

## 4.17A Radiation Safety Committee TOR

The Department of Environment and Conservation's document, "NSW Radiation Series No 5 – Recommendations for Radiation Safety Committees and Radiation Safety Officers" provides guidelines for the membership and functions of a Radiation Safety Committee [RSC].

In summary a RSC requires a Chairperson, a Secretary/Executive officer, Radiation Safety Officer, an OHS representative or OHS Unit member and a representative from each area or school using radiation.

This cross section should primarily be discipline based and include representatives from:

- Physics
- Molecular & Microbial Biosciences
- Agronomy
- Veterinary Science
- Medicine
- Biological Science

### Terms of Reference

- 4.17.1** To undertake the assessment and review of all University research and, as appropriate teaching, involving the use of Radiation (including the qualifications and experience of personnel involved).
- 4.17.2** To provide advice to the University researchers on potential hazards of the use of radiation and their management.
- 4.17.3** To certify or facilitate the certification of radiation laboratories and inspect these laboratories.
- 4.17.4** To ensure that radiation laboratories, facilities and equipment consistently meet the appropriate safety requirements.
- 4.17.5** To maintain a register of projects, radiation facilities and researchers licensed to use sources of radiation.
- 4.17.6** To communicate to the University community changes in the Radiation Control Act 1990, Radiation Control Regulations 2003 and Australia/New Zealand Standards of Safety in Laboratories (AS2243.4), and similar or associated legislation and guidelines.
- 4.17.7** To make inspections of laboratories or other work areas to ensure that research safety requirements are being met.
- 4.17.8** To interact with the Research Office and Occupational Health Safety Unit.
- 4.17.9** To advise the OHS Unit on membership of the University Radiation Safety Community.
- 4.17.10** To provide two reports each year to the OHS Strategic Committee