must not, intentionally or recklessly, interfere with or misuse anything provided in the interests of safety and that staff members must take reasonable care to ensure their safety and the safety of others.

This warning has been issued to

Name:	Staff/student number:
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For

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| <input type="radio"/> refusal to comply with a reasonable safety instruction | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| <input type="radio"/> failure to comply with documented safe work procedure  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| <input type="radio"/> placing self at risk                                   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| <input type="radio"/> placing others at risk                                 | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| <input type="radio"/> damage to equipment                                    | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| <input type="radio"/> other  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Activity

Action to be taken by supervisor:

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| <input type="radio"/> safety induction training                             | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| <input type="radio"/> verbal warning  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| <input type="radio"/> specific individual safety training                   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| <input type="radio"/> group training or safety tutorial                     | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| <input type="radio"/> skill training  | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| <input type="radio"/> safe work procedure observation                       | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| <input type="radio"/> formal written warning letter placed on personal file | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| <input type="radio"/> other   | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Comment by:

Comment from person to whom this warning was issued.

Any future failure to comply will result in disciplinary action.

Issued by

Date / /