



CANDIDATE DETAILS			
Name			Student Number
Degree Program			Year in Degree

PRACTICAL WORK EXPERIENCE DETAILS			
Employer			Phone Number
Address			Fax
			E-mail
Contact Name			No weeks claimed
Employment Period	From		To
			Category (a)
			Category (b)

OUTLINE WORK EXPERIENCE GAINED	
Provide a brief description of work performed and approximate proportion of total time spent on: Category (a) activities of labouring and general duties Category (b) activities related to natural resources management	
Student Signature	Date

TO BE COMPLETED BY THE EMPLOYER			
Name			Position
Company			Phone
			Fax
I certify that :	completed practical work with this organisation as outlined above.		
Signature			Date
Please provide comments if desired.			

COURSE CO-ORDINATOR			
Signature			Date received
Number of weeks credited	Category (a)		Category (b)

**Work Experience  
Requirements and Guidelines**

**BEngTech, BNatRes, BNatRes/BURP, BNatRes/BE(Ncle)**

1. The rules for the degree of Bachelor of Natural Resources and the combined degree of Bachelor of Natural Resources/Bachelor of Urban and Regional Planning, and Bachelor of Natural Resources/Bachelor of Engineering (Newcastle) require that students must gain approved practical experience during their candidature. Faculty rules specifies a minimum requirement of 12 weeks for the BEngTech, BNatRes, and BNatRes/BURP and at least 16 weeks for the BNatRes/ BE (Ncle).

For the purpose of these rules a week is taken to be five working days involving a total of 35 to 40 hours.

2. Practical work requirements are prescribed so that student may gain first-hand experience in issues associated with many occupations involving natural resources management. Candidates may wish to gain a wide range of experiences in the work place, but emphasis should be placed on jobs related to the chosen coursework program. Both office and field experience is acceptable and indeed desirable. Towards the later stages of the degree, candidates should try to gain employment in a resource management agency at a technical or sub-professional level. This employment should include activities where candidates can demonstrate their initiative and skills or use knowledge gained from the degree program.

Please note: (a) First and second year students can gain a maximum of 10 days credit for work done to support other students doing Honours and Graduate Diploma project work, and  
(b) Third and fourth year students can gain a maximum of 10 days credit for work done to support other students doing postgraduate research. Prior approval must be obtained from the Award Coordinator for Natural Resources before the commencement of this work.

3. Occupations normally considered suitable for practical work include general labouring duties for resource management agencies (or in certain circumstances farm labouring); working in forestry or forest-related activities; working for mining companies or civil engineering enterprises; assisting park rangers in undertaking their duties; helping collect data for research programs or resource management purposes; or office and field duties in research organisations or resource management agencies. Candidates are normally only permitted to count up to a maximum of four (4) weeks toward their practical experience for labouring and other activities that are only marginally related to natural resource management (for example, farm hand, machine operator, truck driver, deck hand etc.).
4. Each candidate must submit to School Academic Co-ordinator the Practical Work Experience form within 28 days of completion of the work, describing the experience gained and indicate the proportion of the time spent on (a) labouring and general duties and (b) resource management related activities (including engineering activities for the combined BNatRes/BE(Ncle)). The employer must sign the form. A separate form must be completed for each period of employment. Forms are available from the home page of the School at: <http://www.une.edu.au/ers/for-students/> or from the School Academic Co-ordinator.
5. Practical work experience is an essential degree requirement and will be entered on each candidate's academic record in the final year of the degree. Candidates will not be permitted to graduate until the prerequisite work experience has been successfully completed.

Dr Lisa Lobry de Bruyn  
Course Co-ordinator, School of Environmental and Rural Science