

APPLICATION FOR NEW UNE STUDENT ID CARD

Who should use this form?

- Students who are new to UNE
- Students who have completed one degree and are commencing a new degree
- Students who have never applied for a student identification card previously

Please complete all fields below:

UNE STUDENT NUMBER _____

FAMILY NAME _____

GIVEN NAMES _____

DATE OF BIRTH _____

CONTACT PHONE NUMBER _____

EMAIL ADDRESS _____

DEGREE / AWARD _____

MAILING ADDRESS _____

SIGNATURE _____ DATE _____

Do you wish to collect your student card **in person** from the Safety & Security Office? Yes No

Passport Photo Requirements

You must attach an original passport photograph, with your UNE student number written on the back of the photograph. The passport photograph needs to meet the following criteria:

- Colour only
- Frontal aspect, head and shoulders only Photo must be
- A clear view of face (no hats, sunglasses or other obstructions)
- Neutral background (no trees, designs or other people, etc)
- No computer generated copies or other formats of photographs will be accepted

Please attach your 3.5cm x 4.5cm **PASSPORT PHOTO** in the box as indicated, **DO NOT** use staples, tape or paper clips to attach your photograph.

(Photo requirements are detailed above. The back of this form, details the 100 point identification requirements)

| |
|-----------------|
| PASSPORT |
| PHOTO |
| HERE |

Please provide certified copies of documents

100 point Identification Requirements

Please include at least one form of photo identification

70 points

Passport
Birth Certificate
Citizenship Certificate

40 points

Current Australian Driver's Licence
Student Identification card issued by an educational institution
Pension or Government Health Care Card, Public Service ID card
Government issued licence (e.g. boat, pilot)
International English Language Testing Scheme results (IELTS)

35 points

Current Council Land Rates
Letter from a current employer (Must be on official company letterhead and contain both the employer and employee's signatures and the name and address of the employee)

25 points

Medicare card
Credit card
Financial institution cash card or passbook
Council rates notice
Electricity, gas or telephone bill
Tax assessment notice
Foreign driver's licence
Membership card (e.g. club, union, trade/professional body, library, video library)
Rental receipt or statement from landlord, real estate agent or University College
Marriage Certificate
Divorce decree
Name and address verified from electoral role
Deed Poll registered with the relevant authority
National Identification card (verified by UNE International Office)

Please return your application form to:

**Safety and Security
University of New England
UNE NSW 2351**

Office Use Only

Identification supplied

Original passport photograph

Officer's Name _____

Officer's signature _____

Date ____/____/____