

Terms of Reference

Committee of Chairs of Academic Boards of Universities in NSW and the ACT

(revised at 23 August 2001 Committee of Chairs meeting)

The Committee of Chairs will:

1. Be composed of the Chairs of Academic Boards/Senates of Universities in NSW and the ACT;
2. Share information and coordinate advice on academic matters of interest to Universities in NSW and the ACT;
3. Make recommendations to the NSW Vice-Chancellors' Conference on matters of academic policy and procedure;
4. Investigate references from the NSW Vice-Chancellors' Conference;
5. Investigate references from Academic Boards/Senates of Universities in NSW and the ACT;
6. Liaise with the NSW Board of Studies and Universities Admissions Centre (NSW and ACT) on behalf of the NSW Vice-Chancellors' Conference;
7. Liaise with the Technical Committee on Scaling on matters relating to the Higher School Certificate and the Universities Admission Index;
8. Provide a forum for Chairs of Academic Boards/Senates of Universities in NSW and the ACT to share best practice and discuss matters of common interest; and
9. Elect a Chair from its members by its members with the Chair's term of office being two years, as long as he/she remains a member of the Committee.