



Adjunct Levels D - E and Clinical Nomination Form  
Academic Staff  
Human Resource Services

When completing this form, please refer to the Honorary Appointments Procedures information on the [UNE Policies Page](#).

**PART A: Personal Details – Nominee to complete**

Surname: \_\_\_\_\_ Given Names: \_\_\_\_\_ Title: \_\_\_\_\_

Phone number/s: \_\_\_\_\_ Email: \_\_\_\_\_

Nominee’s mailing address:

Date of Birth: \_\_\_\_\_ Male Female

**PART B: Nominee Profile – Nominee to complete**

The University places great value on its honorary staff and as such recognises the importance of acknowledging your appointment and showcasing the expertise and experience you provide to our staff and students.

It is therefore requested that you provide a link to your web profile if you have one or contribute here brief information on your career and research interests to be included on the School’s staff listing on its web site. It would also be appreciated if you could provide a photograph to accompany this information.

**SCHOOL TO UPLOAD PROFILE INFORMATION**

Profile Link: \_\_\_\_\_

Profile Information:

## PART C: Nomination – School to complete

UNE School/Directorate/Research Centre: \_\_\_\_\_

Nominee's UNE Academic contact: \_\_\_\_\_ Contact Details: \_\_\_\_\_

Consent of UNE staff member to act as Academic contact:

Please indicate any conflict of interest: \_\_\_\_\_

## PART D: Proposed Appointment – School to complete

Select one option from drop-down list below:

\_\_\_\_\_

Initial Appointment – include Curriculum Vitae with nomination

The appointment is for a period of \_\_\_\_\_ .

Proposed Dates of Appointment

Start date: \_\_\_\_\_ End date: \_\_\_\_\_ *(no longer than five years)*

Note: Honoraries **must not** hold a position at UNE from the commencement date of their Honorary Appointment.

\_\_\_\_\_

## PART E: Purpose and Proposed Outcomes of Appointment – Nominee to complete

Please ensure that contributions listed are not paid contributions.

**Postgraduate Supervision:**            **Yes**            **No**

Details:

**Teaching:**            **Yes**            **No**

Details:

**Research Collaboration:**            **Yes**            **No**

Details:

**Other proposed contribution:**

Please submit this form to the appropriate School:

Arts – [artshos@une.edu.au](mailto:artshos@une.edu.au)  
BCSS – [bcsshos@une.edu.au](mailto:bcsshos@une.edu.au)  
ERS – [ershr@une.edu.au](mailto:ershr@une.edu.au)  
Science and Tech – [hos-st@une.edu.au](mailto:hos-st@une.edu.au)  
Humanities – [headshum@une.edu.au](mailto:headshum@une.edu.au)  
UNE Business – [hosbusiness@une.edu.au](mailto:hosbusiness@une.edu.au)  
Education – [hosedu@une.edu.au](mailto:hosedu@une.edu.au)  
Health – [hoshealth@une.edu.au](mailto:hoshealth@une.edu.au)  
Law – [hoslaw@une.edu.au](mailto:hoslaw@une.edu.au)  
Ag. Law – [hoslaw@une.edu.au](mailto:hoslaw@une.edu.au)  
Rural Medicine – [hosmed@une.edu.au](mailto:hosmed@une.edu.au)  
Oorala – [director-oorala@une.edu.au](mailto:director-oorala@une.edu.au)

## PART F: Case for Proposed Level of Appointment – Head of School to complete

Evaluative comment from Head of School/Director:

*Head of School to enter comments:*

- *Evaluating proposed outcomes*
- *Noting how the appointment will advance the University's contribution to research, teaching community or professional service or the University's links with industry or government*
- *If applicable, justifying level of appointment*

## PART G: Head of School/Director Endorsement

I endorse the nomination for this Adjunct/Clinical Appointment.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

If endorsed please email form to [pdvc-administration@une.edu.au](mailto:pdvc-administration@une.edu.au)

## PART H: Provost and Deputy Vice-Chancellor Approval

I approve the nomination for this Adjunct/Clinical Appointment.

I do not approve the nomination for this Adjunct/Clinical Appointment.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

If approved please email form to [hr-services@une.edu.au](mailto:hr-services@une.edu.au)

HRS31

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