

4.06B First Aid Officers – Locations

First Aid Room

First aid facilities are located at the UNE Medical Centre situated on Elm Avenue.

Location of First Aid Officer

The following table represents the spread and location of First Aid Officers across the University.

Some areas may wish to train more people in first aid (First Aiders), for their own benefit and safety (or for such activities as fieldwork), but it is recommended that First Aid Allowances (to officially recognised First Aid Officers) will only be paid up to the following maxima.

Depending on staffing, activities conducted, location and proximity, some areas may choose to share First Aid Officers/First Aiders with other areas.

| Working Group 1 | Faculty of Arts, Humanities and Social Sciences |
|---------------------------------|--|
| No. of First Aid Officers | Maximum 7 |
| First Aid Officers per Building | E11/12 Arts 3 C26/27 Psychology 1 CB Newling (Music) Arts 1 |
| No. of First Aid Kits | 5 |

| Working Group 2 | Faculty of Economics, Business and Law |
|---------------------------------|---|
| No. of First Aid Officers | Maximum 4 |
| First Aid Officers per Building | W37- 42 EBL 4 |
| No. of First Aid Kits | 4 |

| Working Group 3 | Faculty of Education, Health & Professional Studies, Yarm Gwanga |
|---------------------------------|--|
| No. of First Aid Officers | Maximum 8 |
| First Aid Officers per Building | C13 Health 1 E6/7 Education 2 C6 Theatre Studies 1 N14-19 PD&L 1 Medical Centre (medical staff trained) 1 Yarm Gwanga (multiple trained) 1 |
| No. of First Aid Kits | 9 Normal Medical supplies at the Medical Centre. Medical Centre has a compliant First Aid Room |

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| Working Group 4 | Faculty of the Sciences, AGBU, CRCs, EE & Water Policy, Rural Futures | |
| No. of First Aid Officers | Maximum 13 | |
| First Aid Officers per Building | W34 Mc Clymont | 2 |
| | W46 AGBU | 1 |
| | W47-49 Woolshed / Homestead | 2 |
| | W48 Meat Science/ W2-4Animal House | 2 |
| | S1 Zoology | 1 |
| | S2 Botany | 1 |
| | W23 Agronomy | 1 |
| | C27 Booth/ C24 Stokes/C23 Riggs | 1 |
| | W55 Ecosystems | 1 |
| No of First Aid Kits | 30 | |

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| Working Group 5 | Residences – Austin, Duval, Drummond & Smith, Earle Page, Mary White, Robb, Wright Village, and Conference Centre. UNE Medical Centre | |
| No. of First Aid Officers | Maximum 10 All resident fellow trained | |
| First Aid Officers per Building | Colleges | At least 1 per Residence |
| | Conference centre | 1 |
| No. of First Aid Kits | At least 1 per Residence | |

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| Working Group 6 | Lamble Building, Equity Office, “Black Rose” Building, Counselling “hut”, and “Booloominbah” | |
| No. of First Aid Officers | Maximum 8 | |
| First Aid Officers per Building | C33 Lamble (1 each floor) | 3 |
| | S11 Booloominbah | 1 |
| | S9 Black Rose/Counselling | 1 |
| | C18 Equity | 1 |
| | International Precinct | 1 |
| | E19 Oorala | 1 |
| | Sport UNE (Multiple staff trained) | |
| No. of First Aid Kits | 8 | |

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| Working Group 7 | FMS, Stores, Motor Pool, Printery/Bindery, Publication, TLC despatch | |
| No. of First Aid Officers | Maximum 9 | |
| First Aid Officers per Building | N4 Printery | 1 |
| | N10 Publications | 1 |
| | N6-9 Mail/N3 Stores | 1 |
| | N8 FMS | 3 |
| | N2 Motor pool | 1 |
| No. of First Aid Kits | At least 1 per building 1 per vehicle (Type A recommended for buses, other vehicles may have Type B or C) | |

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|---------------------------------|---|---|
| Working Group 8 | ITD, TLC, Law Library, Switchboard | |
| No. of First Aid Officers | Maximum 8 | |
| First Aid Officers per Building | C34 ITD | 3 |
| | C30/ 34 TLC | 1 |
| | C31 Dixson | 4 |
| No. of First Aid Kits | 8 | |

For additional guidance contact

Occupational Health & Safety Unit

ext 3232