

Information for students in 2009

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Applying for UNE as off-campus undergraduate student or as on- or off-campus postgraduate (with UNE Degree) go to the UNE website and download the admission forms (see below for direct links).

Otherwise applying for UNE as on-campus undergraduate student or as on- or off-campus postgraduate (without UNE Degree) you must apply through UAC (Universities Admissions Centre). The web addresses are:

http://www.uac.edu.au/ug_check_list.html

http://www.uac.edu.au/pg_check_list.html

Course and Unit Search

<http://www.une.edu.au/courses/2009/>

Please ensure the information is showing for the relevant year as in the button to the right of 'Course'

The School web site also has information and promotional pages on 'Our Courses'

<http://www.une.edu.au/ers/ourcourses.php>

2009 Degree Planners

Planners are available via the [Courses and Units catalogue](#). For example for the Bachelor of Natural Resources got to <http://www.une.edu.au/courses/2009/courses/BNAT> and click on the link <http://www.une.edu.au/courses/2009/courses/BNAT/schedule.html>

Degree Planner

<http://www.une.edu.au/for/current-students/planners/>

Schedule of 2009 Units

Unit Descriptions

<http://www.une.edu.au/courses/2009/units/atoz>

You will need to know the unit code, which can be located under the degree planners. They will be updated to include those degrees with 2009 rules. Here you will find unit description as

well as other information such as title, semester when run, mode available, residential school requirements and dates, prerequisites and restrictions, level of online, and unit co-ordinator.

Course Information Table

<http://www.une.edu.au/for/future-students/course-list.php>

<http://www.une.edu.au/courses/courses/search>

<http://www.une.edu.au/study/#>

List of Forms and Procedures

<http://www.une.edu.au/for/current-students/forms/>

Enrolling in Summer 2008-09

<http://www.une.edu.au/for/current-students/course-information/summer-sem.php#item1>

Application for Admission Forms

Opening and Closing dates for 2009 Admissions are at:

<http://www.une.edu.au/studentcentre/admissions.php>

- [Undergraduate Admission](#)
- [Postgraduate Admission](#)
- [Bachelors Honours Admission](#)
- [Cross-Institutional, Non-Award and Summer Semester Admission and Enrolment](#)

General Forms and Procedures

- [Academic Progress Rules](#)
- [Academic record \(transcript\)](#)
- [Advanced Standing](#) (obtain credit for previous study)
- [Course Withdrawal](#) (withdraw from your degree)
- [Enrolment Variation Online](#) (This will re-direct you to myUNE, where you will be able to vary your enrolment through the myInfo tab)
- [Graduation Application](#)
- [Head of School Permission for Unit Enrolment](#)
- [ID Cards](#) (new or replacement)
- [Leave of Absence](#) (temporary suspension of your course)
- [Personal Details](#) (change of name, address and/or exam centre)
- [Plagiarism Declaration Form and Policies](#)
- [Readmission](#) (readmission after exclusion)
- [Remission of FEE-HELP Debt Application Form](#) (withdrawal & fee re-credit after census date)
- [Remission of HELP Debt Application Form](#) (withdrawal & SLE re-credit after census date)
- [Resume Studies](#) (resume after leave of absence)
- [Special Consideration](#) (for an examination)
- [Special Examination](#)
- [Special Extension of Time](#) (for an assignment)
- [Tuition Fee Refund Application Form](#) (withdrawal & tuition refund after census date)

Graduation

<http://www.une.edu.au/grad/>

Graduation Application Form

<http://www.une.edu.au/grad/graduapp.php>

4. Enrolment Variations

If you have already enrolled and now need to vary your enrolment for Year long, Semester 1 or Semester 2 2009, you are able to do so online through [myUNE](#). Please ensure you check the timetable for on campus and intensive school unit clashes and take careful note of the following information when deciding to vary your enrolment:

Semester 1 Units

- The last day to add full-year/first semester off-campus units to an existing off-campus enrolment is 9 February 2009
- The last day to add full-year/first semester units to an existing on-campus (internal) enrolment is 2 March 2009
- If you withdraw from a Semester 1 unit prior to 31 March 2009 you will not incur any academic or financial penalty
- If you withdraw from a Semester 1 unit between 1 April and 8 May 2009 inclusive you will incur a financial penalty, but not an academic penalty
- If you withdraw from a Semester 1 unit on or after 9 May 2009 you will incur both a financial and academic penalty.

Semester 2 Units

- The last day to add second semester off-campus units to an existing off-campus enrolment is 20 July 2009
- Last day to add second semester units to an existing on-campus enrolment is 3 August 2009
- If you withdraw from a Semester 2 unit prior to 31 August 2009 you will not incur any academic or financial penalty
- If you withdraw from a Semester 2 between 1 September 2009 and 5 October 2009 inclusive you will incur a financial penalty, but not an academic penalty
- If you withdraw from a Semester 2 unit on or after 6 October 2009 you will incur both a financial and academic penalty

Year long Units

- The last day to add Year long off-campus units to an existing off-campus enrolment is 9 February 2009
- The last day to add Year long units to an existing on-campus (internal) enrolment is 2 March 2009
- The last day to withdraw from Year long units without financial penalty is 30 April 2009
- The last day to withdraw from Year long units without academic penalty is 31 August 2009
- If you withdraw from Year long units on or after 1 September 2009 you will incur both a financial and academic penalty

Is there any where I can get some assistance with course advice and unit selection?

If, after reading through the relevant course material, you are unsure of your course requirements or unit options you may wish to consult Student Centre staff before the using myUNE to adjust your enrolment. Administrative staff are available in the Student Centre, via email <http://www.une.edu.au/contact-us> or you can make an appointment to see someone by phoning (02) 6773 4444. To make the most of this time, please do everything you can beforehand to inform yourself about course or unit options

Changing Course

If you wish to transfer from your current course to another course, you must formally apply for admission. Relevant application forms, and closing dates, can be found on the [Current-student Forms and Procedures web page](#).

Withdrawing from my Course

Students are not permitted to withdraw from ALL UNITS without receiving course advice. Please complete the online [Course Withdrawal](#) form if you wish to withdraw from all units and your course.

Costs of Studying

<http://www.une.edu.au/for/current-students/costs/stufees.php>

The cost per unit depends on the band and the course programme, and whether it is Full Fee Paying or Commonwealth Funded place. If student Contribution paid up front there is a 20% discount.

More information about these changes can be found at <http://www.goingtouni.gov.au/>.

Student Type		Band 1	Band 2	Band 3	Band 4	Band 5
2006 - on Students	Per 6 CP	\$509	\$726	\$849	\$407	\$726
	Per EFTSL	\$4,076	\$5,808	\$6,799	\$3,261	\$5,808

The amount shown (EFTSL) represents the cost of full-time enrolment for a full year. This is 48 credit points or 4 units per semester and will vary depending on the course and units studied. The Student Contribution Charge is subject to increases each year.

Students may withdraw from a unit without financial penalty prior to census date each study period. However you should note that to withdraw without financial penalty after the census date (remission of HECS-HELP debt and re-credit of Student Learning Entitlement) has very strict legal requirements