

# Information for students in 2008

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O-week 2008 presentation: <http://www.une.edu.au/ers/for-students/Course%20Advice%202008.pdf>

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Applying for UNE as off-campus undergraduate student or as on- or off-campus postgraduate (with UNE Degree) go to the UNE website and download the admission forms (see below for direct links).

Otherwise applying for UNE as on-campus undergraduate student or as on- or off-campus postgraduate (without UNE Degree) you must apply through UAC (Universities Admissions Centre). The web addresses are:

[http://www.uac.edu.au/ug\\_check\\_list.html](http://www.uac.edu.au/ug_check_list.html)  
[http://www.uac.edu.au/pg\\_check\\_list.html](http://www.uac.edu.au/pg_check_list.html)

## Course and Unit Search

<http://www.une.edu.au/courses/2008>

Please ensure the information is showing for the relevant year as in the button to the right of 'Course'

## 2008 Degree Planners

Planners are available via the [Courses and Units catalogue](#). For example for the Bachelor of Natural Resources got to <http://www.une.edu.au/courses/2008/courses/BNAT> and click on the link <http://www.une.edu.au/courses/2008/courses/BNAT/schedule.html>

Degree Planner

<http://www.une.edu.au/for/current-students/planners/>

## Schedule of 2008 Units

### Unit Descriptions

<http://www.une.edu.au/courses/2008/units/atoz>

You will need to know the unit code, which can be located under the degree planners. They will be updated to include those degrees with 2008 rules. Here you will find unit description as well as other information such as title, semester when run, mode available, residential school requirements and dates, prerequisites and restrictions, level of online, and unit co-ordinator.

## Course Information Table

<http://www.une.edu.au/for/future-students/course-list.php>

## List of Forms and Procedures

<http://www.une.edu.au/for/current-students/forms/>

## Enrolling in Summer 2007-08

<http://www.une.edu.au/for/current-students/course-information/summer-sem.php#item1>

## Application for Admission Forms

- [Undergraduate Admission](#)
- [Postgraduate Admission](#)
- [Bachelors Honours Admission](#)
- [Cross-Institutional, Non-Award and Summer Semester Admission and Enrolment](#)

## General Forms and Procedures

- [Academic Progress Rules](#)
- [Academic record \(transcript\)](#)
- [Advanced Standing](#) (obtain credit for previous study)
- [Course Withdrawal](#) (withdraw from your degree)
- [Enrolment Variation Online](#) (This will re-direct you to myUNE, where you will be able to vary your enrolment through the myInfo tab)
- [Graduation Application](#)
- [Head of School Permission for Unit Enrolment](#)
- [ID Cards](#) (new or replacement)
- [Leave of Absence](#) (temporary suspension of your course)
- [Personal Details](#) (change of name, address and/or exam centre)
- [Plagiarism Declaration Form and Policies](#)
- [Readmission](#) (readmission after exclusion)
- [Remission of FEE-HELP Debt Application Form](#) (withdrawal & fee re-credit after census date)
- [Remission of HELP Debt Application Form](#) (withdrawal & SLE re-credit after census date)
- [Resume Studies](#) (resume after leave of absence)
- [Special Consideration](#) (for an examination)
- [Special Examination](#)
- [Special Extension of Time](#) (for an assignment)
- [Tuition Fee Refund Application Form](#) (withdrawal & tuition refund after census date)

## Graduation

<http://www.une.edu.au/grad/>

Graduation Application Form

<http://www.une.edu.au/grad/graduapp.php>

## Enrolment Variations

If you have already enrolled and now need to vary your enrolment for Semester 1 or 2 2008, you are able to do so online through [myUNE](#). At the moment you are of course able to add and withdraw from Semester 1, Semester 2 and Year long units. However please take careful note of the following information when deciding to vary your enrolment:

### **Semester 1 Units**

- The last day to add full-year/first semester off-campus units to an existing off-campus enrolment is 4 February 2008
- The last day to add full-year/first semester units to an existing on-campus (internal) enrolment is 25 February
- If you withdraw from a Semester 1 unit prior to 31 March 2008 you will not incur any academic or financial penalty
- If you withdraw from a Semester 1 unit between 1 April and 2 May 2008 inclusive you will incur a financial penalty, but not an academic penalty
- If you withdraw from a Semester 1 unit on or after 3 May 2008 you will incur both a financial and academic penalty

### **Semester 2 Units**

- The last day to add second semester off-campus units to an existing off-campus enrolment is 7 July 2008
- Last day to add second semester units to an existing on-campus enrolment is 4 August 2008
- If you withdraw from a Semester 2 unit between prior to 31st August 2008 you will not incur any academic or financial penalty
- If you withdraw from a Semester 2 unit between 1st September 2008 and 19 September 2008 inclusive you will incur a financial penalty, but not an academic penalty
- If you withdraw from a Semester 2 unit on or after 20 September 2008 you will incur both a financial and academic penalty

### **Year long Units**

- The last day to withdraw from Year long units without financial penalty is 30 April 2008
- The last day to withdraw from Year long units without academic penalty is 31st August 2008
- If you withdraw from Year long units on or after 1st September 2008 you will incur both a financial and academic penalty

### **Is there any where I can get some assistance with course advice and unit selection?**

If, after reading through the relevant course material, you are unsure of your course requirements or unit options you may wish to consult Student Centre staff before the using myUNE to adjust your enrolment. Administrative staff are available in the Student Centre, via email <http://www.une.edu.au/contact-us> or you can make an appointment to see someone by phoning (02) 6773 4444. To make the most of this time, please do everything you can beforehand to inform yourself about course or unit options

### **Changing Course**

If you wish to transfer from your current course to another course, you must formally apply for admission. Relevant application forms, and closing dates, can be found on the [Current-student Forms and Procedures web page](#).

### **Withdrawing from my Course**

Students are not permitted to withdraw from ALL UNITS without receiving course advice. Please complete the online [Course Withdrawal](#) form if you wish to withdraw from all units and your course.

## Costs of Studying

<http://www.une.edu.au/for/current-students/costs/stufees.php>

The cost per unit depends on the band and the course programme, and whether it is Full Fee Paying or Commonwealth Funded place. If student Contribution paid up front there is a 20% discount.

## Student Contribution Bands

Band	Field of study group
BAND 1	Arts - Humanities - Behavioural Science - Social Studies - Clinical Psychology - Foreign Languages - Visual and Performing Arts
BAND 2	Mathematics - Statistics - Computing - Built Environment – Allied Health - Other Health - Engineering - Science - Surveying - Agriculture
BAND 3	Law – Accounting – Administration – Economics - Commerce - Dentistry - Medicine – Veterinary Science
BAND 4 (National Priorities)	Education - Nursing fields only
BAND 5 (Commencing pre-2008)	Accounting* – Administration* – Economics* - Commerce*

\* In the 2007 Budget, the Australian Government introduced changes to higher education funding from 2008 as part of the *Realising Our Potential* package. These include an increase to the maximum student contribution amount for units of study in accounting, administration, economics and commerce. Students who commence their course after 1 January 2008 will be charged the rates at band 3.

There are transitional arrangements for students who commenced a course of study before 2008 and did not complete it before the end of 2007 ('pre-2008 students'). Students who commenced their Accounting, Administration, Economics, or Commerce course before 1 January 2008 will be charged band 5 rates. More information about these changes can be found at <http://www.goingtouni.gov.au/>.

Student Type		Band 1	Band 2	Band 3	Band 4	Band 5
<b>2006 - on Students</b>	Per 6 CP	\$509	\$726	\$849	\$407	\$726
	Per EFTSL	\$4,076	\$5,808	\$6,799	\$3,261	\$5,808

The amount shown (EFTSL) represents the cost of full-time enrolment for a full year. This is 48 credit points or 4 units per semester and will vary depending on the course and units studied. The Student Contribution Charge is subject to increases each year.

Students may withdraw from a unit without financial penalty prior to census date each study period. However you should note that to withdraw without financial penalty after the census date (remission of HECS-HELP debt and re-credit of Student Learning Entitlement) has very strict legal requirements