



The University of New England

Financial Delegation Authority

This authority will replace any previous authorities

Before signing for a delegation, you should fully understand your responsibilities under this financial delegation.

Details of these responsibilities are contained on Financial Services web site

<http://www.une.edu.au/rmo/policies/fin/findelegations.pdf>

Are you employed by The University of New England Yes / No

If not, employed by (e.g. a company owned by UNE/ contractor etc.) _____

Faculty/School/Department	
Name of Staff Member (Nominating Staff)	
Position	
Signature	

Financial Delegations required for the following Staff:

Name	Position	Signature

Expenditure Limit (Tick one box only)

- \$6,000,000 Vice-Chancellor
- \$4,000,000 COO, Director HR
- \$1,000,000 Director/Deputy Director Financial Services
- \$250,000 Deputy Vice-Chancellors
- \$100,000 Director FMS
- \$50,000 Exec Deans, Heads of Research Centres/Institutes outside Faculties (subject to DVCR approval),
University Librarian, Purchasing Supply Officer
- \$20,000 Directors and Deputy Directors, Heads of Schools, Manager Residential System
- \$10,000 Heads of Residences, Faculty Resource/Finance Managers
- \$5,000 Nominated Members of Staff Amount Nominated \$

Financial Delegation Approved		
Financial Delegation Effective from:	_____	
or Temporary Financial Delegation:	_____ to _____	
	(from Date)	(to Date)
_____ Exec Dean, HOS, Director		

Financial Delegation Noted	
_____	_____
Director Financial Services	Date

This form is to be sent to The Director Financial Services. Once authorised a copy will be sent back to the Faculty/School/Department