

Qantas Club Membership

Membership Justification

**Authority from the Director of Finance
for UNE Staff to use UNE funds (including SP & APF accounts)
for payment of Qantas Club Membership**

To be read in conjunction with the Financial Services Directorate Web Page
- Qantas Club Corporate Membership, as approved by the COO & Director of Finance
<http://www.une.edu.au/finance/qantasclub.htm>

Please note: Approval must be sought at the beginning of each new term of membership

STAFF MEMBER SEEKING JUSTIFICATION:

Name:		Email Address:	
Position:		School/Unit:	
Faculty/Dep't/Directorate:		Frequent Flyer No.:	
Signature of Nominee:		Date:	

New Membership?

Renewing Membership?

TERM OF MEMBERSHIP BEING SOUGHT:

1 Year

2 Years

JUSTIFICATION:

ENDORSED BY:

The Endorser **MUST** be the principal budget holder, Head of School, Director or equivalent.

Name:		Cost Code:	
Position:		Signature:	
Faculty/School/Directorate:		Date:	

This form is to be sent to the Director of Financial Services. Once authorised, a copy will be sent back to the Faculty/School/Department

APPROVAL:

Approved by the Director or Deputy Director of Finance	
_____	_____
Name & Title	Date